

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

9th April 2021

You are summoned to attend the Meeting of the Council

To be held online on Thursday 15th April 2021 at 7.30pm

LOGIN – Please see joining instructions at the bottom of the agenda to access the meeting remotely.

1. Apologies for Absence.
2. Declarations of Interest
3. To approve the accuracy of the minutes of the Parish Council meeting held on 18th March 2021
4. Matters arising from the Minutes.
5. Public Time
6. County Councillor's report
7. District Councillor's report
8. Planning:

a. Planning applications received:

Ref no.	Address	Proposal
21/00571/HHD	18 St Michaels Close, SUW	Erection of single storey side extension

b. Decisions Outstanding:

Ref no.	Address	Proposal	Decision
21/00373/S73	Land South of Milton Road, SUW	Variation of condition 2 of planning permission 19/01006/S73 to allow the glass doors and windows to remain in the garage serving Plot 1 along with conversion to home office	Object

c. Decisions made:

Ref no.	Address	Proposal	Decision
21/00261/FUL	Tennis Courts, New Beaconsfield Hall, SUW	Erection of nine lighting columns to provide floodlighting for tennis courts 1 & 2	PC – Comment WODC - Refused

d. Drainage issues adjacent to Milton Service station on Shipton Road

e. Update on Section 106 funding

f. Completion of Deanfield development

9. Communication
10. Highways and Transport
11. Environment
 - a. Allotments
 - b. Volunteers
 - c. Village maintenance
 - i. Verge damage at Mutton Lane. To note correspondence received
 - d. Burial Ground
 - e. Update on sewage discharge into Little Stock brook and the Evenlode at Shipton
12. Playground
 - a. Update on S106 expenditure
13. School
14. Civic and Community
 - a. Access gate to Wild Garden at Deanfield development
 - b. To note receipt of New Beaconsfield Hall 2020 report

15. Financial and Administrative Matters

a. Payments to be authorised as follows: -

Lisa Wilkinson	Clerk's net salary March 2021	£625.23
	Clerk's expenses March 2021	£27.83
	Total	£653.06
Nest	Clerk's pension	£46.34
Treetech	Additional trees from Environmental project	£387.24
Alfred Groves	Shipton Fair materials/Volunteer materials	£23.35
Castle Water	Allotment water bill (direct debit)	£34.40
Green Scythe	Hedge cutting Recreation Ground	£948.00
Sophie England	Gardening at playground	£80.00
Jeremy Huntingford	Materials for construction of bird boxes	£50.00
Ubico	Dog bin emptying (Station Rd) (1/10/20-31/3/21)	£50.05

b. Payments received:

Wychwood Benefice	Burial Fees	£341.00
SSE	Wayleaves	£199.05

c. Bank statement to 31st March 2021

Unity Trust Current Account	£13,826.16
Unity Trust Deposit Account	£70,699.00
James Arthur Willis Trust	£1,472.61

d. To authorise end of year accounts

e. To approve restricted reserves list

f. To review GDPR policies:

- i. Information and Data Protection policy
- ii. Privacy notices
- iii. Retention and Disposal of Documents policy

g. To review Local Council Insurance

h. To review bank mandate and standing orders

- i. To consider debit card with capped limit for use by clerk

i. To review risk assessments

- i. Speedwatch
- ii. Burial Ground
- iii. Playground
- iv. Allotments

j. To authorise a list of due payments which arise on a regular basis as the result of a continuing contract, statutory duty, or obligation (such as but not exclusively) Salaries, PAYE and NI, and regular maintenance contracts:

- salary/pension/expenses
- grounds maintenance
- gardening
- Alfred Groves and Sons

k. To review and assign portfolios of interest to councillors

l. To note May PC meeting and all meetings going forward must be held in person

16. Correspondence Received

17. Any Other Issues to Note

18. Dates of Parish Council Meetings for 2021/22

Date	Meeting
20 th May 2021	Annual Meeting of Council
17 th June 2021	Parish Council
15 th July 2021	Parish Council
19 th August 2021	Parish Council (finance & planning only)
16 th September 2021	Parish Council
21 st October 2020	Parish Council
18 th November 2021	Parish Council
16 th December 2021	Parish Council (finance & planning only)
20 th January 2022	Parish Council
17 th February 2022	Parish Council
17 th March 2022	Parish Council

Lisa Wilkinson
Parish Clerk

Copy and paste the link below to access the meeting:

<https://teams.microsoft.com/join/19%3a3747d4ac00e64f8ea35bb682cd83db96%40thread.tacv2/1586944102985?context=%7b%22Tid%22%3a%22f282fbdd-f517-4ee4-9081-ea54442dc216%22%2c%22Oid%22%3a%224e685d47-2db7-462e-8457-02411a2f5390%22%7d>