

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

A COTSWOLD VILLAGE AND COMMUNITY

Agenda

Councillors are hereby summoned to attend a Meeting of the Parish Council on
Thursday 18th July, 7.00pm at the New Beaconsfield Hall

1. To receive apologies for absence
2. To receive declarations of pecuniary interest from councillors relating to agenda items.
3. To sign, as a correct record, the minutes of the meeting held on 20th June 2024.
4. Matters of report arising from the previous minutes not covered on the agenda
5. County and District Councillor reports
6. Public participation session.

Please note that this is a 10-minute slot, for the public to speak on local issues which concern them. These need not be agenda items. If several people wish to speak, there will be a 2-minute time limit per person.

This is not a Q&A session. Please try to contact the Clerk in advance of the meeting if you wish to speak.

7. Planning:

7.1 Applications received from WODC

24/01566/FUL Land Adjacent To 10 Coombes Close Shipton Under Wychwood

Erection of a detached dwelling with off street parking and associated works.

7.2 Under consideration

24/01418/LBC Summerhouse Shipton Court High Street

Internal and external alterations to include installation of new windows and dormers, changes to internal layout and construction of new entrance gates and stone pillars.

Parish Council had no objection, subject to clarification of the biodiversity form, which had some discrepancies.

24/01500/HHD New Barn Cottages, Swinbrook Road, Shipton Under Wychwood

Erection of a first floor extension to front elevation

Parish Council has no objection, especially as the immediate neighbours are happy with the plans.

24/01126/LBC The New House, Ascott Road, Shipton under Wychwood

Internal and external works including, refurbish windows including replacement of single glazing with double glazing, install bathroom extractor fans and roof vents, kitchen extractor fans and a wall vent., alterations to external store, and replace flat roof covering and fascia boards.

Parish Council has no objection.

24/01260/LBC Shipton Lodge, High Street, Shipton under Wychwood

Internal alterations to create accessible shower room and pantry, including removal of modern internal partitions and associated fixtures, erection of stud partitions, formation of 2 internal openings and associated works.

Parish Council has no objection and commented that the design works hard to preserve the integrity of the house.

24/01384/FUL Cricket Ground High Street Shipton Under Wychwood

Erection of a clubhouse, storage and scorer's hut.

Parish Council has no objection, subject to there being more than one bat box installed. They also suggested that the kitchen and bar be connected.

24/01062/S73 Wychwood Inn, High Street, Shipton under Wychwood

Variation of condition 4 of planning permission 24/00200/FUL

Parish Council has no objection.

24/00949/FUL Land North East Of Simons Croft, Upper End, Shipton Under Wychwood

Change of use of part site to residential garden, replacement of stables with home office and associated landscape proposals.

Parish Council initially objected to this application but, following provision of further information and an invitation to resubmit, posted a no objection comment.

22/00612/FUL The Old Prebendal House, Station Road, Shipton under Wychwood
Flood mitigation works together with landscaping and associated works.
Parish Council objected, on the grounds of increased flood risk to the surrounding properties.

7.3 WODC decisions

24/01103/LBC Shipton Lodge Cottage, High Street, Shipton Under Wychwood
Internal alterations to Install a through floor lift.
Parish Council has no objection.
Approved by WODC 17th June 2024.

24/00954/HHD Cotswold, 7 Plum Lane, Shipton Under Wychwood
Demolition of garden shed and greenhouse and erection of a workshop for hobby purposes.
Parish Council has no objection, but suggested that the roof edge be moved further away from the neighbouring wall.
Approved by WODC 24th June 2024.

7.4 Other

None

7.5 Any planning applications submitted following publication of agenda

Governance and Consultation

8. To review Risk Assessment (clerk)
9. To approve Cllr Yates taking on Internal Financial Control portfolio (clerk/TY)
10. To consider changing Parish Council website domain and email addresses from .org to .gov (clerk/CS)

Village Matters

11. To consider quotes for 2024 tree survey (clerk/JL).
12. To consider replacing the village noticeboards (clerk/JL).
13. To consider placing hedgehog houses (WATW-funded) on PC-owned land (JL).

Finance

14. To receive and approve the monthly financial summary and bank reconciliation for 30th June (RFO)

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|---|-------------------|
| Unity Trust Current Account | £9,582.84 |
| Unity Trust Deposit Account | £47,210.37 |
| Lloyds Bank Corporate Card Account | £0.00 |
| Charity Bank 40day Notice Account | £62,322.93 |
| James Alfred Willis Trust Fund | £1,485.54 |

15. To consider and approve invoices for payment as itemized on the Payment Schedule (RFO).
16. To acknowledge other payments made via DD and corporate card (RFO).
17. To acknowledge payments received in June 2024 (RFO).
18. To review budget Q1 April-June 2024 and decide where to take APM overspend from (clerk).
19. To approve transfer of £20,000 between Savings and Current account to cover for further spending before receipt of second part of precept in October 2024 (clerk).
20. To approve cost of Shipton Fair programme design @ £100 (SR).
21. To approve cost of Shipton Fair programmes (3,000) @ £350.82 (SR).
22. To approve withdrawal of £3,000 by Clerk for Shipton Fair float (clerk).
23. To approve cost of Shooting Stars circus skills group for Shipton Fair @ £660 (SR).
24. To approve purchase of signage for the allotments (JM/clerk).
25. To consider grant application from Clean Slate (clerk)
26. To approve part-funding of Wychwood walking maps – amount to be confirmed at meeting (SR).
27. To approve purchase of SumUp Air Card Reader @ £43.45 (JM)
28. To approve hire of 6 cubic yard skip for allotments in September @ £240 +VAT (JM).
29. To approve donation of £50 to United Charities as payment for stone used in allotment wall rebuild
30. To note Clerk/Chair approval of purchase outside of a meeting - £206 to John Stimpson for swift boxes for display/sale at Milton Fair by Wild about the Wychwoods group (clerk/JL).
31. To note Clerk/Chair approval & expenditure outside of a meeting – £67.50 for raffle tickets (clerk/SR).

32. Councillor portfolios - to receive reports on activities

- Allotments, Schools Liaison, Library (JM)
- Transport, Burial Ground, NBH, Defib/Generator (TY)

- Biodiversity & Sustainability, Trees, Green Spaces (JL)
- Planning, Shipton Fair, PCC Liaison (SR)
- Highways, Emergency Planning, Flooding, Drainage (JR)
- Playground (AH)
- Website/Social Media, Grass Cutting, TVP Liaison (CS)

33. To receive reports from Working Parties, Community Groups & Organisations (all)

34. Report of Clerk, communications and noteworthy correspondence (clerk)

35. Items to report (all)

36. Date of the next meeting: 15th August 2024.

ZKThornburgh

12th July 2024