

## SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

12<sup>th</sup> March 2021

You are summoned to attend the Meeting of the Council

To be held online on Thursday 18<sup>th</sup> March 2021 at 7.30pm

**LOGIN – Please see joining instructions at the bottom of the agenda to access the meeting remotely.**

**PLEASE NOTE NO ENTRY WILL BE GIVEN AFTER 7.30PM.**

**If you wish to join the meeting, then please login early.**

If you would like to speak during public time, then please contact the clerk  
by Wednesday 17<sup>th</sup> March

1. Apologies for Absence.
2. Declarations of Interest
3. To approve the accuracy of the minutes of the Parish Council meeting held on 18<sup>th</sup> February 2021
4. Matters arising from the Minutes.
5. Public Time
  
6. County Councillor's report
7. District Councillor's report
8. Planning:

**a. Planning applications received:**

Ref no.	Address	Proposal
21/00373/S73	Land South of Milton Road, SUW	Variation of condition 2 of planning permission 19/01006/S73 to allow the glass doors and windows to remain in the garage serving Plot 1 along with conversion to home office
21/00261/FUL	Tennis Courts, New Beaconsfield Hall, SUW	Erection of nine lighting columns to provide floodlighting for tennis courts 1 & 2

**b. Decisions Outstanding:**

None

**c. Decisions made:**

Ref no.	Address	Proposal	Decision
20/03538/HHD	Jersey Cottage, 3 Home Farm Close, SUW	Conversion of garage. Erection of timber garden store/shed	PC – No objection WODC – Approved
20/03303/LBC	Flat 4 Shipton Court, High St, SUW	Internal and external alterations for insertion of roof bathroom and kitchen extraction vents, along with remedial works to a notched joint in bathroom (part retrospective)	PC – No objection WODC – Approved
21/00102/HHD	17 Sinnels Field, SUW	Alterations to include conversion of existing loft with two dormer windows and a rooflight to rear elevation, conversion of existing garage to create additional living space and construction of chimney stack to side elevation	PC – No objection WODC – Approved

**d. Drainage issues adjacent to Milton Service station on Shipton Road**

9. Communication
10. Highways and Transport
11. Environment
  - a. Allotments
    - i. To authorise a skip
  - b. Volunteers
    - i. To review volunteer risk assessment
  - c. Village maintenance
  - d. Burial Ground
    - i. To resolve amendment to Burial Ground regulations
  - e. Update on sewage discharge into Little Stock brook and the Evenlode at Shipton
12. Playground
  - a. To receive quotes for:
    - i) drainage
    - ii) rubber mulch around timber posts
  - b. To consider expenditure of S106 play funding

**13. School****14. Civic and Community**

- a. Shipton Fair
- b. To consider extension to partnership working with the library.
- c. Tennis Club lease

**15. Financial and Administrative Matters****a. Payments to be authorised as follows: -**

Lisa Wilkinson	Clerk's net salary February 2021 Clerk's expenses February 2021	£549.90 £30.95 <b>£580.85</b>
<b>Total</b>		
Nest	Clerk's pension	£40.09
Scribe	Accounts software renewal	£280.80
OALC	Membership renewal	£294.47
Castle Water	Allotment water bill (direct debit)	£34.40
Christopher Townsend	First instalment S106 public art (Wychwood tree sculpture)	£2,100.00
Eddie Henshaw	Repair of allotment fence	£219.52
Repay K. Shortland	Fair prizes (GPC)	£199.30
Sophie England	Gardening at playground	£80.00

**b. Payments received:**

HMRC	VAT reclaim Q3 2020-1	£721.22
WODC	S106 Public art contribution	£5,876.33
Allotmenters	Allotment rents	£70.00

**c. Bank statement to 28 February 2021**

<b>Unity Trust Current Account</b>	<b>£17,366.99</b>
<b>Unity Trust Deposit Account</b>	<b>£70,699.00</b>

**d. To review and adopt:**

- i. Asset Register
- ii. Standing Orders
- iii. Financial Regulations
- iv. Freedom of Information Scheme

**16. Correspondence Received****17. Any Other Issues to Note****18. Dates of Parish Council Meetings for 2021/22**

<b>Date</b>	<b>Meeting</b>
15 <sup>th</sup> April 2021	Parish Council
20 <sup>th</sup> May 2021	Annual Meeting of Council
17 <sup>th</sup> June 2021	Parish Council
15 <sup>th</sup> July 2021	Parish Council
19 <sup>th</sup> August 2021	Parish Council (finance & planning only)
16 <sup>th</sup> September 2021	Parish Council
21 <sup>st</sup> October 2020	Parish Council
18 <sup>th</sup> November 2021	Parish Council
16 <sup>th</sup> December 2021	Parish Council (finance & planning only)
20 <sup>th</sup> January 2022	Parish Council
17 <sup>th</sup> February 2022	Parish Council
17 <sup>th</sup> March 2022	Parish Council

Lisa Wilkinson  
Parish Clerk

**To join the meeting via Zoom, please copy and paste the link below into your browser:**

Join Zoom Meeting

<https://us02web.zoom.us/j/2790993743>

Meeting ID: 279 099 3743