

# SHIPTON UNDER WYCHWOOD PARISH COUNCIL

A COTSWOLD VILLAGE AND COMMUNITY

## Agenda

Councillors are hereby summoned to attend a Meeting of the Parish Council on  
**Thursday 17th February 2022, 7:30pm to 9:30pm at the New Beaconsfield Hall**

Members of the public are invited to attend and can make statements or queries by prior written request to the Clerk.

1. Public participation session:
2. To receive apologies for absence
3. To receive declarations of pecuniary interest from councillors relating to agenda items
4. To sign, as a correct record, the minutes of the meeting held on 20<sup>th</sup> January 2022.
5. Matters of report arising from the previous minutes not covered on the agenda
6. County and District Councillor reports
  
7. Planning:
  - Applications received from WODC:  
22/00041/OUT Land adj to 10 Coombes Close, SUW  
Erection of a 2-storey detached dwelling with associated parking and works.  
  
22/00328/HHD Walnut Tree House, Milton Road, SUW  
External alterations to form large glazed area and works to balcony area
  
  - Awaiting decision:  
21/04057/LBC & 21/04056/HHD - Home Farm, Plum Lane, SUW  
Replacement of 2 existing extensions to the front and rear, replacement of 3 existing windows and associated internal alterations  
  
21/04088/LBC & 21/04087/HHD - 10 High St, SUW  
Replace existing concrete footpath from pavement to front door with shingle pavement incorporating French drain
  
  - WODC decisions:  
21/03927/HHD - Wych Court, High St, SUW  
Alterations to include replacement bay windows, reinstate opening, conversion of store to office and single storey rear and side extension.  
Approved by WODC  
  
21/03836/FUL - Tennis Courts, Beaconsfield Hall, Station Rd, SUW  
Erection of 9 lighting columns to provide floodlighting for tennis courts 1 and 2.  
Refused by WODC
  
  - Other planning issues:  
21/03263/HHD - Station House, Station Road  
Appealed – Council confirmed it has no wish to retract its previous decision (21/10/21, Item 9a).
  
8. To discuss ideas for the Platinum Jubilee Celebrations 2022 (all)
9. To propose areas for 20mph zone (all)
10. To approve costs in relation to Wychwoods Working Together initiative (chair)
11. To receive TreeTech report and consider quote for recommended works (clerk)
12. To agree location and approve costs of new salt bin (MC/clerk)
13. To approve costs for Shipton Fair, specifically up to £500 for prizes, up to £300 for new game construction, up to £150 for printing raffle tickets and £55 for Witney Town Band (TB).
14. To agree requirements for new road crossing, Milton Road (MC).
15. To consider repairs recommended for 3 sections of allotment wall – field side, by entrance & off road parking (CA).
16. To approve costs for 'Work in progress' sign for the volunteers @£25.79 from Viking (CA).
17. To approve purchase of brackets for the speedwatch (CA).
18. To approve purchase of signs for speedwatch @ approx. £350 (TB)

**19. Financial & Administrative Matters:**

- a) To receive the monthly financial summary & approval of payments (clerk)
- b) To review YTD expenditure and significant carryover
- c) To review James Alfred Willis Trust investment account (currently NS&I 0.01% interest)
- d) To review the Risk Management Scheme
- e) Consider grant requests - Ascott Pre School, Wychwood Scouts, West Oxford Community Transport
- f) To review Asset Register

**20. Councillor portfolios - to receive reports on activities**

- Allotments, Schools Liaison (chair)
- Emergency Planning/ Defibrillator/Generator, Parish Records, Communications (RD)
- Shipton Volunteers, Hedges, Trees, Grass Cutting and Benches (CA)
- Shipton Fair, Playground, Highways and Street Lighting (TB)
- Transport, Telecommunications, Burial Ground (TY)
- Planning, Burial Ground (MC)
- Environment, Jubilee Lunch (JL)

**21. To receive reports from Community Groups & Organisations**

**22. Report of Clerk, communications and noteworthy correspondence**

**23. Miscellaneous items – for information only (all)**

**24. Date of the next meeting: 17th March 2022.**

Zoe Thornburgh, Clerk to Shipton under Wychwood Parish Council, 10th February 2022  
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