

# SHIPTON UNDER WYCHWOOD PARISH COUNCIL

A COTSWOLD VILLAGE AND COMMUNITY

## Agenda

Councillors are hereby summoned to attend a Meeting of the Parish Council on  
**Thursday 19<sup>th</sup> October 2023, 7.00pm at the New Beaconsfield Hall**

1. To receive apologies for absence
2. To receive declarations of pecuniary interest from councillors relating to agenda items
3. To sign, as a correct record, the minutes of the meeting held on 21<sup>st</sup> September 2023.
4. Matters of report arising from the previous minutes not covered on the agenda
5. County and District Councillor reports
6. Public participation session.

Please note that this is a 10-minute slot, for the public to speak on local issues which concern them. These need not be agenda items. If several people wish to speak, there will be a 2-minute time limit per person. This is not a Q&A session. Please contact the Clerk in advance of the meeting if you wish to speak.

### **7. Planning:**

#### **7.1 Applications received from WODC**

23/02188/LBC The Great Barn 14 Home Farm Close Shipton Under Wychwood

Internal and external alterations to replace all casement windows, the dining room door and lounge double door with flush heritage casement windows and doors

#### **7.2 Under consideration**

23/02291/HHD Skimbles, Swinbrook Road, Shipton under Wychwood

Construction of detached Garden Pod/Home Office/Gym with associated works.

Parish Council made no objection

23/02213/HHD Sunnyside, Upper End, Shipton under Wychwood

Erection of storage shed and bin store at the front of an existing building, along with associated landscaping.

Parish Council objected on the basis that there were no dimensions provided, so the magnitude of the dwelling and its impact on its environment could not be assessed.

23/02387/HHD Doctors House, Church Path, Station Road

Re-roofing of existing garage with conversion of roof space to create ancillary accommodation

Parish Council made no objection

23/02388/HHD Doctors House, Church Path, Station Road

Erection of 2-storey extension to west elevation with shower room in roof space above

Parish Council made no objection

22/00725/LBC & 22/00612/FUL The Old Prebendal House, Station Rd, Shipton under Wychwood

Alterations to carry out flood mitigation works & new gates together with landscaping/assoc works.

Supported by Parish Council, with concerns submitted regarding the need for drains survey by OCC and potential increased risk of flooding to adjacent houses.

#### **7.2 WODC decisions**

None

#### **7.3 Other**

23/01600/FUL Dash Grange, Leaffield Road

Change of use of land to equine use with the erection of new stables and detached riding arena.

Parish Council objected, on grounds of highways, lighting, usage and local impact.

Application withdrawn 21 Sept 2023

#### **7.4 Any planning applications submitted following publication of agenda**

## **Governance and Consultation**

8. To consider suggested contribution from the Parish Council to the WODC Local Plan 2041, and decide contribution to be made (SR).
9. To agree to amendment of Schedule 1 of the 2017 OCC Grass Cutting Agreement; one Councillor to sign to confirm.
10. To agree to submit the draft agreement of the relationship between the Parish Council and the NBH Charity. Also to agree to the covering note to the Charity Commission for comment (SR).

## **Village Matters**

11. To consider purchase of sit-on lawnmower for recreation ground, village green and allotment orchard. To consider whether financially viable, whether to use instead of a contractor or in addition to, and identify potentially related costs. To assign obtaining quotes and further details as required (clerk/JM)

## **Finance**

12. To receive and approve the monthly financial summary and bank reconciliation for August 2023 (clerk)

<b>Unity Trust Current Account</b>	<b>£27,173.61</b>
<b>Unity Trust Deposit Account</b>	<b>£47,059.30</b>
<b>Charity Bank 40day Notice Account</b>	<b>£61,011.83</b>
<b>James Alfred Willis Trust Fund</b>	<b>£1,474.13</b>

13. To consider and approve invoices for payment as itemized on the Payment Schedule (RFO).
14. To acknowledge payments received in September 2023 (RFO).
15. To consider cost centres in 2024/25 draft budget and whether any more need adding. Also to suggest and consider additional spending (RFO).
16. To appoint Christine Bucknell to the United Charities Trust and one other (JM).
17. To consider Life Larder report and decide whether to continue with the second half of the grant (clerk).
18. To consider grant applications from Citizens Advice Bureau and WW Wild Garden (clerk).

## **19. Councillor portfolios - to receive reports on activities**

- Allotments, Schools Liaison, Library (JM)
  - Transport, Telecommunications, Burial Ground, NBH, Defib/Generator (TY)
  - Environment, Trees, Grass Cutting, Green Spaces (JL)
  - Planning, Shipton Fair, PCC Liaison (SR)
  - Highways, Emergency Planning, Flooding, Drainage (JR)
  - Playground, Defib/Generator (AH)
20. To receive reports from Working Parties, Community Groups & Organisations (all)
  21. Report of Clerk, communications and noteworthy correspondence (clerk)
  22. Items to report (all)
  23. Date of the next meeting: 16<sup>th</sup> November 2023.

*ZKThornburgh*

12<sup>th</sup> October 2023

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