

# SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

14<sup>th</sup> August 2020

You are summoned to attend the Remote Meeting of the Council

To be held online on Thursday 20<sup>th</sup> August 2020 at 7.30pm

For the transaction of business stated below. The Public and Press are also invited to attend remotely.

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## AGENDA

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.

**3. To approve the accuracy of the minutes of the Parish Council meeting held on 16<sup>th</sup> July 2020**

**4. Matters arising from the Minutes**

**5. Planning:**

**a. Planning applications received**

Ref no.	Address	Proposal
20/01865/HHD & 20/01866/LBC	Salus House, Milton Rd, SUW	Provision of new vehicular access in existing wall
20/01796/HHD	16 Littlebrook Meadow SUW	Construction of potting shed
20/01438/HHD & 20/01439/LBC	Classrooms, Church Path, SUW	Replacement of French doors with bifolds. Removal of existing gas vent and formation of new gas vent to rear elevation
20/01754/HHD	Old Post Office, Church St, SUW	Construction of replacement single storey rear extension to create new, larger kitchen
20/01801/HHD	Littlestock, Meadow Lane, SUW	Erection of water-hut/shed
20/01843/FUL	Barn known as The Old Dutchy, Hill Buildings, Burford Rd	Construction of replacement Dutch barn for use as holiday accommodation together with associated bin/bike store, parking and landscaping scheme

**b. Decisions Outstanding:**

Ref no.	Address	Proposal	PC Decision
20/00991/FUL	Land North of Gas Lane, SUW	Erection of two detached dwellings together with associated landscaping and alterations to existing vehicular access	Object

**c. Decisions made:**

None

**d. To consider WODC's Community Infrastructure Consultation**

**e. To consider Government white paper to changes to current planning system**

**6. Financial and Administrative Matters**

**a. Payments to be authorised as follows: -**

Lisa Wilkinson	Clerk's net salary July 2020	£621.20
	Clerk's expenses July 2020	£26.00
	<b>Total</b>	<b>£647.20</b>
Nest	Clerk's pension	£45.53
Ben Jessey	Grounds maintenance Burial ground (2 cuts July)	£180.00
SLCC	Training – Accessible Excel Documents	£36.00
Green Scythe	Grounds maintenance July	£
Sophie England	Playground gardening contract	£105.00
Wychwood Sprouts (gardening group)	Donation (GPC)	£260.00
Castle Water	Allotment water bill (direct debit)	£34.40
Wychwood Wild Garden	Annual donation (GPC)	£1000.00
Sinnels Field Management Company	Grass cutting grant	£51.50
AK Timms (repay Chris Fitzpatrick)	Repair to bench on village hall	£17.87
R.D. Walker and Partners	Container for allotments	£3456.00
J Parker Dutch Bulbs (Repay C. Arnold)	Bulbs for wildlife area	£80.79

RPM	Playground improvements (tunnel, sandpit, path)	£9846.00
Sainsburys (Repay C. Arnold)	Volunteer expenses	£10.08
Alfred Groves and Son	Sign	£12.00

**b. Payments received:**

HMRC	VAT repayment Q4 2019-20	£218.53
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**c. Bank statement to 31 July 2020**

<b>Unity Trust Current Account</b>	<b>£24,128.55</b>
<b>Unity Trust Deposit Account</b>	<b>£70,699.00</b>

**d. To consider two extra cuts per annum on the orchard at the cost of £39 per cut**

**e. To consider adding the hedge on the fourth side of the recreation ground to the grass cutting contract**

**f. To consider resuming face to face meetings in September**

**g. To resolve to spend £149 plus VAT to enable the website to meet accessibility requirements (to be undertaken by Netwise UK)**

**7. Correspondence Received**

**8. Dates of Parish Council Meetings for 2020/2021:**

<b>Date</b>	<b>Meeting</b>
17 <sup>th</sup> September 2020	Parish Council
15 <sup>th</sup> October 2020	Parish Council
19 <sup>th</sup> November 2020	Parish Council
17 <sup>th</sup> December 2020	Parish Council (finance & planning only)
21 <sup>st</sup> January 2021	Parish Council
18 <sup>th</sup> February 2021	Parish Council
18 <sup>th</sup> March 2021	Parish Council

Lisa Wilkinson  
Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.

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<https://teams.microsoft.com/l/meetup-join/19%3a3747d4ac00e64f8ea35bb682cd83db96%40thread.tacv2/1586944102985?context=%7b%22Tid%22%3a%22f282fbd-f517-4ee4-9081-ea54442dc216%22%2c%22Oid%22%3a%224e685d47-2db7-462e-8457-02411a2f5390%22%7d>