

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

15th February 2019

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall
on Thursday 21st February 2019 at 7.30pm
For the transaction of business stated below. The Public and Press are also invited to attend.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
3. **Minutes of the Parish Council meeting held on 17th January 2019** for approval and signature.
4. **Matters arising from the Minutes**
5. **Public Time**
6. **County Councillor's report**
7. **District Councillor's report**
8. **Planning:**
 - a. **Planning applications received**

Ref no.	Address	Proposal
18/03640/HHD	33 Sinnels Field, SUW	Conversion and extension to garage to create annexe to be used ancillary to the main dwelling
18/03651/FUL	Bowerham, Ascott Rd, SUW	Alterations to fenestration previously approved under 17/02904/FUL and insertion of rooflights (four to the rear roof). (Retrospective).
19/00306/HHD	15 Littlebrook Meadow, SUW	Single storey front and rear extensions and conversion of attic space to create extra living space
19/00036/S73	Land South of Milton Road, SUW	Non-compliance with condition 21 of planning permission 16/02851/OUT to allow the school parking area to be constructed, laid out and surfaced prior to the occupation of the final dwelling.

b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
18/03044/FUL	Shipton Lodge Cottage, High St, SUW	Conversion of existing two dwellings to form one larger dwelling to include erection of two storey and single storey oak framed extension, and insertion of three dormer windows, all to western elevation. Conversion of existing stable block to create one dwelling.	No objection
APP/D3125/W/I8/3206281 Original app no: 18/00272/FUL	Fourwinds, Burford Rd, SUW	Notification of planning appeal on conversion of barns to create two dwellings and associated works	No further comment
18/02997/FUL	Barn Hill Buildings, Burford Rd, SUW	Proposed barn conversion and change of use to holiday lets with single storey	No objection
18/02599/FUL	Mossy Bank, Leafield Rd, SUW	Renovation and extensions to existing outbuildings to create self-contained living accommodation, ancillary to main house, and provision of workshop/storage space.	No objection

c. Decisions made:

Ref no.	Address	Proposal	Decision
18/02915/OUT	Land North of Milton Road, SUW	Erection of four dwellings, improved access and community pop-up car park and community orchard	PC -Object Withdrawn
18/03395/FUL	Fernhill Farmhouse, Shipton Rd, Ascott-u-Wychood	Erection of an agricultural building for livestock and storage	PC -No objection WODC -Approved

d. East Chipping Norton – Supplementary Planning Document issues consultation for 1,200 homes, 5 hectares of business land together with a range of supporting services and facilities including a new primary school

- e. To consider a framework for planning decisions
 - f. To set up a working party for Section 106 requests, specifically for monies received from Deanfield Homes. To agree councillors on working party and terms of reference.
9. **Highways and Transport**
- a. Update on speed reduction on Station Road
 - i. To consider suggestion to install 2nd VAS
 - b. Speedwatch
 - i. Update on request to insert permanent metal posts in the verge to hold the speedwatch equipment
10. **Communication**
- a. To discuss future of paper newsletter and consider options for other formats of the newsletter
11. **Environment**
- a. **Allotments** (Cllr Mavin)
 - i. To consider marketing of allotments to increase uptake
 - b. **Volunteers** (Cllr Arnold)
 - c. **Village maintenance**
 - i. Dog mess on Meadow Lane - to consider purchase of dog poo signs
 - d. **Burial Ground**
 - i. Update on possible extension of the burial ground
 - ii. Update on new burial ground regulations
12. **Playground** (Cllr Brunsdon)
13. **School** (Cllr Mavin)
14. **Civic and Community**
- a. Update on Shipton Fayre (Cllr Brunsdon)
 - i. To note virements to create a budget for the Fair
 - ii. To authorise a further £1,000 to be spent at Groves on materials for stalls
 - b. Update on village consultation on naming the development next to the primary school (clerk)
 - i. To agree text of consultation
 - c. To consider Annual Parish Meeting format and content
 - d. To resolve to buy Public Address system for PC (and community) use
 - e. To discuss items for agenda for Wychwood Working Together meeting
 - f.
15. **Financial and Administrative Matters**

a. Payments to be authorised as follows: -

i. Lisa Wilkinson	Clerk's net salary January 2019	£606.30
	Clerk's expenses January 2019	£15.00
	Total	£621.30
ii. Nest	Clerk's pension	£27.74
iii. Burford School	Newsletter printing	£96.75
iv. Viking Direct	Laptop storage/stationery/ink cartridges	£181.68
vii. Carole Arnold	Repay for band for Shipton fete	£50.00

b. Payments received:

Allotment holders	Allotment rent	£20.00
Old Shipton Fete committee	Transfer of remaining funds	£604.22
Wychwood Benefice	Burial fees	£300.00

c. Balance on James Arthur Willis Trust bank account

d. To consider purchase of mapping software

16. **Correspondence Received**

17. **Any Other Issues to Note**

18. **Dates of Parish Council Meetings for 2018/19:**

21 st March 2019
Annual Parish Meeting 18 th April 2019

Lisa Wilkinson
Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.

