

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

8th April 2020

You are summoned to attend the **Remote Meeting** of the Council
on Thursday 16th April 2020 at 7.30pm

For the transaction of business stated below. The Public and Press are also invited to attend remotely.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
3. **Minutes of the Parish Council meeting held on 19th March 2020** for approval. To be authorised at the next PC meeting held in person
4. **Matters arising from the Minutes**
5. **Co-option of Parish Councillor**
6. **Changes to legislation for Parish Council meetings:**
 - a. Remote meetings are legal until May 2021
 - b. Chairman/Vice chair can remain in post until Annual Meeting in May 2021 if required.
 - c. Deadlines for audit have been extended
 - d. Annual Parish Meeting is not required this year
7. **Public Time**
8. **County Councillor's report**
9. **District Councillor's report**
10. **Planning:**
 - a. *Planning applications received*

None

b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
20/00531/HHD	9 Meadow Lane, SUW	Erection of two storey rear extension with new rooflights and new chimney stack	Comment
20/00694/HHD	Littlestock, Meadow Lane, SUW	Demolition of 2 existing outbuildings. Construction of steel shed to serve as a store, DIY workshop and garage	No objection
20/00711/FUL	The Lamb Inn, High St, SUW	Reconfigure door and windows on south and east elevations	No objection
20/00287/FUL	Unit 7 Wychwood Business Park, Milton Rd, SUW	External alterations to Unit 6 & 7 to include additional windows, re-cladding and removal of roller shutter. Change of use from office/storage to light industry. Installation of external staircase.	Comment

c. Decisions made:

20/00021/LBC/20/0002/HHD	Classrooms, Church Path, Station Rd, SUW	Internal and external alterations to include changes to first floor layout and provision of mezzanine floor above, replacement of existing and addition of one further rooflight and construction of new entrance porch to side elevation	No objection
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11. **Communication**
12. **Highways and Transport**
 - a. Update on collapsed wall at Shipton Court
13. **Environment**
 - a. **Allotments** (Cllr Mavin)
 - b. **Volunteers** (Cllr Arnold)
 - i. Update on placing container on the allotments. To receive quotes for clearing area.
 - c. **Village maintenance**
 - d. **Burial Ground**
 - e. **Environment Working Party**
14. **Playground** (Cllr Brunsden)
15. **School** (Cllr Mavin)
16. **Civic and Community**
 - a. Update on noticeboard
17. **Financial and Administrative Matters**
 - a. **Payments to be authorised as follows: -**

i. Lisa Wilkinson	Clerk's net salary March 2020	£580.71
	Clerk's expenses March 2020	£15.00
	Total	£595.71

ii. Nest	Clerk's pension	£40.32
iii. Sophie England	Gardening at playground	£80.00
iv. Repay C. Arnold	Thank you present for Christmas help	£48.96

b. Payments received:

None

c. Bank statement to 31 March 2020

Unity Trust Current Account	£16,790.38
Unity Trust Deposit Account	£70,628.56

d. To approve end of year accounts

e. To approve restricted reserves list

f. To approve fixed asset register

18. Correspondence Received

19. Any Other Issues to Note

20. Dates of Parish Council Meetings for 2020/2021:

Date	Meeting
21 st May 2020	Parish Council
18 th June 2020	Parish Council
16 th July 2020	Parish Council
20 th August 2020	Parish Council (finance & planning only)
17 th September 2020	Parish Council
15 th October 2020	Parish Council
19 th November 2020	Parish Council
17 th December 2020	Parish Council (finance & planning only)
21 st January 2021	Parish Council
18 th February 2021	Parish Council
18 th March 2021	Parish Council

Lisa Wilkinson

Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.