

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

9th July 2021

You are summoned to attend the Meeting of the Council

To be held at New Beaconsfield Hall on Thursday 15th July 2021 at 7.30pm

1. **Apologies for Absence.**
2. **Declarations of Interest**
3. **To approve the accuracy of the minutes of the Parish Council meeting held on 17th June 2021**
4. **Matters arising from the Minutes.**
5. **Public Time**
6. **Presentation from Outcomes First on proposed school at Wychwood Business Park**
7. **County Councillor's report**
8. **District Councillor's report**
8. **Planning:**

a. Planning applications received:

Ref no.	Address	Proposal
21/01381/FUL	Shaven Crown	Construction of two detached two storey buildings to form six hotel bedrooms
21/01658/HHD	Brookvale, Shipton Rd, Milton	Construction of detached double garage
21/02263/HHD	11 Coombes Close, SUW	Erection of single storey rear extension and alterations to front entrance porch
21/02328/ADV	The Old Prebendal House, Station Rd, SUW	Siting of replacement non-illuminated freestanding sign

b. Decisions Outstanding:

Ref no.	Address	Proposal	Decision
21/00694/LBC 21/00693/HHD	17 High St, SUW	Internal and external alterations to include the replacement of a UPVC dormer window with timber frames and the construction of a dormer to rear elevation	No objection
21/01015/HHD	4 Littlebrook Meadow, SUW	Demolition of existing canopy porch. Proposed new masonry porch to include new window and front door. Re-lay existing patio slabs from footpath to new front door. All materials to match existing windows, door, walls, roofing	No objection
21/01074/HHD	Station House, Station Rd, SUW	Proposed two storey pitched roof rear extension and single storey flat roof side extension	No objection
21/01174/FUL	Unit 2 Wychwood Business Park, Milton Rd, SUW	No external building or development works are planned as part of the application, there are some room alteration changes planned as per the drawings included with this application	Object*
21/01562/HHD	Springwell Cottage, Leafield Rd, SUW	Proposed erection of orangery to rear elevation	No objection
21/01611/LBC	Old Forge Cottage, High St, SUW	Installation of solar panels to roof of outbuilding/carport	Object
21/01765/HHD	Skimbles, Swinbrook Rd, SUW	Retrospective single storey garden room extension	No objection
21/01561/FUL	Coldwell Brook, 52 Shipton Rd, Ascott	Removal of existing garaging and realignment of driveway. Erection of a two-storey replacement building to provide undercroft parking with a self-contained unit above	No comment
21/01788/S73	Old Forge Cottage, High St, SUW	Change of condition 6 from 12/1738/P/FP for change of use to allow short term holiday letting. To allow occasional letting of the annexe for short holiday lets in order to defray costs of upkeep and maintenance of this part listed building. In turn we can support the visitor economy benefiting the pubs and restaurants in Shipton-u-Wychowwd and provide a stopover location for Oxfordshire Way walkers. We are not looking to set up a commercial business.	No objection

c. Decisions made:

Ref no.	Address	Proposal	Decision
21/01207/S73	Land north west of Lane House Farm, Milton Rd, SUW	Removal of conditions 6, 9, 10 & 12 of planning permission 15/03490/FUL to allow the design changes to parking and driveway, hard and soft landscaping, means of enclosure and the use of external timber materials as detailed in drawing 18-100-50 (retrospective)	PC - No objection WODC - Approved
21/00863/HHD	Finvara, 8 Courtlands Rd, SUW	Alterations to include erection of first floor side extension, canopy to front entrance, changes to fenestration and provision of additional parking by way of extended driveway	PC - No objection WODC - Approved

d. Update on Section 106 funding

9. Communication

10. Highways and Transport

- a. To consider receiving S106 funding on behalf of WOCT

11. Environment

a. Allotments

- i. To agree increased cost of installing water troughs (£180)

b. Volunteers

c. Village maintenance

- i. To review grass cutting schedule around the village
ii. To consider increasing cuts of the verges along A361
iii. Update on noticeboard

d. Burial Ground

e. Update on sewage discharge into Little Stock brook and the Evenlode at Shipton

12. Playground

- a. Update on S106 expenditure

13. School

14. Civic and Community

15. Financial and Administrative Matters

a. Payments to be authorised as follows: -

Lisa Wilkinson	Clerk's net salary June 2021	£539.57
	Clerk's expenses June 2021	£26.00
	Total	£565.57
Nest	Clerk's pension	£40.09
RPM	Lay rubber mulch around wooden posts, remove 3x hopper boards, lay playbark and play sand, new concrete at skate park. Install Noughts and Crosses, Maze & Cogs play equipment (Section 106 funding).	15,829.20
Castle Water	Allotment water bill (direct debit)	£34.40
Green Scythe	Grounds maintenance June 2021	£929.75
Sophie England	Gardening at playground	£80.00
Ben Jessey	Grass cutting at Burial Ground June 21	£270.00
Repay C. Arnold	Volunteer expenses (incl tarpaulin and waste bags)	£138.54
Glasdon UK Ltd	Recycle bin	£566.33

b. Payments received:

Allotment holders	Allotment rent	130.00
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c. Bank statement to 30th June 2021

Unity Trust Current Account	£29,754.67
Unity Trust Deposit Account	£70,699.00

d. To authorise bank reconciliations

e. To receive actual vs budget report for Quarter 1 of Financial Year

16. Correspondence Received

17. Any Other Issues to Note

18. Dates of Parish Council Meetings for 2021/22

Date	Meeting
19 th August 2021	Parish Council (finance & planning only)
16 th September 2021	Parish Council
21 st October 2020	Parish Council
18 th November 2021	Parish Council
16 th December 2021	Parish Council (finance & planning only)
20 th January 2022	Parish Council
17 th February 2022	Parish Council
17 th March 2022	Parish Council

Lisa Wilkinson
Parish Clerk