

Section 3 - External Auditor Report and Certificate 2021/22

In respect of **Shipton-Under-Wychwood Parish Council**

1 Respective responsibilities of the body and the auditor

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it does not provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2022; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors

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(Except for the matters reported below on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with the Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

(*delete as appropriate)

As the Council prepares accounts on the receipts and payments basis, they should account for expenses when they are paid/cheques raised with any items that have been paid but not cleared through the bank shown as unrepresented payments. The balance included in Boxes 7 and 8 of the current year figures in Section 2 of the AGAR agree to the balance per the year end bank statement. The bank reconciliation prepared by the Council shows unrepresented items that were not included as expenses in the year. This was explained as the relevant items relate to subscriptions for the 2022/23 year. However, under this basis of accounting, these expenses should have been included in Box 6 of Section 2 for the current year, reducing the total in Boxes 7 and 8 in turn. The total expense incorrectly excluded is £649. The council will need to consider this when completing Sections 1 and 2 of the 2023 return.

Other matters not affecting our opinion which we draw to the attention of the authority:

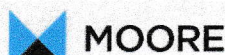
NONE

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We certify/~~do not certify~~* that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2022.

~~*We do not certify completion because:~~

External Auditor Name



External Auditor Signature

Date

24/09/2022