

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

A COTSWOLD VILLAGE AND COMMUNITY

Agenda

Councillors are hereby summoned to attend a Meeting of the Parish Council on
Thursday 18th January, 7.00pm at the New Beaconsfield Hall

1. To receive apologies for absence
2. To receive declarations of pecuniary interest from councillors relating to agenda items.
3. To sign, as a correct record, the minutes of the meeting held on 21st December 2023.
4. Matters of report arising from the previous minutes not covered on the agenda
5. County and District Councillor reports
6. Public participation session.

Please note that this is a 10-minute slot, for the public to speak on local issues which concern them. These need not be agenda items. If several people wish to speak, there will be a 2-minute time limit per person.

This is not a Q&A session. Please try to contact the Clerk in advance of the meeting if you wish to speak.

7. Planning:

7.1 Applications received from WODC

23/03300/HHD The Homestead Swinbrook Road Shipton Under Wychwood
Erection of a replacement outbuilding

7.2 Under consideration

23/03051/HHD Nutberry Hill Cottage, Mawles Lane, Ascott under Wychwood
Erection of single storey side and rear extensions.

22/00612/FUL The Old Prebendal House, Station Road, Shipton under Wychwood
Flood mitigation works together with landscaping and associated works.

23/03006/HHD Hillside, Upper End, Shipton under Wychwood
Installation of 16 roof-mounted solar PV panels, to the front and side roof slopes, together with a home battery with inverter in the integral garage.

23/03025/HHD Meadow View Cottage, Upper End, Shipton Under Wychwood
Alterations including erection of single storey rear side extension, proposed garage conversion, addition of 5 skylights, proposed heat pump unit and replacement windows.

23/03013/HHD Sunnyside, Upper End, Shipton under Wychwood
Conversion of an existing open porch into an enclosed porch and addition of 25 solar panels to existing roof.

23/02649/FUL Langley Mill Cottage, Shipton Road, Ascott under Wychwood
Construction of replacement dwelling and associated works.
Parish Council made no objection, but suggested a number of conditions to approval.

23/02188/LBC The Great Barn, 14 Home Farm Close, Shipton Under Wychwood
Internal and external alterations to replace all casement windows, the dining room door and lounge double door with flush heritage casement windows and doors.
Parish Council made no objection

7.3 WODC decisions

None

7.4 Other

Application for New Premises Licence, Wychwood Business Park, Milton Road, Shipton Under Wychwood
Under the Licensing Act 2003.

7.4 Any planning applications submitted following publication of agenda

Governance and Consultation

8. To consider draft management agreement between PC and NBH Charity, and to suggest a date for further discussion with NBH Charity (JM)
9. To consider whether PC should comment on the draft Oxfordshire Councils Charter. If yes, to agree on comment (SR)
10. To reconsider last year's decision not to adopt the Civility and Respect Pledge (SR).
11. To review councillor portfolios, especially in light of new councillor. To include potential new portfolios, how portfolios should work, and establishing a documented handover procedure of portfolios when councillors leave.
12. To agree rota for writing of bi-monthly article for Wychwood magazine (clerk).

Village Matters

13. To start planning for Parishes Together meeting, including consideration of a Community Action Group (JM).
14. To consider how to improve liaison with local police, in light of recent burglary (CS).
15. To agree to support residents of Kethero Close, to reapply for a road name change to Olivers Yard (TY).
16. To discuss proposal to set up a (temporary) working party to discuss verge cutting policy, rewinding policy, and sit-on mower (JL)
17. To discuss proposal to set up a PC working party for a Nature Recovery Action Group in Shipton (JL).
18. To consider commemorating the 150th anniversary of the Cospatrick sinking in November 2024, including cleaning of the memorial (JL/clerk).
19. To agree a date and theme for the Annual Parish Meeting between 01/03/24 and 31/05/24 (clerk).

Finance

20. To receive and approve the monthly financial summary and bank reconciliation for 31st Dec 2023 (clerk)

Unity Trust Current Account	£12,953.35
Unity Trust Deposit Account	£47,385.49
Charity Bank 40day Notice Account	£61,011.83
James Alfred Willis Trust Fund	£1,474.13

21. To consider and approve invoices for payment as itemized on the Payment Schedule (RFO).
22. To acknowledge payments received in December 2023 (RFO).
23. To receive Chair and Vice-Chair's recommendations for Clerk's pay increase and discuss (JM/SR).
24. To consider donation requests from 1st Wychwood Scouts and Wychwoods Day Centre (RFO).
25. To agree to change bin contract to Shield Group when able to terminate contract with Ubico (clerk)

26. Councillor portfolios - to receive reports on activities

- Allotments, Schools Liaison, Library (JM)
- Transport, Telecommunications, Burial Ground, NBH, Defib/Generator (TY)
- Environment, Trees, Grass Cutting, Green Spaces (JL)
- Planning, Shipton Fair, PCC Liaison (SR)
- Highways, Emergency Planning, Flooding, Drainage (JR)
- Playground, Defib/Generator (AH)

27. To receive reports from Working Parties, Community Groups & Organisations (all)
28. Report of Clerk, communications and noteworthy correspondence (clerk)
29. Items to report (all)
30. Date of the next meeting: 15th February 2024.

ZKThornburgh

12th January 2024