

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

11th October 2019

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall
on Thursday 17th October 2019 at 7.30pm
For the transaction of business stated below. The Public and Press are also invited to attend.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.

3. Minutes of the Parish Council meeting held on 19th September 2019 for approval and signature.

4. Matters arising from the Minutes

5. Public Time

6. County Councillor's report

7. District Councillor's report

8. Planning:

a. Planning applications received

Ref no.	Address	Proposal
19/01474/FUL REVISED	Land North Of Gas Lane And Ascott Road	Erection of two detached dwellings, access and landscaping
19/02632/HHD	20 Meadow Lane, SUW	Alterations and erection of infill rear extension.

b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
19/01312/HHD	Shipton Lodge High Street	Construction of conservatory to South elevation	No objection
19/01313/LBC	Shipton Lodge High Street	Internal and external alterations to construct conservatory to South elevation	No objection
19/01474/FUL	Land North Of Gas Lane And Ascott Road	Erection of two detached dwellings, access and landscaping	Comment
19/01931/FUL	Sunny Bank, Leafield Road, SUW	Demolition of the existing dwelling and outbuilding. Erection of replacement dwelling and detached double garage with attached log store and storeroom above. Close existing access and provision of new vehicular access in revised position with entrance gates and boundary walling together with associated landscaping works	Comment. Object to material
19/02388/HHD	8 Home Farm Close, SUW	Erection of two single storey rear extensions	Object
19/02356/HHD	23 Sinnels Field, SUW	Erection of new single and two storey rear extension	Object
19/02459/FUL	Tennis Courts, Beaconsfield Hall, Station Rd, SUW	Installation of floodlights to provide lighting for two tennis courts	Comment

c. Decisions made:

Ref no.	Address	Proposal	Decision
19/01732/HHD	14 Tothill, SUW	Replace rear conservatory with larger conservatory. Replace front porch with larger porch	PC -No objection WODC - Approved
19/02247/S73	Mossy Bank, Leafield Rd, SUW	Noncompliance with condition 2 of planning permission 18/02599/FUL to allow changes to openings and fenestration.	PC -Comment WODC - Approved

d. Update on Section 106 funding: to discuss ideas for Public Art Statement

9. Communication

a. Update on installation of superfast broadband

10. Highways and Transport

a. To consider possible actions regarding the potentially dangerous wall at Shipton Court

11. Environment

a. Allotments (Cllr Mavin)

i. Update on beekeeping on the allotments.

ii. Update on Wychwood Sprouts – allotments group for children

iii. To consider contracting out care of orchard at allotments.

iv. To consider location of a shed on an allotment plot

b. Volunteers (Cllr Arnold)

- i. To consider placing a second container on the allotments

c. Village maintenance

- i. To consider annual tree maintenance contract
ii. To consider amending number of cuts for new grass cutting contract

d. Burial Ground

- i. To consider donation of bench round tree

12. Playground (Cllr Brunsdon)

13. School (Cllr Mavin)

14. Civic and Community

a. Shipton Fair (Cllr Brunsdon)

- i. Review of Fair accounts.
ii. To resolve amount to be donated from the fair proceeds to groups that volunteered at the event.
iii. To consider use of fair games by other organisations
iv. Update on storage of fair games
v. To consider reclaiming travel expenses from Shipton Fair profits
b. Update on purchase of a detailed map showing the boundaries of the Parish and the boundaries of the Conservation Area
c. Update on obtaining a Traveller Prevention Order
d. To reconsider purchase of a P.A. system with contribution from New Beaconsfield Hall
e. To consider organisation for Carols round the Tree donation
f. To start arrangements for Carols round the Tree:
 - sound system
 - microphones
 - lights
 - vicar
 - accompanist
 - Christmas tree**g.** To consider extension of a further year for library funding with an uplift of 5%

15. Financial and Administrative Matters

a. Payments to be authorised as follows: -

i. Lisa Wilkinson	Clerk's net salary September 2019	£557.50
	Clerk's expenses September 2019	£15.00
	Total	£572.50
ii. Nest	Clerk's pension	£39.89
iii. British Legion	Poppy Wreath	£100.00
iv. Green Scythe	Grounds maintenance August 2019	£1,680.61
v. New Beaconsfield Hall	Meeting room hire 2019-20	£197.60
vi. Wholesale Office Supplies	Minute book	£47.05
vii. Geosphere Ltd	Parish Online mapping software	£120.00
viii. Repay L Wilkinson	Microsoft Office	£59.99
ix. Ubico	Emptying of dog poo bin April 19-Sept 19	£48.83
x. Tactical Tuition	Emergency First Aid at Work course	£170.00

b. Payments received:

Allotment holders	Allotment rent	£240.00
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c. Bank statement to 31 September 2019

Unity Trust Current Account	£26,191.18
Unity Trust Deposit Account	£70,487.13

d. To receive audited Annual Governance and Accountability Return 2018-19. To note recommendations

e. To receive 2nd quarter financial report

f. To authorise bank reconciliations

g. To agree donations for this financial year:

Organisation	Request
Citizens Advice Bureau	N/A
Lady Reade Educational Trust	N/A
New Beaconsfield Hall	£2,600
Wychwood Wild Garden	£1,000 already received
Wychwood Primary School (MUGA gated access)	£1,000 already received
Clean Slate (provides long term emotional support for survivors of abuse in Oxfordshire)	£100
Shipton Bowls Club	N/A
Donations from Shipton Fair proceeds	
Wychwoods Tennis Club	

Shipton Bowls Club	
Women's Institute	
Witney Air Cadets	
Wychwood Wild Gardens	
Cub Scouts	
Shipton Cricket Club	

16. Correspondence Received

17. Any Other Issues to Note

18. Dates of Parish Council Meetings for 2019/20:

21 st November 2019
19 th December: Planning and finance meeting only
16 th January 2020
20 th February 2020
19 th March 2020

Lisa Wilkinson
Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.