

## SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

10<sup>th</sup> September 2021

You are summoned to attend the Meeting of the Council

To be held at New Beaconsfield Hall on Thursday 16<sup>th</sup> September 2021 at 7.30pm

1. **Apologies for Absence.**
2. **To elect new Chairman for Parish Council**
3. **To elect new Vice Chairman for Parish Council**
4. **Declarations of Interest**
5. **To approve the accuracy of the minutes of the Parish Council meeting held on 19<sup>th</sup> August 2021**
6. **Matters arising from the Minutes.**
7. **Public Time**
8. **County Councillor's report**
9. **District Councillor's report**
10. **Planning:**

**a. Planning applications received:**

Ref no.	Address	Proposal
21/02835/HHD	Jersey Cottage, Home Farm Close, SUW	Conversion of garage
21/02900/FUL	Lane House Barn, Milton Rd, SUW	Change of use of land from paddock to domestic garden and conversion of an existing stable block into a yoga studio and garden machinery store

**b. Decisions Outstanding:**

Ref no.	Address	Proposal	Decision
21/00694/LBC 21/00693/HHD	17 High St, SUW	Internal and external alterations to include the replacement of a UPVC dormer window with timber frames and the construction of a dormer to rear elevation	No objection
21/02356/HHD	The Gatehouse, High St, SUW	Erection of a two-storey extension	No objection as long as the design and materials used are in keeping with the local vernacular. The PC would like to raise concerns that there is no design statement or site plan with this application.
21/02476/HHD & 21/02477/LBC	Home Farm, Plum Lane, SUW	Internal alterations and insertion of two new rooflights	No objection
21/02182/HHD	Dove Cottage, High St, SUW	Erection of single storey rear extension	No objection
21/02738/FUL	Brookvale, Shipton Road, MUW	Erection of detached double garage to serve dwelling currently under construction	No objection
21/02755/HHD	April Cottage, Burford Rd, SUW	Erection of link corridor and refurbishment of existing garage	No objection
21/01381/FUL	Shaven Crown	Construction of two detached two storey buildings to form six hotel bedrooms	Object

**c. Decisions made:**

Ref no.	Address	Proposal	Decision
21/02328/ADV	The Old Prebendal House, Station Rd, SUW	Siting of replacement non-illuminated freestanding sign	PC - No objection/comment WODC - Approved
21/02263/HHD	11 Coombes Close, SUW	Erection of single storey rear extension and alterations to front entrance porch	PC - No objection WODC - Approved

**d. Licensing application: Lamb Inn W/21/00656/PRMMV**

**11. Communication**

- a. To consider publication of newsletter before Christmas

**12. Highways and Transport**

**13. Environment**

**a. Allotments**

- i. To receive quote for implementation of wildflower area

ii. To consider adding maintenance of pond area to grass cutting contract

**b. Volunteers**

**c. Village maintenance**

i. To consider request from the Tennis Club to plant hedge alongside the courts.

**d. Burial Ground**

e. Tree Preservation Order at Tithings

f. To agree to purchase materials for bug hotels – to be made by the cubs and scouts

**14. Playground**

a. Update on S106 expenditure

**15. School**

**16. Civic and Community**

a. Vacancy for Councillor

b. Official unveiling of Wychwood tree sculpture on Oak Drive

c. Platinum Jubilee Celebrations 2022

**17. Financial and Administrative Matters**

**a. Payments to be authorised as follows: -**

Lisa Wilkinson	Clerk's net salary August 2021	£551.10
	Clerk's expenses August 2021	£28.78
	<b>Total</b>	<b>£579.88</b>
Nest	Clerk's pension	£40.09
Hickmans Landscaping	Skip for allotments	£233.00
Castle Water	Allotment water bill (direct debit)	£
Green Scythe	Grounds maintenance July 2021	£1283.00
Sophie England	Gardening at playground	£80.00
Ben Jessey	Grass cutting at Burial Ground (August)	£90.00

**b. Payments received:**

Allotment tenant	Allotment rent	£50.00
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**c. Bank statement to 31<sup>st</sup> August 2021**

<b>Unity Trust Current Account</b>	<b>£13,679.28</b>
<b>Unity Trust Deposit Account</b>	<b>£55,699.00</b>

d. To receive external audit report and receive recommendations

e. SLCC training course for clerk at cost of £45 plus VAT

**18. Correspondence Received**

**19. Any Other Issues to Note**

**20. Dates of Parish Council Meetings for 2021/22**

<b>Date</b>	<b>Meeting</b>
21 <sup>st</sup> October 2020	Parish Council
18 <sup>th</sup> November 2021	Parish Council
16 <sup>th</sup> December 2021	Parish Council (finance & planning only)
20 <sup>th</sup> January 2022	Parish Council
17 <sup>th</sup> February 2022	Parish Council
17 <sup>th</sup> March 2022	Parish Council

Lisa Wilkinson  
Parish Clerk