

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

Minutes of the Meeting of the Council at New Beaconsfield Hall
on Thursday 19th December 2019 at 6.30pm

Present: Cllrs: B. Rigby (in the chair), C. Arnold, T. Etherington, R. Dyer, J. Mavin (taking minutes)

1. **Apologies for Absence** were received from Cllrs T. Yates, T. Brunsten, J. Acock, L. Leffman and the Parish Clerk,
2. **Declarations of Interest**
None were received.
3. **Minutes of the Parish Council meeting held on 21st November 2019** were approved and signed as a true record.
4. **Matters arising from the Minutes**
None
5. **Public Time**
None

6. Shipton Court wall

Following the collapse of part of the wall on A361, the PC has been in contact with OCC, WODC, Strutt and Parker and the chairman of the Shipton Court Resident's Association to try to speed up clearance and the re-opening of the main road.

Many complaints have been received from residents, especially those on Plum Lane as the designated diversion was unsuitable. The verges have been left in a terrible state from vehicles including HGVs, accessing a lane for which they are not suitable. This has been reported to OCC who has responsibility for verges.

A suggestion that a pedestrian route through the grounds of Shipton Court is marked out, is currently being investigated. An email has been received from the chairman of the Management Committee of Shipton Court, explaining what needs to be done if this were to be possible.

The clerk will:

- contact Oxfordshire County Council to discover how it intends to proceed with restoration of the verges
- contact Strutt Parker to find out its intentions regarding the wall
- contact English Heritage in February
- inform the village of progress via the Shipton Alerts system

7. Planning:

a. Planning applications received

Ref no.	Address	Proposal	PC Decision
19/03079/S73	Barn Hill Buildings, Burford Rd	Noncompliance with condition 2 of planning permission 18/02997/FUL to allow changes to openings	No objection

b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
19/02909/S73	Old Workshop, Gas Lane, SUW	Noncompliance with conditions 2 approved plans and 5 obscure glazing to allow retain wooden fascia to NW elevation, addition of flue and clear glazing to gable end window (18/0367/FUL)	No objection
19/02895/HHD & 19/02896/LBC	Old School House, Church St, SUW	Rear structural glass conservatory extension with attached stone and zinc sheet roof workroom	Object

c. Decisions made:

Ref no.	Address	Proposal	Decision
19/01474/FUL	Land North Of Gas Lane And Ascott Road	Erection of two detached dwellings, access and landscaping	PC -Comment WODC- Refused
19/01474/FUL REVISED	Land North Of Gas Lane And Ascott Road	Erection of two detached dwellings, access and landscaping	PC- Comment WODC - Refused
19/02879/HHD	The Old Exchange, High St, SUW	Erection of single storey extension	PC -No objection WODC - Approved

19/02903/S73	Sunny Bank, Leaffield Rd, SUW	Noncompliance with conditions 8 & 14 of planning permission 19/01931/FUL to amend wording to closing existing access 6 months after new access created and demolition of existing dwelling on commencement of new dwelling	PC -No objection WODC - Approved
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8. Financial and Administrative Matters

a. Payments to be authorised as follows: -

i. Lisa Wilkinson	Clerk's net salary November 2019	£590.73
	Clerk's expenses November 2019	£16.66
	Total	£607.39
ii. Nest	Clerk's pension	£42.93
iii. CPA Horticulture	Play bark and sand	£415.00
iv. Green Scythe	Grounds maintenance October 2019	£837.56
v. Justgiving	Donation to family in need (GPC)	£100.00
vi. Repay J. Mavin	Thank you to brass band (GPC)	deferred
vii. Information Commissioner's Office	Data Protection fee (Direct debit)	£35.00
viii. OCC	Library subsidy	£1,113.00
ix. Ubico	Waste and Recycling service for Shipton Fair	£160.24
x. Newsquest	Advert for Grounds maintenance contract	£438.00

These were authorised by Cllrs Dyer and Arnold

b. Payments received:

Allotment holders	Allotment rent	£170.00
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c. Bank statement to 30 November 2019

Unity Trust Current Account	£18,730.42
Unity Trust Deposit Account	£70,487.13

d. To consider donation of £20 to WI to decorate a Christmas tree
This was **resolved**. A further payment of £35 for lights was also **resolved**. To be repaid to Cllr Arnold.

e. To consider funding a thank you event for the Speedwatch team: amount requested £70.
This was **resolved**.

f. To note a precept of £35,620 has been requested from WODC
A precept of £35,620 results in a Council Tax bill of £53.57 per Band D household.

9. Correspondence Received

- Email from Chairman of Shipton Court Management Committee
- Report from Cllr Acock: see at end of minutes.

10. Any Other Issues to Note

- Noticeboard has been temporarily repaired. Clerk has started the insurance claim against the driver who knocked it off
- Cllr Arnold is meeting with the donor of the bench to agree a position at the allotments
- Request received for better lights for the Christmas tree. This will be added to the January agenda.

11. Dates of Parish Council Meetings for 2019/20:

16 th January 2020
20 th February 2020
19 th March 2020

Report from Cllr Acock:

Bowerhams: they have been served with an enforcement notice, with the date of the 2nd December. They have 28 working days to appeal, which means they will have to go to court. We are still waiting for another application submitted from them- to no avail have they submitted an application.

It has been very quiet on casework- however, I do know of two bigger casework issues which I will be taking up in the New Year.

I want to wish all my residents a very merry Christmas and a happy new year. It has been a pleasure to work with you all again and I look forward to the year ahead: I am sure there will be some big changes happening on WODC.

Meeting closed: 7.06pm