

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

A COTSWOLD VILLAGE AND COMMUNITY

Agenda

Councillors are hereby summoned to attend a Meeting of the Parish Council on
Thursday 20th June, 7.00pm at the New Beaconsfield Hall

1. To receive apologies for absence
2. To receive declarations of pecuniary interest from councillors relating to agenda items.
3. To sign, as a correct record, the minutes of the meeting held on 16th May 2024.
4. Matters of report arising from the previous minutes not covered on the agenda
5. County and District Councillor reports
6. Public participation session.

Please note that this is a 10-minute slot, for the public to speak on local issues which concern them. These need not be agenda items. If several people wish to speak, there will be a 2-minute time limit per person.

This is not a Q&A session. Please try to contact the Clerk in advance of the meeting if you wish to speak.

7. Planning:

7.1 Applications received from WODC

24/01126/LBC The New House, Ascott Road, Shipton under Wychwood

Internal and external works including, refurbish windows including replacement of single glazing with double glazing, install bathroom extractor fans and roof vents, kitchen extractor fans and a wall vent., alterations to external store, and replace flat roof covering and fascia boards.

24/01260/LBC Shipton Lodge, High Street, Shipton under Wychwood

Internal alterations to create accessible shower room and pantry, including removal of modern internal partitions and associated fixtures, erection of stud partitions, formation of 2 internal openings and associated works.

24/01384/FUL Cricket Ground High Street Shipton Under Wychwood

Erection of a clubhouse, storage and scorer's hut

7.2 Under consideration

24/01062/S73 Wychwood Inn, High Street, Shipton under Wychwood

Variation of condition 4 of planning permission 24/00200/FUL

Parish Council has no objection.

24/01103/LBC Shipton Lodge Cottage, High Street, Shipton Under Wychwood

Internal alterations to Install a through floor lift.

Parish Council has no objection.

24/00954/HHD Cotswold, 7 Plum Lane, Shipton Under Wychwood

Demolition of garden shed and greenhouse and erection of a workshop for hobby purposes.

Parish Council has no objection, but suggested that the roof edge be moved further away from the neighbouring wall.

22/00612/FUL The Old Prebendal House, Station Road, Shipton under Wychwood

Flood mitigation works together with landscaping and associated works.

Parish Council objected, on the grounds of increased flood risk to the surrounding properties.

7.3 WODC decisions

24/00896/HHD 8 Home Farm Close, Shipton under Wychwood

Proposed garage conversion and addition of first floor dormer

Supported by Parish Council.

Approved BY WODC 07 June.

24/01018/S73 Langley Mill Cottage, Shipton Road, Ascott under Wychwood

Variation of condition 2 of planning permission 23/02649/FUL

Parish Council has no objection.

Approved by WODC 31 May.

7.4 Other

24/00949/FUL Land North East Of Simons Croft, Upper End, Shipton Under Wychwood
Change of use of part site to residential garden, replacement of stables with home office and associated landscape proposals.

Parish Council objected to this application, on the grounds of inappropriate change of use and insufficient detail re materials and drainage, but have been invited to reconsider, following provision of further information.

7.5 Any planning applications submitted following publication of agenda

Governance and Consultation

8. To approve updated Allotment Rules & Regulations

9. To consider whether to support the Lord Foster/Electrical Safety First Lithium ion batteries campaign (Clerk)

Village Matters

10. To consider this year's tree survey, and the extent to which to take it, including whether to include Mawles Lane (JL/clerk).

11. To agree to write to residents whose foliage is obstructing road signs (JL).

12. To decide our next steps for the Glebe Land, following its inclusion in the consultation results for the WODC Local Plan 2041 as being suitable for development (SR)

13. To receive a report on the consultation results for the Local Plan 2041, specifically the sites listed locally as being suitable for development, and to decide what to do next (SR)

14. To agree on the needs for, and to arrange, a site visit from OCC Highways (JR).

15. To agree whether to replace the current Vehicle Awareness Signs (VASs) at either end of the High Street with Speed Indication Devices (SIDs), to decide which SIDs to purchase, from the 3 quotes provided, and to agree how to move forward (JR).

16. To discuss the safety of cars parking on the High Street verges, either side of the Cricket Club entrance, and to decide how to address the issue (Clerk)

17. To discuss the safety of the flower pots on the pavement outside Shipton Court, opp the entrance to the Wild Garden (AH)

17. To reconsider using tennis nets at the playground, previously resolved to be unnecessary (AH).

Finance

18. To receive and approve the monthly financial summary and bank reconciliation for 31st May (RFO)

Unity Trust Current Account	£15,614.19
Unity Trust Deposit Account	£47,210.37
Lloyds Bank Corporate Card Account	£0.00
Charity Bank 40day Notice Account	£62,322.93
James Alfred Willis Trust Fund	£1,474.13

19. To consider and approve invoices for payment as itemized on the Payment Schedule (RFO).

20. To acknowledge payments received in May 2024 (RFO).

21. To approve updated list of pre-authorized payments, to include OCC Library Subsidy and the annual Lamb Tithing Burial Ground payment (clerk).

22. To retrospectively confirm decision made re tenders for Grass Cutting contract in December 2022, which was made at a budget meeting, with full Council attendance, but not officially minuted (clerk).

23. To receive the internal audit report and note any items to be discussed at the July meeting (clerk).

24. External Audit (clerk)

i. To approve the AGAR Section 1: Annual Governance Statement.

ii. To complete and approve the AGAR Section 2: Accounting Statements.

iii. To receive the dates for the Period for the Exercise of Public Rights, 24th June – 2nd August.

iv. To approve the Statement of Variance.

25. To acknowledge reward of £1000 grant from Caring for the Cotswolds for production of walking maps (SR)

26. To consider grant application from SWAG (clerk)

27. To consider grant application from Wychwood Community Transport for 210 bus (clerk/TY)

28. To consider grant application from Shipton under Wychwood Cricket Club (TY)

29. To approve renewal of annual MS365 subscription for clerk, cost £123.60 (clerk).

30. To note Clerk/Chair approval of expenditure outside of a meeting - £151 for display board for Environment Working Party 14/05/2024.

31. Councillor portfolios - to receive reports on activities

- Allotments, Schools Liaison, Library (JM)
- Transport, Burial Ground, NBH, Defib/Generator (TY)

- Biodiversity & Sustainability, Trees, Green Spaces (JL)
- Planning, Shipton Fair, PCC Liaison (SR)
- Highways, Emergency Planning, Flooding, Drainage (JR)
- Playground (AH)
- Website/Social Media, Grass Cutting, TVP Liaison (CS)

32. To receive reports from Working Parties, Community Groups & Organisations (all)
33. Report of Clerk, communications and noteworthy correspondence (clerk)
34. Items to report (all)
35. Date of the next meeting: 18th July 2024.

ZKThornburgh

14th June 2024