

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

9th October 2020

You are summoned to attend the Meeting of the Council
To be held online on Thursday 15th October 2020 at 7.30pm

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1. **Apologies for Absence.**
2. **Declarations of Interest**
3. **To approve the accuracy of the minutes of the Parish Council meeting held on 17th September 2020.**
4. **Matters arising from the Minutes.**
5. **Public Time**
6. **County Councillor’s report**
7. **District Councillor’s report**
8. **Planning:**

a. Planning applications received

Ref no.	Address	Proposal
20/02446/HHD	31 Sinnels Field, SUW	Erection of single storey rear extension to existing garage
20/02334/HHD	18 High Street, SUW	Alterations and first floor side extension. Addition of three front dormer windows (annexe)

b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
20/00991/FUL	Land North of Gas Lane, SUW	Erection of two detached dwellings together with associated landscaping and alterations to existing vehicular access	Object
20/02151/HHD	5 Mount Pleasant, Swinbrook Rd, SUW	Works to include erection of single storey and two storey rear extension	No objection

c. Decisions made:

Ref no.	Address	Proposal	Decision
20/01843/FUL	Barn known as The Old Dutchy, Hill Buildings, Burford Rd	Construction of replacement Dutch barn for use as holiday accommodation together with associated bin/bike store, parking and landscaping scheme	PC -No objection WODC - Approved
20/02207/HHD	Doctors House, Church Path, Station Rd, SUW	Conversion of garage roof space to ancillary accommodation including three dormer windows and external staircase	PC -No objection/Comment WODC - Approved
20/02210/HHD	Doctors House, Church Path, Station Rd, SUW	Two storey rear extension	PC -No objection/Comment WODC-Approved
20/02055/HHD	10 Tothill, SUW	Proposed entrance porch	PC -No objection WODC - Approved

d. To resolve results of councillors’ work on ‘Planning for the Future’ White paper

e. Ascott-u-Wychwood Neighbourhood Plan

To consider whether to support the proposed Neighbourhood Area Designation for the Ascott-u-Wychwood Neighbourhood Plan, which includes land within Shipton-u-Wychwood’s boundary

9. Communication

- a. To consider content of the autumn/winter newsletter

10. Highways and Transport

11. Environment

a. Allotments

- i. Update on additional water supply

b. Volunteers

- i. To consider purchase of volunteer shirts

c. Village maintenance

- i. Update on management of grass verges to encourage wildlife

d. Burial Ground

e. Environment Working Party

- i. To consider purchase of tree plaques for 20 Trees for 2020 Environmental Project (estimated £400)
- ii. To consider additional tree to be planted at the orchard at the cost of £200.
- iii. To agree a virement to cover the cost of the tree planting and sundries

- f. Update on sewage discharge into Little Stock brook and the Evenlode at Shipton

12. Playground

13. School

14. Civic and Community

- a. To consider arrangements for Remembrance Sunday
- b. To consider arrangements for Christmas events

15. Financial and Administrative Matters

a. Payments to be authorised as follows: -

Lisa Wilkinson	Clerk's net salary September 2020	£537.68
	Clerk's expenses September 2020	£26.00
	Total	£563.68
Nest	Clerk's pension	£39.20
HMRC	Income tax payments Quarter 2	£22.80
Ben Jessey	Grounds maintenance Burial ground (September)	£180.00
Green Scythe	Grounds maintenance August	£1,007.52
Sophie England	Playground gardening contract	£80.00
Sustainable Furniture	Picnic bench (allotments)	£385.00
Castle Water	Allotment water bill (direct debit)	£34.40
British Legion	Poppy wreath	£100.00
Parish Online	Mapping software	£120.00
KJ Millard Plant Hire (repay J. Mavin)	Skip for allotments	£216.00
Wychwood Woolly Wonders	Lamb tithe (Burial Ground)	£140.00
New Beaconsfield Hall	Annual subsidy (GPC)	£2,600.00
Alfred Groves & Sons Ltd	Playground maintenance	£8.65
Ubico	Emptying dog poo bin (Station Rd)	£50.05

b. Payments received:

WODC	Precept	£17810.00
Allotmenters	Allotment rent	£655.00

c. Bank statement to 30 September 2020

Unity Trust Current Account	£24,329.59
Unity Trust Deposit Account	£70,699.00

d. To receive audited Annual Governance and Accountability Return 2019-20. To note recommendations

e. To receive 2nd quarter financial report

f. To authorise bank reconciliations

g. To agree donations for this financial year:

Organisation	Request
Lady Reade Educational Trust	£100
New Beaconsfield Hall	£2,600 (in payment schedule above)
Wychwood Wild Garden	£1,000 already received
Shipton Cricket Club	Towards repair of dry-stone wall
Burford Town Council (HGV limit signage)	£2000 already received
Wychwood Sprouts	£260 already received

h. To note virements to budget

16. Correspondence Received

17. Any Other Issues to Note

18. Dates of Parish Council Meetings for 2020/2021:

Date	Meeting
19 th November 2020	Parish Council
17 th December 2020	Parish Council (finance & planning only)
21 st January 2021	Parish Council
18 th February 2021	Parish Council
18 th March 2021	Parish Council

Lisa Wilkinson

Parish Clerk

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