

## SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

14<sup>th</sup> January 2022

You are summoned to attend the Meeting of the Council

To be held at New Beaconsfield Hall on Thursday 20<sup>th</sup> January 2022 at 7.30pm

1. **Apologies for Absence**
2. **Declarations of Interest**
3. **To approve the accuracy of the minutes of the Parish Council meeting held on 16<sup>th</sup> December and the Extraordinary Parish Council meeting held on 30<sup>th</sup> December 2021**
4. **Matters arising from the Minutes.**
5. **Public Participation session**
6. **County Councillor's report**
7. **District Councillor's report**
8. **Planning:**

**a. Planning applications received:**

Ref no.	Address	Proposal
21/03927/HHD	Wych Court, High St, SUW	Alterations to include replacement bay windows, reinstate opening, conversion of store to office and single storey rear and side extension
21/03836/FUL	Tennis Courts, Beaconsfield Hall, Station Rd, SUW	Erection of 9 lighting columns to provide floodlighting for tennis courts 1 and 2
21/04057/LBC & 21/04056/HHD	Home Farm, Plum Lane, SUW	Replacement of 2 existing extensions to the front and rear, replacement of 3 existing windows and associated internal alterations
21/04088/LBC & 21/04087/HHD	10 High St, SUW	Replace existing concrete footpath from pavement to front door with shingle pavement incorporating French drain
21/04012/HHD & 21/04013/LBC	Salus House, Milton Rd, SUW	Garden room extension, fenestration alterations to boot room and outdoor swimming pool with pump room
21/04129/LBC and 21/04128/HHD	Springhill Farmhouse, Plum Lane, SUW	Alterations to rear wing, construction of new porch and entrance path, use of ceiling void for storage and associated alterations.

**b. Decisions Outstanding:**

Ref no.	Address	Proposal	PC Decision
21/02356/HHD	The Gatehouse, High St, SUW	Erection of a two-storey extension	No objection as long as the design and materials used are in keeping with the local vernacular. The PC would like to raise concerns that there is no design statement or site plan with this application.
21/01381/FUL	Shaven Crown Hotel, High St, SUW	Construction of two detached two storey buildings to form five hotel bedrooms	Object
21/03911/FUL	Quarry Hill Farm, SUW	Formation of an agricultural private way from an existing access	No objection

**c. Decisions made:**

Ref no.	Address	Proposal	Decision
21/03693/HHD	Springfield House, Mawles Lane, SUW	Installation of folding sliding doors	Approved by WODC06/01/2022

**9. Communication**

**10. Highways and Transport**

- a. To consider residents' request for reduction in speed limit on A361 entering south side of Shipton

**11. Environment**

- a. Allotments
- b. Volunteers
- c. Village maintenance
- d. Burial Ground

**12. Playground**

**13. School**

**14. Civic and Community**

- a. Platinum Jubilee Celebrations 2022
- b. Update on defib training on 12<sup>th</sup> February
- c. Review of Christmas events
- d. Wychwoods Working Together

## 15. Financial and Administrative Matters

### a. Payments to be authorised as follows: -

Lisa Wilkinson	Clerk's net salary December 2021	£507.02
	Clerk's expenses December 2021	£27.83
	<b>Total</b>	<b>£534.85</b>
Nest	Clerk's pension	£36.53
Green Scythe	Hedges around recreation field	£301.20
Castle Water	Allotment water bill (monthly direct debit)	£87.17
Sophie England	Gardening at playground	£90.00
Alfred Groves & Son	Cable ties	£17.28
Ubico	Empty of playground litter bin Dec 2021 – Mar 2022	£140.74

### b. Payments received:

Allotment holder	Allotment rent	£45.00
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### c. Bank statement to 31<sup>st</sup> December 2021

<b>Unity Trust Current Account</b>	<b>£64,174.75</b>
<b>Unity Trust Deposit Account</b>	<b>£55,699.00</b>

d. To receive bank reconciliations and actual vs expenditure

e. To consider portfolios for councillors

f. Request for donation to Ascott Pre-school

g. To authorise Local Government Pension scheme (OCC) for new clerk.

h. To authorise payments for ILCA and FILCA (SLCC) new clerk training at cost of £120 +VAT each

i. To approve the modified clerk's contract

j. To consider funding for a leaf blower for the volunteers

k. To consider purchase of song sheets for Christmas 2022

## 16. Correspondence received

## 17. Any other Issues to note

## 18. Dates of Parish Council Meetings

Date	Meeting
17 <sup>th</sup> February 2022	Parish Council
17 <sup>th</sup> March 2022	Parish Council
21 <sup>st</sup> April 2022	Parish Council
21 <sup>st</sup> April 2022	Annual Parish Meeting
19 <sup>th</sup> May 2022	Annual Meeting of Council
16 <sup>th</sup> June 2022	Parish Council
21 <sup>st</sup> July 2022	Parish Council
18 <sup>th</sup> August 2022	Parish Council (finance & planning only)
15 <sup>th</sup> September 2022	Parish Council
20 <sup>th</sup> October 2022	Parish Council
17 <sup>th</sup> November 2022	Parish Council
15 <sup>th</sup> December 2022	Parish Council (finance & planning only)
19 <sup>th</sup> January 2023	Parish Council
16 <sup>th</sup> February 2023	Parish Council
16 <sup>th</sup> March 2023	Parish Council

Zoe Thornburgh  
Parish Clerk