

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

15th January 2021

You are summoned to attend the Meeting of the Council

To be held online on Thursday 21st January 2021 at 7.30pm

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1. Apologies for Absence.
2. Declarations of Interest
3. To approve the accuracy of the minutes of the Parish Council meeting held on 17th December 2020.
4. Matters arising from the Minutes.
5. Public Time
6. County Councillor's report
7. District Councillor's report
8. Planning:

a. *Planning applications received:*

None

b. *Decisions Outstanding:*

Ref no.	Address	Proposal	PC Decision
20/02484/HHD	Old Chapel, Chapel Lane, SUW	Erection of below ground cycle store with oak doors, rebuild a collapsed dry stone retaining garden wall, addition of bin store	No objection in principle with condition
20/03023/LBC	Flat 4 Shipton Court, High St, SUW	Internal alterations to re-instate a wall between kitchen and bedroom	No objection

c. *Decisions made:*

Ref no.	Address	Proposal	Decision
20/02334/HHD	18 High Street, SUW	Alterations and first floor side extension. Addition of three front dormer windows (annexe)	PC -No Comment WODC - Approved
20/03054/HHD	Coldwell Brook, 52 Shipton Rd, Ascott-u-Wychwood	Alterations and conversion of loft with addition of dormer windows and roof lights. Part raising of roof to establish first floor accommodation. Erection of porch	PC -No comment WODC - Approved

d. **Update on S106 funding from Deanfield Homes**

- i. Sports and Recreation funding
- ii. Art installation funding
- iii. Playground funding

9. Communication

10. Highways and Transport

- a. To consider replying to OCC consultation on making Burford HGV limit permanent
- b. Speedwatch
- c. 210 bus service

11. Environment

a. Allotments

- i. Update on additional water supply. To receive quotes for installation of water troughs and to consider when these will be installed.
- ii. To accept offer of repair to allotment fence at the cost of materials

b. Volunteers

c. Village maintenance

- i. To note complaints about storage of goal posts at the recreation ground
- ii. To consider maintenance of steps from recreation ground down to Station Road
- iii. To consider hedge cutting at the recreation ground.

d. Burial Ground

e. Environment Working Party 2021

- f. Update on sewage discharge into Little Stock brook and the Evenlode at Shipton
- g. To consider carrying out a professional tree survey at the cost of £250 for 10 trees plus £5 per additional tree

12. Playground

- a. To consider expenditure of S106 play funding

13. School

14. Civic and Community

- a. To note implementation of Emergency Plan over the Christmas period and to express gratitude for community support received
 - i. Sandbags

- b. Shipton Fair
 - i. To agree financial management of the fair 2021.
 - ii. Lottery license
- c. Community effect of Covid-19
- d. To pass on thanks to Mr Astor for the donation of a Christmas tree

15. Financial and Administrative Matters

a. Payments to be authorised as follows: -

Lisa Wilkinson	Clerk's net salary December 2020	£625.23
	Clerk's expenses December 2020	£30.00
	Total	£655.23
Nest	Clerk's pension	£46.34
The Fruitful Branch	Prune and feed orchard trees	£128.00
HMRC	Income tax month 9	£0.40
Cotswold Line Promotion Group	Membership renewal (GPC)	£15.00
Amazon.co.uk (repay L Wilkinson)	Donation to Emergency Plan volunteers (GPC)	£73.56
Castle Water	Allotment water bill (direct debit)	£34.40
CNS Powertools (Repay C. Fitzpatrick)	Shank for games at Shipton Fair (GPC)	£27.12
Sophie England	Gardening at Playground	£80.00

b. Payments received:

Allotmentees	Allotment rents	£30.00
HMRC	VAT refund	£2,834.26

c. Bank statement to 31 December 2020

Unity Trust Current Account	£19,465.38
Unity Trust Deposit Account	£70,699.00

d. To approve meeting dates for 2021-22

Date	Meeting
15 th April 2021	Parish Council
15 th April 2021	Annual Parish Meeting (subject to Covid-10 regulations)
20 th May 2021	Annual Meeting of Council
17 th June 2021	Parish Council
15 th July 2021	Parish Council
19 th August 2021	Parish Council (finance & planning only)
16 th September 2021	Parish Council
21 st October 2020	Parish Council
18 th November 2021	Parish Council
16 th December 2021	Parish Council (finance & planning only)
20 th January 2022	Parish Council
17 th February 2022	Parish Council
17 th March 2022	Parish Council

e. To receive financial statements and actual vs budget

f. To appoint internal auditor for financial year 2020-2021

16. Correspondence Received

17. Any Other Issues to Note

18. Dates of Parish Council Meetings for 2020/2021:

Date	Meeting
18 th February 2021	Parish Council
18 th March 2021	Parish Council

Lisa Wilkinson
Parish Clerk

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Join Zoom Meeting

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Meeting ID: 279 099 3743