

# SHIPTON UNDER WYCHWOOD PARISH COUNCIL

A COTSWOLD VILLAGE AND COMMUNITY

## Agenda

Councillors are hereby summoned to attend a Meeting of the Parish Council on  
**Thursday 16<sup>th</sup> June 2022, 7:30pm to 9:30pm at the New Beaconsfield Hall**

Members of the public are invited to attend and can make statements or queries, preferably by prior request to the Clerk

1. Public participation session
2. To receive apologies for absence
3. To receive declarations of pecuniary interest from councillors relating to agenda items
4. To sign, as a correct record, the minutes of the meeting held on 19<sup>th</sup> May 2022.
5. Matters of report arising from the previous minutes not covered on the agenda
6. County and District Councillor reports

### 7. **Planning:**

#### • **Applications received from WODC**

22/01301/FUL Quarry Hill Farm Shipton Under Wychwood  
Conversion of outbuilding to create two holiday lets and associated works.

22/01357/LBC & 22/01356/HHD Old School House Church Street Shipton-under-Wychwood  
Internal and external alterations to erect single storey extension to provide potting/workroom.

20/00991/FUL Land North Of Gas Lane And Ascott Road Shipton Under Wychwood  
Erection of two detached dwellings together with associated landscaping and alterations to existing vehicular access (amended plans)

22/01389/S73 Land North Of Gas Lane And Ascott Road Shipton Under Wychwood  
Variation of condition 2 of planning permission 20/00991/FUL to allow the addition of a dormer window to Plot 1 and ensuite and dormer window to Plot 2.

22/01401/HHD Grove Farmhouse High Street Shipton Under Wychwood  
Demolition of an existing lean-to link extension and north-west projecting single storey outbuildings. Refurbishment works to include erection of replacement single storey rear extension. Re-opening of the original pedestrian access gate due east together with landscaping and associated works.

#### • **Under consideration with WODC**

22/00725/LBC & 22/00612/FUL The Old Prebendal House, Station Rd, Shipton under Wychwood  
Alterations to carry out flood mitigation works & new gates together with landscaping and associated works  
Supported by Parish Council, with concerns submitted regarding the need for drains survey by OCC and potential increased risk of flooding to adjacent houses.

#### • **WODC decisions**

22/00778/HHD Rosedale Cottage, Fiddlers Hill, Shipton under Wychwood  
Erection of a single-storey rear extension and front porch. Alterations to include conversion of loft space with construction of a rear box dormer.

Parish Council made no objection but submitted concerns re the appearance of aspects visible from the road, specifically the UPVC windows and box dormer, and urged the conservation officer to monitor these.

Approved by WODC 12/05/22

22/00883/HHD Langley Mill Cottage, Shipton Road, Ascott under Wychwood  
Extension and renovation

Parish Council made no objection.

Approved by WODC 30/05/22

22/00899/HHD 4 Court Close, Shipton under Wychwood  
Single storey rear extension to replace existing conservatory

Parish Council made no objection.

Approved by WODC 19/05/22

22/00936/HHD & 22/00937/LBC Classrooms Church Path Station Road  
Internal & external alterations to insert new conservation rooflight to rear elevation

Parish Council made no objection.

Approved by WODC 30/05/22

- **Other planning issues**

21/04013/LBC & 21/04012/HHD Salus House, Milton Road, SUW  
Garden room extension, fenestration alterations to boot room and outdoor swimming pool

Parish Council objected

Application withdrawn 25/05/22

8. To authorise a list of due payments which arise on a regular basis as the result of a continuing contract, statutory duty or obligation, eg. Salaries, PAYE, & parish maintenance
9. To review Internal Audit
10. To consider NBH lease, partic floodlighting clause (MC)
11. To consider maintenance of Simons Lane waterway (clerk on behalf of CA)
12. To decide Councillors authorised to countersign the return by promoter forms under the Gambling Act 2005 (clerk)
13. To consider security of recreation field access and other open areas (HHB)
14. To review Operation London Bridge plan (clerk)
15. To consider 20mph zone application (HHB)
16. To consider GWR (or other) funding for apprenticeship in rural crafts (SR)
17. To clarify portfolios of Environment and Emergency Planning (HHB/JL)
18. To decide author(s) for bi-monthly Wychwood magazine article (clerk)
19. To discuss/approve ideas for Shipton Fair (TY)
20. To consider quotes for tree works as recommended in TreeTech report (TY)
21. To consider quotes for cleaning of war memorial (clerk)
22. To consider items raised by Cllr Randall on his 'Introduction' paper (SR)
  - a, Conservation Area boundary and any associated WODC statements/appraisals
  - b, 2011 Parish census statistics
  - c, Public map of our local footpaths
  - d, A survey of trees in the village not owned by the Council
  - e, A photographic record of Shipton
23. To decide topics for Wychwoods Working Together meeting (all)
24. **Financial & Administrative Matters:**
  - a, To receive the monthly financial summary & approval of payments (clerk)
  - b, To agree the reserves for 2022/23 (clerk)
  - c, To review Council's payment methods (clerk)
  - d, To consider application for a PC Charge card (clerk)

**25. Councillor portfolios - to receive reports on activities**

- Allotments, Schools Liaison, Library (JM)
- Transport, Telecommunications, Burial Ground, NBH, Generator, Shipton Fair (TY)
- Shipton Volunteers, Benche, RFO Support, NBH, Shipton Fair (CA)
- Playground, Planning, Defib/Generator (MC)
- Highways (HHB)
- Environment, Emergency Planning (JL)
- Planning, PCC Liaison (SR)

26. To receive reports from Community Groups & Organisations

27. Report of Clerk, communications and noteworthy correspondence

28. Any other business – for information only (all)

29. Date of the next meeting: 21<sup>st</sup> July 2022.

*ZKThornburgh*

9<sup>th</sup> June 2022