

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

10th January 2020

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall
on Thursday 16th January 2020 at 7.30pm
For the transaction of business stated below. The Public and Press are also invited to attend.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.

3. Minutes of the Parish Council meeting held on 19th December 2019 for approval and signature.

4. Matters arising from the Minutes

5. Public Time

6. County Councillor's report

7. District Councillor's report

8. Update on flood plans following last year's flooding

9. Planning:

a. Planning applications received

Ref no.	Address	Proposal
19/03233/HHD	Quarry Hill Farm, Leafield Rd, SUW	New carport with storage space above to replace/cover existing parking spaces.
19/03505/LBC	The Old Prebendal House, Station Rd, SUW	Internal alterations to partitions and fit outs
20/00039/FUL	Station Rd Garage, Station Rd, SUW	Conversion of existing store/garages to enlarge kiosk space including single storey extension to South East Elevation

b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
19/03079/S73	Barn Hill Buildings, Burford Rd	Noncompliance with condition 2 of planning permission 18/02997/FUL to allow changes to openings	No objection

c. Decisions made:

Ref no.	Address	Proposal	Decision
19/02909/S73	Old Workshop, Gas Lane, SUW	Noncompliance with conditions 2 approved plans and 5 obscure glazing to allow retain wooden fascia to NW elevation, addition of flue and clear glazing to gable end window (18/0367/FUL)	PC -No objection WODC - Approved
19/02895/HHD & 19/02896/LBC	Old School House, Church St, SUW	Rear structural glass conservatory extension with attached stone and zinc sheet roof workroom	PC – Object WODC - Approved

d. Update on Section 106 funding: Public Art Statement

10. Communication

a. Update on installation of superfast broadband

11. Highways and Transport

a. Update on collapsed wall at Shipton Court

b. To consider representations to GWR about change in timetable and how it affects Shipton

12. Environment

a. Allotments (Cllr Mavin)

To report on agreed tree maintenance by SSE

b. Volunteers (Cllr Arnold)

Update on placing container on the allotments

c. Village maintenance

i. To consider current use of signage around parish

ii. Update on restoration and to consider future protection of grass verges

d. Burial Ground

e. Tree planting initiative

To discuss viability of planting trees around the village

13. Playground (Cllr Brunsdon)

a. To consider setting up maintenance contract with gardener

b. To consider setting up maintenance contract for playground equipment

c. To approve emergency repair of zipwire at cost of £580

14. School (Cllr Mavin)

a. Update on agreement with Deanfield Homes for school drop-off area

b. To note the School's September 2020 arrangements for accommodating incoming pupils from Deanfield Grange

15. Civic and Community

- a. Lesson learnt from Carols around the Tree
- b. To consider purchase of new Christmas tree lights
- c. To consider purchase of carol sheets for Carols around the Tree
- d. To send thanks to David Astor for donation of Christmas tree
- e. To consider a thank you gift for the erection and dismantling of the Christmas tree for many years
- f. To consider arrangements for Annual Parish Meeting 2020
- g. To approve the Welcome Pack

16. Financial and Administrative Matters

a. Payments to be authorised as follows: -

i. Lisa Wilkinson	Clerk's net salary December 2019	£538.52
	Clerk's expenses December 2019	£15.00
	Total	£553.52
ii. Nest	Clerk's pension	£38.15
iii. Shipton PPC	WI Christmas tree (Festival)	£20.00
iv. Repay Ian Drainer	Speedwatch thank you event	
v. Shipton PCC	Christmas tree (Festival)	£20.00
vi. Repay C. Arnold	Volunteer expenses- refreshments, maintenance of orchard, Christmas tree lights (Festival)	£82.33
vii. Repay J. Mavin	Thank you to brass band at Carols around the Tree	£39.00
viii. Citizen's Advice Bureau	Carol collection donation	£432.21
ix. Alfred Groves	Repair of parish noticeboard	7.92

b. Payments received:

Unity Trust deposit account	Bank interest	£71.07
Caring Homes Healthcare Group	Fair donation	£25.00
Carol Collection	To be donated to Citizen's Advice Bureau	£432.21

c. Bank statement to 31 December 2019

Unity Trust Current Account	£15,775.57
Unity Trust Deposit Account	£70,558.20

d. To receive financial statements including actual vs budget figures

e. To authorise bank reconciliations

f. To agree meeting dates for financial year 2020-2021

Date	Meeting
16 th April 2020	Parish Council
16 th April 2020	Annual Parish Meeting
21 st May 2020	Annual Meeting of Council
18 th June 2020	Parish Council
16 th July 2020	Parish Council
20 th August 2020	Parish Council (finance & planning only)
17 th September 2020	Parish Council
15 th October 2020	Parish Council
19 th November 2020	Parish Council
17 th December 2020	Parish Council (finance & planning only)
21 st January 2021	Parish Council
18 th February 2021	Parish Council
18 th March 2021	Parish Council

17. Correspondence Received

18. Any Other Issues to Note

19. Dates of Parish Council Meetings for 2019/20:

20 th February 2020
19 th March 2020

Lisa Wilkinson
Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member

of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.