

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

A COTSWOLD VILLAGE AND COMMUNITY

Agenda

Councillors are hereby summoned to attend the Annual Meeting of Council on
Thursday 19th May 2022, 7:30pm to 9:30pm at the New Beaconsfield Hall

1. To elect the Chairman of the Council and to receive the Chairman's Declaration of Acceptance of Office.
2. To elect the Vice Chair of the Council and to receive the Vice-Chair's Declaration of Acceptance of Office.
3. To complete/receive Declaration of Acceptance of Office of other Councillors
4. To receive apologies for absence
5. To receive declarations of pecuniary interest from councillors relating to agenda items
6. To sign, as a correct record, the minutes of the meeting held on 21st April 2022.
7. Matters of report arising from the previous minutes not covered on the agenda
8. County and District Councillor reports

9. **Planning:**

• **Applications received from WODC**

22/00936/HHD & 22/00937/LBC Classrooms Church Path Station Road

Internal & external alterations to insert new conservation rooflight to rear elevation

• **Under consideration with WODC**

22/00725/LBC & 22/00612/FUL The Old Prebendal House, Station Rd, Shipton under Wychwood
Alterations to carry out flood mitigation works & new gates together with landscaping and associated works

Supported by Parish Council, with concerns submitted regarding the need for drains survey by OCC and potential increased risk of flooding to adjacent houses.

22/00778/HHD Rosedale Cottage, Fiddlers Hill, Shipton under Wychwood
Erection of a single-storey rear extension and front porch. Alterations to include conversion of loft space with construction of a rear box dormer.

Parish Council made no objection but submitted concerns re the appearance of aspects visible from the road, specifically the UPVC windows and box dormer, and urged the conservation officer to monitor these.

22/00883/HHD Langley Mill Cottage, Shipton Road, Ascott under Wychwood
Extension and renovation
Parish Council made no objection.

22/00899/HHD 4 Court Close, Shipton under Wychwood
Single storey rear extension to replace existing conservatory
Parish Council made no objection.

21/04013/LBC & 21/04012/HHD Salus House, Milton Road, SUW
Garden room extension, fenestration alterations to boot room and outdoor swimming pool
Parish Council objected

• **WODC decisions**

22/00547/LBC & 22/00546/FUL Shipton Court High Street Shipton Under Wychwood
Alterations to reinstate part of the boundary wall
Supported by Parish Council
Approved by WODC 20/04/22

10. Audit process (clerk)

- a, To receive internal audit report
- b, To approve Annual Governance Statement
- c, To receive Accounts for 2021/22
- d, To accept significant variances and asset register
- e, To accept 22/23 Budget and Precept
- f, To consider redaction of signatures from AGAR when published on website

- 11. To decide allocation of Councillor Portfolios (Chair)
- 12. To make Environment portfolio holder aware of Swinbrook Rd flooding (CA)
- 13. To discuss replacement of playground bin (clerk)
- 14. To discuss/make decisions re Shipton Fair (TY)
- 15. To discuss areas for 20mph zone (chair)
- 16. To decide arborist to complete tree works as recommended in TreeTech report and approve quote (clerk)
- 17. To consider Playground CCTV (clerk)
- 18. To consider repairs recommended for 3 sections of allotment wall (CA).
- 19. To consider tree options for playing field (CA)
- 20. To discuss cleaning of war memorial as possible alternative to plaque (clerk)
- 21. To confirm details of burial ground grass cutting service (clerk)

22. Financial & Administrative Matters:

- a. To receive the monthly financial summary & approval of payments (clerk)
- b. To consider grant request from West Oxford Community Transport (TY)
- c. To consider grant request from CAB (clerk)
- d. To approve BHIB insurance (3rd year of 3-year agreement) @£455.74 (prev £391.48 & £399.16) (clerk)
- e. To approve allocation of 21/22 library budget to library for restocking (JM)
- f. To receive Electors Rights' Notice dates (clerk)
- g. To receive notification of revised burial costs
- h. To approve OALC training courses as follows:
 - Cllr Arnold – Budget 20/10/22 £55 + VAT
 - Cllr Mavin – Chairmanship 17/10/22 £110 + VAT
 - Cllr Randall – not stated
 - Cllr Lund - Roles & Responsibilities 27/07/22 £110 + VAT

23. Councillor Portfolio Reports

- 24. To receive reports from Community Groups & Organisations
- 25. Report of Clerk, communications and noteworthy correspondence (clerk)
- 26. Any other business – for information only (all)
- 27. Date of the next meeting: 7.30pm, 16th June 2022.

ZKThornburgh

12th May 2022