

# SHIPTON UNDER WYCHWOOD PARISH COUNCIL

## A COTSWOLD VILLAGE AND COMMUNITY

### Minutes of the Meeting of the Council Thursday 18<sup>th</sup> August 2022, 7:30pm, New Beaconsfield Hall

**Present:** Jill Mavin (chair), Tim Yates (vice-chair), Carole Arnold, Matthew Colledge, Simon Randall, Parish Clerk Zoe Thornburgh

- 1. To receive apologies for absence:** apologies were received from Cllr Hibbert-Biles and Cllr Lund.
- 2. Declarations of interest:** None.
- 3. Approval of minutes from previous meeting**

**Resolved:** The minutes of the Parish Council meeting held on 21<sup>st</sup> July 2022 were approved and signed as a correct record by the Chair.

#### **4. Matters of report arising from the previous minutes**

- 4.1 The NBH manager, Lee Wyatt-Buchan has agreed to carry out a monthly start-up of the generator.
- 4.2 The defibrillator software needs updating; Cllr Yates is to arrange.
- 4.3 Cllr Yates and the clerk are compiling an up-to-date mapping of the burial ground.
- 4.4 Cllr Arnold is arranging a get-together to thank the Shipton Volunteers and Speedwatch group.
- 4.5 Following complaints that some hedges in the parish are obstructing use of the pavements, a few letters have been delivered requesting residents to carry out hedge maintenance. The Shipton volunteers also cut some back as part of their recent tidy in Milton Road and the village green area.
- 4.6 Cllr Mavin has been unable to speak with the manager of the Shaven Crown regarding ongoing parking issues, owing to the establishment being closed when she visited.
- 4.7 Cllr Mavin spoke with the Wychwood Inn publican regarding the Inn's external structures and received representation justifying his decision.
- 4.8 Cllr Yates has met with the landowner adjacent to Simons Lane in an attempt to identify ownership of the stream. Further enquiries are necessary.
- 4.9 The clerk has ordered a new bin for the playground.

#### **5. Planning:**

##### **5.1 Applications received from WODC**

22/01994/HHD Southfield, Leafield Road, Shipton under Wychwood  
Internal alterations of the ground floor. Removal of existing dormer roof to create larger first floor living space with an enclosed internal balcony to the front. New external timber cladding and rendering.

##### **5.2 WODC decisions**

22/01770/HHD 8 Littlebrook Meadow, Shipton-under-Wychwood  
Demolition of conservatory to be replaced with a single storey rear extension.  
Parish Council made no objection.  
Approved by WODC 05/08/22

22/01357/LBC & 22/01356/HHD Old School House Church Street Shipton-under-Wychwood  
Internal and external alterations to erect single storey extension to provide potting/workroom.  
Parish Council made no objection  
Approved by WODC 14/07/22

22/01389/S73 Land North Of Gas Lane And Ascott Road Shipton Under Wychwood  
Variation of condition 2 of planning permission 20/00991/FUL to allow the addition of a dormer window to Plot 1 and ensuite and dormer window to Plot 2.  
Parish Council made no objection  
Approved by WODC 18/07/22

22/01401/HHD Grove Farmhouse High Street Shipton Under Wychwood  
Demolition of an existing lean-to link extension and north-west projecting single storey outbuildings. Refurbishment works to include erection of replacement single storey rear extension. Re-opening of the original pedestrian access gate due east together with landscaping and associated works.  
Parish Council made no objection  
Approved by WODC 18/07/22

## **6. Financial & Administrative Matters:**

### **6.1 Approval of payments.**

#### **Resolved: To make bank transfer payments of the following Schedule of Accounts**

Clerk wages	£920.64
HMRC PAYE	£237.56
A Touch of Grace	£400.00
Repay Jill Mavin (travel expenses)	£36.00
Repay Tim Yates (padlock)	£11.88
Repay Jackie Loring (Shipton Fair)	£39.94
Repay Zoe Thornburgh (Hard Drive)	£27.78
Sophie England Inv 189	£90.00
Ben Jessey	£242.00
WOCT Grant payment 3/5	£500.00
RoSPA Play Safety	£288.00
Shooting Stars Circus Skills	£720.00
Cotswold Line Promotion Group	£15.00
Castle Water (direct debit)	£36.49

Action: Payments to be authorised by Cllrs Arnold and Randall.

### **6.2 Payments received: None**

### **6.3 Bank statement to 31<sup>st</sup> July 2022**

Unity Trust Current Account	£67,125.10
Unity Trust Deposit Account	£55,780.75
James Alfred Willis Trust Fund	£1472.76

### **6.4 Authorisation of first aid training**

**Resolved:** Cost of first aid training for Carole Arnold and Rob Dyer was authorised at a total cost of £170.

Action: Cllr Arnold to arrange.

## **7 Any other business**

A RoSPA inspection was recently made of the playground and the report has recommended that maintenance be carried out in several areas.

Action: Cllr Colledge to obtain quotes for the works, for presentation at the September meeting.

## **7. The next Parish Council meeting will be held on 15<sup>th</sup> September 2022.**

**The meeting was closed at 8.10pm..**

The Chair  
15<sup>th</sup> September 2022