

RISK ASSESSMENT: NEW BEACONSFIELD HALL PLAY GROUND AND SKATE PARK

LOCATION/ACTIVITY/ISSUE BEING ASSESSED:	Playground in grounds of NewvBeaconsfield Hall		
LOCATION:	NBH, Station Road, Shipton-under-Wychwood, OX7 6BQ		
NAME OF ASSESSOR(s):	T. Brunsden		
DATE OF ASSESSMENT:	13 th May 2019		
DATE FOR REVIEW:	13 th May 2020		
APPROVED BY SHIPTON PARISH COUNCIL (2 Signatures)	Signature: Tim Brunsden	Signature: Lisa Wilkinson	
	Date:		
	Name:	Name:	Date: 21.5.20

What are the hazards?	What could go wrong & who could be harmed?	What's already being done to control risks?	What additional controls are needed?	By who?	By when?	Date completed
Financial	Inadequate insurance cover Inadequate budget provision Legal Liability arising from asset ownership	<ul style="list-style-type: none"> To include all relevant risks on the council's insurance policy Ensure that service requirements are detailed in budget process. Ensure that council's insurer is aware of facility provision Ensure adequate cover is provided in policy. Carry out annual review. 	<ul style="list-style-type: none"> Cover to be checked & updated if required each year 	TB TB TB TB TB	31/5//19 31/5//19 31/5//19 31/5//19 31/5//19	
Administration & Legal	Inadequate maintenance of records	<ul style="list-style-type: none"> To ensure that proper records of all complaints/injuries are maintained. Dependent on Councillor vigilance Complaints record is kept by Clerk 	<ul style="list-style-type: none"> Records to be kept on computer 	TB/LW LW	31/5//19 31/5//19	12/5/19 12/5/19

Playground risk assessment

	General Health & Safety	<ul style="list-style-type: none"> • Maintain an Accident Book specifically for the purpose of reported accidents • Provide for any necessary staff training. • Provide for appropriate protective clothing. • Carry out regular inspections on a predetermined basis to clear site of litter & fly tipping. • Inspect site for, and deal with, any dangerous/foul matter i.e. glass, needles etc. • Maintain detail records of inspections 	<ul style="list-style-type: none"> • On weekly inspections • On weekly inspections 	TB/LW TB TB TB TB	Weekly Weekly	Weekly Weekly
Environmental	Inadequate Safety Signage Vandalism	<ul style="list-style-type: none"> • Ensure that a notice is displayed at the site providing minimum advice:- Location of nearest telephone and first aid facilities. Any restrictions of use i.e. equipment and age. Persons use facility only at their own risk. • Take reasonable action to maintain security of site. • Consider use of professional security service where necessary. • Maintain liaison with law enforcement agencies. • Define policy for dealing with offenders. 		TB TB TB TB TB	31/5//19 31/5//19	12/5/19

Playground risk assessment

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REVIEWS AND REVISIONS

Review date	Name of Assessor	Is assessment still valid?	If not, list adjustments with details of who will action and by when	Approved by	Date of next review