

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

Minutes of the Remote Meeting of the Council
held online on Thursday 20th August 2020 at 7.30pm

Present: Cllrs: B. Rigby,

1. **Apologies for Absence** were received from Cllr Arnold.
2. **Declarations of Interest:** Cllr Rigby declared a personal interest in item 5 20/01865/HHD & 20/01866/LBC Salus House, Milton Rd.
3. **To approve the accuracy of the minutes of the Parish Council meeting held on 16th July 2020**

These were approved.

4. **Matters arising from the Minutes**

OCC has been contacted about the many yellow signs at the corner of Milton Road/A361. The policy is that they can remain until the development has its own postcode or if they are very close to the site. The clerk will request that the St Jude's Meadow sign is removed.

St Jude's sign to be requested to be removed.

5. **Planning:**

a. Planning applications received

Ref no.	Address	Proposal	PC Decision
20/01865/HHD & 20/01866/LBC	Salus House, Milton Rd, SUW	Provision of new vehicular access in existing wall	Chaired by Cllr Mavin No objection although the PC asks that great care is taken during construction as the party wall is a listed structure as part of the second oldest building in the village and concern has been expressed about the foundations being affected/disturbed. Any damage or collapse to be made good promptly by the applicant to the current height and standard.
20/01796/HHD	16 Littlebrook Meadow SUW	Construction of potting shed	No objection
20/01438/HHD & 20/01439/LBC	Classrooms, Church Path, SUW	Replacement of French doors with bifolds. Removal of existing gas vent and formation of new gas vent to rear elevation	No objection
20/01754/HHD	Old Post Office, Church St, SUW	Construction of replacement single storey rear extension to create new, larger kitchen	No objection
20/01801/HHD	Littlestock, Meadow Lane, SUW	Erection of water-hut/shed	Support
20/01843/FUL	Barn known as The Old Dutchy, Hill Buildings, Burford Rd	Construction of replacement Dutch barn for use as holiday accommodation together with associated bin/bike store, parking and landscaping scheme	No objection

b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
20/00991/FUL	Land North of Gas Lane, SUW	Erection of two detached dwellings together with associated landscaping and alterations to existing vehicular access	Object

c. Decisions made:

None

d. To consider WODC's Community Infrastructure Consultation

It was **resolved** to object to WODC's proposal of a zero percent CIL charge. It was **resolved** to accept the joint statement from other Local Councils including Charlbury. The clerk will request that Shipton PC's name is added to the objection.

e. To consider Government white paper to changes to current planning system

It was agreed that councillors would work together in twos and send their input to the clerk to collate before the September meeting.

6. Financial and Administrative Matters

a. Payments to be authorised as follows: -

Lisa Wilkinson	Clerk's net salary July 2020	£621.20
	Clerk's expenses July 2020	£26.00
	Total	£647.20
Nest	Clerk's pension	£45.53
Ben Jessey	Grounds maintenance Burial ground (2 cuts July)	£180.00
SLCC	Training – Accessible Excel Documents	£36.00
Green Scythe	Grounds maintenance July	£1693.44
Sophie England	Playground gardening contract	£105.00
Wychwood Sprouts (gardening group)	Donation (GPC)	£260.00
Castle Water	Allotment water bill (direct debit)	£34.40
Wychwood Wild Garden	Annual donation (GPC)	£1000.00
Sinnels Field Management Company	Grass cutting grant	£51.50
AK Timms (repay Chris Fitzpatrick)	Repair to bench on village hall	£17.87
R.D. Walker and Partners	Container for allotments	£3456.00
J Parker Dutch Bulbs (Repay C. Arnold)	Bulbs for wildlife area	£80.79
RPM	Playground improvements (tunnel, sandpit, path)	£9846.00
Sainsburys (Repay C. Arnold)	Volunteer expenses	£10.08
Alfred Groves and Son	Sign	£12.00

These were authorised by Cllrs Mavin and Dyer

b. Payments received:

HMRC	VAT repayment Q4 2019-20	£218.53
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c. Bank statement to 31 July 2020

Unity Trust Current Account	£24,128.55
Unity Trust Deposit Account	£70,699.00

d. To consider two extra cuts per annum on the orchard at the cost of £39 per cut

This was **resolved**.

e. To consider adding the hedge on the fourth side of the recreation ground to the grass cutting contract

A quote is awaited but this was **resolved** in principle.

f. To consider resuming face to face meetings in September

It was **resolved** to try a hybrid approach to meetings from September where face to face meeting will be held with others accessing remotely. The clerk will complete a risk assessment and the PC will also abide by the New Beaconsfield Hall risk assessment.

g. To resolve to spend £149 to enable the website to meet accessibility requirements (to be undertaken by Netwise UK)

This was **resolved**.

7. Correspondence Received

None

8. Environment Working Party

The EWP recommended accepting the quote from Treetech for £2876.50. This will be taken to the September PC meeting for official approval.

Wychwoods Tennis Club has offered to pay for seven trees to celebrate its 70th birthday. It has agreed to donate £1000 to the project.

9. Dates of Parish Council Meetings for 2020/2021:

Date	Meeting
17 th September 2020	Parish Council
15 th October 2020	Parish Council
19 th November 2020	Parish Council
17 th December 2020	Parish Council (finance & planning only)
21 st January 2021	Parish Council
18 th February 2021	Parish Council
18 th March 2021	Parish Council

Items to note:

- Missing bin on Milton Road has been reported twice but still not fixed. Clerk to chase.
- Gardener to be requested to weed the sandpit at playground

Meeting closed: 8.35pm