

## SHIPTON UNDER WYCHWOOD PARISH COUNCIL

Minutes of the Meeting of the Council  
held at New Beaconsfield Hall on Thursday 19<sup>th</sup> August 2021 at 7.30pm  
Finance and Planning meeting only

**Present: Cllrs** R. Dyer (in the chair), T. Yates, T. Brunsdon, C. Arnold, Parish Clerk: L. Wilkinson

1. Chairman: in the absence of the chairman and the vice chair, Cllr Dyer was appointed to preside at the meeting. **Resolved.**
2. **Apologies for Absence** were received from Cllrs Rigby, Mavin and Colledge.
3. **Declarations of Interest:** none were received.
4. **To approve the accuracy of the minutes of the Parish Council meeting held on 15<sup>th</sup> July 2021**  
These were approved and signed by Cllr Dyer.

**5. Matters arising from the Minutes.**

None.

**6. Planning:**

**a. Planning applications received:**

Ref no.	Address	Proposal	PC Decision
21/02356/HHD	The Gatehouse, High St, SUW	Erection of a two-storey extension	No objection as long as the design and materials used are in keeping with the local vernacular. The PC would like to raise concerns that there is no design statement or site plan with this application.
21/02476/HHD & 21/02477/LBC	Home Farm, Plum Lane, SUW	Internal alterations and insertion of two new rooflights	No objection
21/02182/HHD	Dove Cottage, High St, SUW	Erection of single storey rear extension	No objection
21/02738/FUL	Brookvale, Shipton Road, MUW	Erection of detached double garage to serve dwelling currently under construction	No objection
21/02755/HHD	April Cottage, Burford Rd, SUW	Erection of link corridor and refurbishment of existing garage	No objection

**b. Decisions Outstanding:**

Ref no.	Address	Proposal	Decision
21/00694/LBC 21/00693/HHD	17 High St, SUW	Internal and external alterations to include the replacement of a UPVC dormer window with timber frames and the construction of a dormer to rear elevation	No objection
21/01381/FUL	Shaven Crown	Construction of two detached two storey buildings to form six hotel bedrooms	Object
21/01658/HHD	Brookvale, Shipton Rd, Milton	Construction of detached double garage	No objection
21/02263/HHD	11 Coombes Close, SUW	Erection of single storey rear extension and alterations to front entrance porch	No objection
21/02328/ADV	The Old Prebendal House, Station Rd, SUW	Siting of replacement non-illuminated freestanding sign	No objection but the PC requests that the advertisement at the base of the sign is removed.

**c. Decisions made:**

Ref no.	Address	Proposal	Decision
21/01015/HHD	4 Littlebrook Meadow, SUW	Demolition of existing canopy porch. Proposed new masonry porch to include new window and front door. Re-lay existing patio slabs from footpath to new front door. All materials to match existing windows, door, walls, roofing	PC -No objection WODC - Refused

21/01074/HHD	Station House, Station Rd, SUW	Proposed two storey pitched roof rear extension and single storey flat roof side extension	PC - No objection Withdrawn
21/01174/FUL	Unit 2 Wychwood Business Park, Milton Rd, SUW	No external building or development works are planned as part of the application, there are some room alteration changes planned as per the drawings included with this application	PC -Objection withdrawn WODC - Approved

## 7. Financial and Administrative Matters

### a. Payments to be authorised as follows: -

Lisa Wilkinson	Clerk's net salary July 2021 Clerk's expenses July 2021	£609.79 £28.25 <b>£638.04</b>
Nest	Clerk's pension	£44.55
RPM	Relocate boulders, timber edging along sandpit and installation of Star Surfer (S106)	£8,689.20
Castle Water	Allotment water bill (direct debit)	£87.17
Green Scythe	Grounds maintenance June 2021	£1387.32
Sophie England	Gardening at playground	£80.00
Ben Jessey	Grass cutting at Burial Ground (July)	£180.00
JC Janssen Building & Groundwork	Installation of two water troughs at allotments	£1,272.00
Cotswold Line Promotion Group	Annual membership (GPC)	£15.00
Playsafety	ROSPA report	£225.00
Alfred Groves & Sons	Parish maintenance	£3.96
Sinnels Field Management Committee	Grass cutting grant	£51.50

These were authorised by Cllrs Brunsdon and Arnold

### b. Payments received:

WODC	S106 funding Sports & Recreation	£55,680
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### c. S106 payments made

Wychwood Wild Garden	£4,250	Tractor
New Beaconsfield Hall	£8,400	Toilets/chairs/security
Wychwood Saplings	£1,847	Moveable staging
Wychwood Players	£14,926	Upgrade of lighting system at NBH
Bumblefoot Rock Project	£2,381	PA for live music
Shipton Cricket Club	£21,926	Clubhouse renovation
Wychwood Football Club	£1,950	Storage

### d. Bank statement to 31<sup>st</sup> July 2021

<b>Unity Trust Current Account</b>	<b>£50,666.35</b>
<b>Unity Trust Deposit Account</b>	<b>£70,699.00</b>

e. To consider purchase of hedge trimmer, spare battery and branch cutter attachment for the volunteers, at cost of £280.

This was **resolved**.

f. To authorise hire of skip to clear abandoned plot at allotments  
It was **resolved** to hire a skip for the allotments.

## 8. Other Items to Note

- Complaints have been received about Thames Water's handling of the closure of the A361 following a leak. The Clerk has sent in a complaint to Thames Water. The PC shares residents' concerns that no contingency and no traffic flow management has been undertaken.

## 9. Dates of Parish Council Meetings for 2021/22

Date	Meeting
16 <sup>th</sup> September 2021	Parish Council
21 <sup>st</sup> October 2020	Parish Council
18 <sup>th</sup> November 2021	Parish Council
16 <sup>th</sup> December 2021	Parish Council (finance & planning only)
20 <sup>th</sup> January 2022	Parish Council
17 <sup>th</sup> February 2022	Parish Council
17 <sup>th</sup> March 2022	Parish Council

Meeting closed: 20.10