

# SHIPTON UNDER WYCHWOOD PARISH COUNCIL

A COTSWOLD VILLAGE AND COMMUNITY

## **Minutes of the Meeting of the Council** **held in the New Beaconsfield Hall on Thursday 21<sup>st</sup> April 2022 at 6.50pm**

**Present:** Carole Arnold, Matthew Colledge, Rob Dyer, Jill Mavin (Chair), Parish Clerk Zoe Thornburgh and 1 member of the public.

**1. Apologies for absence:** were received from Cllr Brunsdon, Cllr Loring and Cllr Yates.

**2. Declarations of Interest:** None

**3. Resolved:** That the minutes of the Parish Council meeting held on 17<sup>th</sup> March 2022 were approved and signed as a correct record by the Chair.

**4. Matters arising from previous minutes:** None

### **5. County Councillor report**

County Councillor Leffman attended and spoke at the Annual Parish Meeting later the same evening.

### **6. Planning**

#### **Applications received from WODC:**

**22/00725/LBC & 22/00612/FUL** The Old Prebendal House, Station Rd, Shipton under Wychwood  
Alterations to carry out flood mitigation works & new gates together with landscaping and associated works  
**Supported by Parish Council**, with concerns submitted regarding the need for drains survey by OCC and potential increased risk of flooding to adjacent houses.

**22/00778/HHD** Rosedale Cottage, Fiddlers Hill, Shipton under Wychwood  
Erection of a single-storey rear extension and front porch. Alterations to include conversion of loft space with construction of a rear box dormer.  
**Parish Council made no objection** but submitted concerns re the appearance of aspects visible from the road, specifically the UPVC windows and box dormer, and urged the conservation officer to monitor these.

**22/00883/HHD** Langley Mill Cottage, Shipton Road, Ascott under Wychwood  
Extension and renovation  
**Parish Council made no objection.**

**22/00899/HHD** 4 Court Close, Shipton under Wychwood  
Single storey rear extension to replace existing conservatory  
**Parish Council made no objection.**

#### **WODC decisions:**

**21/04088/LBC & 21/04087/HHD** 10 High St, Shipton under Wychwood  
Replace existing concrete footpath from pavement to front door with shingle pavement

incorporating French drain  
Parish Council supported this application.  
**Approved by WODC 24/04/22**

**21/04057/LBC & 21/04056/HHD** Home Farm, Plum Lane, Shipton under Wychwood  
Replacement of 2 existing extensions to the front and rear, replacement of 3 existing windows and associated internal alterations  
Parish Council made no objection to this application.  
**Approved by WODC 06/04/22**

**22/00328/HHD** Walnut Tree House, Milton Road, Shipton under Wychwood  
External alterations to form large glazed area and works to balcony area  
Parish Council made no objection to this application  
**Approved by WODC 04/04/22**

### 7. To consider CCTV at playground

During the Easter weekend, a large amount of broken glass was found on the playground; this was discussed at the recent NBH Executive meeting, and the offer made to install a CCTV camera. A CCTV portal is already in situ.

**Action: Cllr Arnold to ask NBH manager to look into options.**

**Action: Clerk to look into legal issues**

### 8. Financial & Administrative matters

8.1 To receive the monthly financial summary and approval of payments.

#### Bank statement to 31<sup>st</sup> March 2022

Unity Trust Current Account	£59,417.05
Unity Trust Deposit Account	£55,732.65
James Alfred Willis Trust Fund	£1472.76

#### Receipts

Interest	£30.22
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#### Payments

**Resolved:** To authorise payments of the following Schedule of Accounts

Zoe Thornburgh	Clerk salary (incl repay SLCC and MS)	£1137.27
Lisa Wilkinson	Back pay and A/L	£322.90
HMRC	Clerk PAYE	£231.16
HMRC	Lisa Wilkinson PAYE	£80.60
Sophie England	Playground Gardening (March)	£160.00
Sophie England	Playground Gardening (April)	£90.00
Repay Jackie Loring	Vistaprint Flyers	£93.70
Ubico	Litter bin empty	£50.05
Repay Carole Arnold	Volunteers costs	£85.44
Alfred Groves	Volunteers bin bags	£5.31
OALC	Annual membership	£303.64
Starboard Systems	Annual subscription Scribe accounts	£345.60
Castle Water	Allotment water	£17.39

**8.2 Consideration of revision of S106 funds received by WOCT**

Following plans to remove the 210 bus Saturday service, WOCT have requested Parish Council's approval to transfer the S106 funds received last year to the weekday service.

**Resolved:** Council approved this action.

**Action: Clerk to forward Council's decision to WOCT**

**8.3 Consideration of quotes received for tree works as per TreeTech survey**

As the quotes were only received on the day of the meeting, there was insufficient time for these to be considered by Council. Therefore, it was decided to postpone this item until the next Parish Council meeting, 19<sup>th</sup> May.

**Action: Clerk to forward this item to May agenda**

**8.4 Agreement of payment for Clerk's SLCC membership @£144**

**Resolved:** Council agreed on this expenditure.

**Action: Clerk to arrange SLCC membership**

**8.5 Agreement to purchase new padlock for sand bin.**

Following replacement of hinges on sand bin door at NBH, a new padlock is now required.

**Resolved:** Council agreed on this expenditure.

**Action: Cllr Arnold to purchase a padlock**

**9. The next Parish Council meeting** is the Annual Meeting of the Council, when the new Chair and Vice-Chair will be elected. It will be held on Thursday 19<sup>th</sup> May 2022 at 7.30pm in New Beaconsfield Hall.

The meeting was closed at 7.20pm.

The Chair

19<sup>th</sup> May 2022