

## SHIPTON UNDER WYCHWOOD PARISH COUNCIL

Minutes of the Meeting of the Council  
held online on Thursday 17<sup>th</sup> December 2020 at 7.30pm  
Finance and planning meeting only

**Present: Cllrs:** B. Rigby (in the chair), T. Brunsdon, R. Dyer, C. Arnold, T. Yates, **Parish Clerk:** L. Wilkinson

1. **Apologies for Absence** were received from Cllrs Mavin and Colledge
2. **Declarations of Interest:** None
3. **To approve the accuracy of the minutes of the Parish Council meeting held on 19<sup>th</sup> November 2020.**

These were approved and signed as a true record.

#### 4. Matters arising from the Minutes

#### 5. Planning:

##### a. Planning applications received

Ref no.	Address	Proposal	PC Decision
20/02484/HHD	Old Chapel, Chapel Lane, SUW	Erection of below ground cycle store with oak doors, rebuild a collapsed dry stone retaining garden wall, addition of bin store	No objection in principle but the PC would like a condition included to improve/develop the waterproofing and structural strategy to avoid muddy water draining into the road. There already exists an issue with water running down the road from Trot's Brook resulting in constant running water along the road. Any extra water would create even more of a hazard.
20/03054/HHD	Coldwell Brook, 52 Shipton Rd, Ascott-u-Wychwood	Alterations and conversion of loft with addition of dormer windows and roof lights. Part raising of roof to establish first floor accommodation. Erection of porch	No comment
20/03023/LBC	Flat 4 Shipton Court, High St, SUW	Internal alterations to re-instate a wall between kitchen and bedroom	No objection

##### b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
20/02334/HHD	18 High Street, SUW	Alterations and first floor side extension. Addition of three front dormer windows (annexe)	No Comment

##### c. Decisions made:

Ref no.	Address	Proposal	Decision
20/00991/FUL	Land North of Gas Lane, SUW	Erection of two detached dwellings together with associated landscaping and alterations to existing vehicular access	PC – Object WODC- Approved subject to legal agreement
20/02471/HHD	Shipton Standing, High St, SUW	Erection of detached garage and associated landscaping and alterations to existing front boundary wall	PC -No objection WODC - Approved
20/02621/LBC 20/02620/HHD	The Dower House, Plum Lane, SUW	Re-roofing garage, re-facing garage elevations in natural stone and new doorway. New garden pavillion in oak frame, new stone gate posts and 1.2m gates	PC - No objection WODC - Approved
20/02763/HHD	3 St Michaels Close, SUW	Erection of single storey rear extension with porch	PC - No objection WODC - Approved

#### 6. Financial and Administrative Matters

##### a. Payments to be authorised as follows: -

Lisa Wilkinson	Clerk's net salary November 2020	£586.15
	Clerk's expenses November 2020	£26.00
<b>Total</b>		<b>£612.15</b>

Nest	Clerk's pension	£42.77
Alfred Groves	Playground repairs	£15.89
SLCC	Virtual Practitioner's Conference	£90.00
Sophie England	Playground gardening contract	£170.00
Castle Water	Allotment water bill (direct debit)	£34.40
Green Scythe	October grass cutting	£1,138.32
Information Commissioner's Office	Data protection fee	£35.00
Moore	External audit	£360.00
Viking Direct	Stationery	£116.71
Ben Jessey	November Grass cutting Burial Ground	£90.00
Corporate Christmas Tree Ltd (Repay C Arnold)	Christmas lights	£667.48
The Crock Ltd (Repay C Arnold)	Container for Christmas lights	£14.99

Cllrs Dyer and Brunsdon will authorise the payments.

**b. Payments received:**

Allotment holders	Allotment rents	£177.50
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**c. Bank statement to 30 November 2020**

<b>Unity Trust Current Account</b>	<b>£18,837.42</b>
<b>Unity Trust Deposit Account</b>	<b>£70,699.00</b>

**d.** To receive audited Annual Governance and Accountability Return 2019-20. To note recommendations

The external audit report and certificate has been received. No recommendations were made by Moore. All relevant documents have been published.

**e.** To consider cost of extra trees to be planted/rectify previous mistake at Wild Garden which takes the project about £50 over budget  
It was **resolved** to spend an extra £200 (as the £50 figure was incorrect). The total cost of this initiative will be £3,200.

**17. Any Other Issues to Note**

Cllr Rigby thanked everyone for their work during the year.

Bins at Burial Ground need emptying – Cllr Yates will investigate who is responsible for doing this

**18. Dates of Parish Council Meetings for 2020/2021:**

<b>Date</b>	<b>Meeting</b>
21 <sup>st</sup> January 2021	Parish Council
18 <sup>th</sup> February 2021	Parish Council
18 <sup>th</sup> March 2021	Parish Council

Meeting closed: 19.50