

# SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

15<sup>th</sup> November 2019

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall  
on Thursday 21<sup>st</sup> November 2019 at 7.30pm  
For the transaction of business stated below. The Public and Press are also invited to attend.

## AGENDA

- 1. Apologies for Absence**
- 2. Declarations of Interest**  
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
- 3. Minutes of the Parish Council meeting held on 17<sup>th</sup> October 2019** for approval and signature.
- 4. Matters arising from the Minutes**
- 5. Public Time**
- 6. County Councillor's report**
- 7. District Councillor's report**
- 8. To consider detailed future flood plans in the light of 14/11/2019 events**
- 9. Planning:**

### a. Planning applications received

Ref no.	Address	Proposal
19/02909/S73	Old Workshop, Gas Lane, SUW	Noncompliance with conditions 2 approved plans and 5 obscure glazing to allow retain wooden fascia to NW elevation, addition of flue and clear glazing to gable end window (18/0367/FUL)
19/02879/HHD	The Old Exchange, High St, SUW	Erection of single storey extension
19/02895/HHD & 19/02896/LBC	Old School House, Church St, SUW	Rear structural glass conservatory extension with attached stone and zinc sheet roof workroom
19/02903/S73	Sunny Bank, Leafield Rd, SUW	Noncompliance with conditions 8 & 14 of planning permission 19/01931/FUL to amend wording to closing existing access 6 months after new access created and demolition of existing dwelling on commencement of new dwelling

### b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
19/01474/FUL	Land North Of Gas Lane And Ascott Road	Erection of two detached dwellings, access and landscaping	Comment
19/01474/FUL <b>REVISED</b>	Land North Of Gas Lane And Ascott Road	Erection of two detached dwellings, access and landscaping	Comment

### c. Decisions made:

Ref no.	Address	Proposal	Decision
19/01312/HHD	Shipton Lodge High Street	Construction of conservatory to South elevation	PC -No objection Withdrawn
19/01313/LBC	Shipton Lodge High Street	Internal and external alterations to construct conservatory to South elevation	PC -No objection Withdrawn
19/02356/HHD	23 Sinnels Field, SUW	Erection of new single and two storey rear extension	PC – Object WODC - Approved
19/02459/FUL	Tennis Courts, Beaconsfield Hall, Station Rd, SUW	Installation of floodlights to provide lighting for two tennis courts	PC -Comment Withdrawn
19/02632/HHD	20 Meadow Lane, SUW	Alterations and erection of infill rear extension.	PC -No objection WODC - Approved

### d. Update on Section 106 funding: Public Art Statement

## 10. Communication

- Update on installation of superfast broadband
- To discuss issue date of Christmas newsletter

## 11. Highways and Transport

- Update on potentially dangerous wall at Shipton Court
- Update on 210 bus service
- To consider request of support from Burford Town Council for installation of new signage for the HGV ban
- To consider resident's request for a speed limit reduction on A361 from south of the village

## 12. Environment

### a. Allotments (Cllr Mavin)

- To consider contracting out care of orchard at allotments.

**b. Volunteers** (Cllr Arnold)

- i. To consider placing a second container on the allotments

**c. Village maintenance**

**d. Burial Ground**

- i. Update on donation of bench round tree

**13. Playground** (Cllr Brunsdon)

**14. School** (Cllr Mavin)

**15. Civic and Community**

a. Update on purchase of a detailed map showing the boundaries of the Parish and the boundaries of the Conservation Area

b. To authorise expedient action and associated costs to secure PC land against illegal occupation

c. To discuss refurbishment/renewal of parish noticeboard including consideration of purchase of new noticeboard

d. Emergency Plan update

**16. Financial and Administrative Matters**

**a. Payments to be authorised as follows: -**

i. Lisa Wilkinson	Clerk's net salary October 2019	£628.90
	Clerk's expenses October 2019	£15.00
	<b>Total</b>	<b>£643.90</b>
ii. Nest	Clerk's pension	£46.39
iii. SLCC	Membership renewal (shared with Hailey PC)	£78.00
iv. Green Scythe	Grounds maintenance September 2019	£1259.09
v. New Beaconsfield Hall	Annual donation (GPC)	£2,600
vi. Shipton Bowls Club	Donation (GPC)	£100.00
vii. Lady Reade Educational Trust	Donation (GPC)	£100.00
viii. Moore	External audit	£240.00
ix. New Beaconsfield Hall	Contribution for PA system	£150.00
x. Alfred Groves	Materials for removing graffiti	£65.47
xi. Castle Water	Water charges for period when no meter was in place (1.6.18-10.1.19)	£50.91
xii. WODC	Renewal of Small Societies Lottery Licence	£20.00

**b. Payments received:**

Allotment holders	Allotment rent	£110.00
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**c. Bank statement to 31 October 2019**

<b>Unity Trust Current Account</b>	<b>£24,087.46</b>
<b>Unity Trust Deposit Account</b>	<b>£70,487.13</b>

d. To consider and adopt draft budget

e. To consider request from Wychwood Surgery for donation to a local family

f. To confirm that the Direct Debit to Castle Water has been altered to £12.73 per month.

**17. Correspondence Received**

**18. Any Other Issues to Note**

**19. Dates of Parish Council Meetings for 2019/20:**

19 <sup>th</sup> December: Planning and finance meeting only
16 <sup>th</sup> January 2020
20 <sup>th</sup> February 2020
19 <sup>th</sup> March 2020

Lisa Wilkinson

Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.