

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

Minutes of the Meeting of the Council at New Beaconsfield Hall
on Thursday 18th April 2019 at 6.30pm

Present: Cllrs: B. Rigby (in the chair), J. Mavin, R. Dyer, C. Arnold, T. Etherington, T. Brunsdon, T. Yates,
Parish Clerk: L. Wilkinson

1. **Apologies for Absence** were received from Cllrs Leffman and Acock
2. **Declarations of Interest:** None were received.
3. **Minutes of the Parish Council meeting held on 21st March 2019** were approved and signed.

4 Matters arising from the Minutes

There were none.

4. Public Time
None

6. Planning:

a. Planning applications received

Ref no.	Address	Proposal	PC Decision
19/00606/FUL	Langley Ridge Farm, Leaffield Rd, SUW	Conversion of agricultural building to self-contained living accommodation	No objection
19/00592/FUL	Unit 7 Wychwood Business Park, Milton Rd, SUW	Erection of building for welfare facilities for staff	No objection
19/01006/S73	Land south of Milton Rd, SUW	Non-compliance with condition 2 of planning permission 18/02154/RES to allow amendments to design and layout	No objection
19/00902/HHD	South Lea, Mawles Lane, SUW	Erection of 10m long retaining wall. Erection of oak framed car port/store	No objection

b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
18/02997/FUL	Barn Hill Buildings, Burford Rd, SUW	Proposed barn conversion and change of use to holiday lets with single storey	No objection
18/03671/FUL	The Workshop Garage, Gas Lane, SUW	Conversion of existing workshop into a new dwelling with two storey extension	No objection

c. Decisions made:

Ref no.	Address	Proposal	Decision
18/03640/HHD	33 Sinnels Field, SUW	Conversion and extension to garage to create annexe to be used ancillary to the main dwelling	PC – Comment WODC - Approved
19/00306/HHD	15 Littlebrook Meadow, SUW	Single storey front and rear extensions and conversion of attic space to create extra living space	PC - No objection WODC - Approved
18/03651/FUL	Bowerham, Ascott Rd, SUW	Alterations to fenestration previously approved under 17/02904/FUL and insertion of rooflights (four to the rear roof). (Retrospective).	PC – Object WODC - Approved
19/00512/HHD	The Homestead, Swinbrook Rd, SUW	Erection of porch and carport and new pitched roof to garage to provide additional living space above	PC - No objection WODC - Approved

7. Communication

a. To consider setting up a PC Facebook account

This was **resolved** and will be managed by the clerk. Any queries raised via social media, that cannot be answered factually, will be brought to a PC meeting for discussion and resolution. Councillors will not engage in discussion via social media.

8. Civic and Community

a. To discuss increasing the previously agreed budget to purchase a PA system
It was **resolved** to defer this decision until next month.

9. Financial and Administrative Matters

a. Payments to be authorised as follows: -

i. Lisa Wilkinson	Clerk's net salary March 2019	£760.84
	Clerk's expenses March 2019	£26.99
	Total	£787.83
ii. Nest	Clerk's pension	£37.00
iii. Ubico	Emptying dog bin Station Rd Jul 18 – Mar 19	£71.14
iv. Burford School	Newsletter printing	£96.45
v. A.K. Timms (Repay T. Brunsden)	Dog mess signs x 2	£21.41
xi. OCC	Proposed 30mph consultation, signage & VAS	£8,600.00
vi.. BHIB Insurance Brokers	Local Council Insurance	£391.14
Shipton Fair costs:		
vii. WODC	Small Society Lottery Licence	£40.00
viii. Alfred Groves	Various hardware/paint	£286.38
	Shipton Fair Total for this month:	£326.38
	Total so far:	£2,080.07

These were authorised by Cllrs Dyer and Arnold

b. Payments received:

SSE	Wayleaves	£194.19
Allotments	Allotment rent	£20.00
WODC	Precept (1 st instalment)	£17,321.00

c. To approve end of year accounts

These were circulated and **resolved**. They were signed by the chairman and will now be sent for internal audit to Robert Whitehouse Ltd.

d. To approve restricted reserves list

These were **resolved**.

e. To approve fixed asset register

This was **resolved**.

10. Correspondence

11. Dates of Parish Council Meetings for 2019/20:

16 th May 2019 Annual meeting
20 th June 2019
18 th July 2019
15 th August 2019: Planning and finance meeting
19 th September 2019
17 th October 2019
21 st November 2019
19 th December: Planning and finance meeting
16 th January 2020
20 th February 2020
19 th March 2020

Meeting closed: 6.40pm

Signed

Date