

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

A COTSWOLD VILLAGE AND COMMUNITY

Agenda

Councillors are hereby summoned to attend a Meeting of the Parish Council on
Thursday 15th February, 7.00pm at the New Beaconsfield Hall

1. To receive apologies for absence
2. To receive declarations of pecuniary interest from councillors relating to agenda items.
3. To sign, as a correct record, the minutes of the meeting held on 18th January 2024.
4. Matters of report arising from the previous minutes not covered on the agenda
5. County and District Councillor reports
6. Public participation session.

Please note that this is a 10-minute slot, for the public to speak on local issues which concern them. These need not be agenda items. If several people wish to speak, there will be a 2-minute time limit per person.

This is not a Q&A session. Please try to contact the Clerk in advance of the meeting if you wish to speak.

7. Planning:

7.1 Applications received from WODC

24/00075/LBC Hunters Lodge, High Street, Shipton under Wychwood
Replace existing summer house

24/00201/LBC and 24/00200/FUL The Wychwood Inn, High Street, Shipton under Wychwood
Erection of a lean-to timber clad kitchen storage building to rear elevation. Construction of an oak framed gazebo along with a detached bar and serving room within the pub garden area (retrospective).

7.2 Under consideration

23/03423 Gable House, Leaffield Road, Shipton under Wychwood
Installation of 12 PV solar panels on the southern elevation of the garage, including the installation of a battery for electricity storage
Parish Council made no objection

22/00612/FUL The Old Prebendal House, Station Road, Shipton under Wychwood
Flood mitigation works together with landscaping and associated works.
Parish Council objected, on the grounds of increased flood risk to the surrounding properties.

23/02649/FUL Langley Mill Cottage, Shipton Road, Ascott under Wychwood
Construction of replacement dwelling and associated works.
Parish Council made no objection, but suggested a number of conditions to approval.

23/02188/LBC The Great Barn, 14 Home Farm Close, Shipton Under Wychwood
Internal and external alterations to replace all casement windows, the dining room door and lounge double door with flush heritage casement windows and doors.
Parish Council made no objection

7.3 WODC decisions

23/03300/HHD The Homestead Swinbrook Road Shipton Under Wychwood
Erection of a replacement outbuilding
Parish Council made no objection, but voiced concerns re the roof design.
Approved by WODC 01 February 2024

23/03051/HHD Nutberry Hill Cottage, Mawles Lane, Ascott under Wychwood
Erection of single storey side and rear extensions.
Parish Council made no objection
Approved by WODC 17 January 2024

23/03006/HHD Hillside, Upper End, Shipton under Wychwood
Installation of 16 roof-mounted solar PV panels, to the front and side roof slopes, together with a home battery with inverter in the integral garage.
Parish Council made no objection.
Approved by WODC 30 January 2024

23/03025/HHD Meadow View Cottage, Upper End, Shipton Under Wychwood
Alterations including erection of single storey rear side extension, proposed garage conversion, addition of 5 skylights, proposed heat pump unit and replacement windows.
Parish Council made no objection.
Approved by WODC 24 January 2024

23/03013/HHD Sunnyside, Upper End, Shipton under Wychwood
Conversion of an existing open porch into an enclosed porch and addition of 25 solar panels to existing roof.
Parish Council made no objection.
Approved by WODC 22 January 2024

7.4 Other

7.4 Any planning applications submitted following publication of agenda

Governance and Consultation

8. To consider draft management agreement between PC and NBH Charity, and to suggest a date for further discussion with NBH Charity (JM)
9. To discuss and accept draft comment, on the draft Oxfordshire Councils Charter (SR)
10. To consider Cllr Lund's breakdown of a Sustainability portfolio, and decide how to proceed (JL)
11. To accept revised: Standing Orders, Financial Regulations. Code of Conduct, Playground Risk ax (Clerk).
12. Council and Clerk to accept Clerk's new Contract of Employment (clerk).

Village Matters

13. To consider requesting that OCC extend the yellow zigzag lines outside Milton School, to include the section opposite Stone Lodge, Milton Road (JR).
14. To discuss and decide on siting of practice nets in playground (AH).
15. To discuss lighting/safety of pedestrians on the High Street pavement on the bend just past the first gate for Shipton Court in the direction heading to Burford (AH).
16. To agree whether the Parish Council should continue using their contractor to cut verges in Oak Drive, or whether the Oak Drive Management Committee should take over, and the PC make a small financial contribution towards costs (JL)
17. To agree to allow Milton's Biodiversity Monitoring Action Group (BMAG) to extend their LandApp mapping of watercourses into Shipton Parish (JL)

Finance

18. To receive and approve the monthly financial summary and bank reconciliation for 31st January (clerk)

Unity Trust Current Account	£10,610.96
Unity Trust Deposit Account	£47,385.49
Charity Bank 40day Notice Account	£61,011.83
James Alfred Willis Trust Fund	£1,474.13

19. To consider and approve invoices for payment as itemized on the Payment Schedule (RFO).
20. To acknowledge payments received in January 2024 (RFO).
21. To consider donation request from BODS (RFO).
22. To agree to fund a new SID battery for Speedwatch @ £86.40 (clerk)

23. Councillor portfolios - to receive reports on activities

- Allotments, Schools Liaison, Library (JM)
- Transport, Telecommunications, Burial Ground, NBH, Defib/Generator (TY)
- Environment, Trees, Grass Cutting, Green Spaces (JL)
- Planning, Shipton Fair, PCC Liaison (SR)
- Highways, Emergency Planning, Flooding, Drainage (JR)
- Playground (AH)
- Website/Social Media, TVP Liaison (CS)

24. To receive reports from Working Parties, Community Groups & Organisations (all)
25. Report of Clerk, communications and noteworthy correspondence (clerk)
26. Items to report (all)
27. Date of the next meeting: 21st March 2024.

ZKThornburgh

9th February 2024