

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

13th March 2020

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall
on Thursday 19th March 2020 at 7.30pm
For the transaction of business stated below. The Public and Press are also invited to attend.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest**
Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
3. **Minutes of the Parish Council meeting held on 20th February 2020** for approval and signature.
4. **Matters arising from the Minutes**
5. **Co-option of Parish Councillor**
6. **Public Time**
7. **County Councillor's report**
8. **District Councillor's report**
9. **Planning:**

a. Planning applications received

Ref no.	Address	Proposal
20/00531/HHD	9 Meadow Lane, SUW	Erection of two storey rear extension with new rooflights and new chimney stack
20/00694/HHD	Littlestock, Meadow Lane, SUW	Demolition of 2 existing outbuildings. Construction of steel shed to serve as a store, DIY workshop and garage
20/00711/FUL	The Lamb Inn, High St, SUW	Reconfigure door and windows on south and east elevations

b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
20/00021/LBC 20/00020/HHD	Classrooms, Church Path, Station Rd, SUW	Internal and external alterations to include changes to first floor layout and provision of mezzanine floor above, replacement of existing and addition of one further rooflight and construction of new entrance porch to side elevation	No objection
20/00287/FUL	Unit 7 Wychwood Business Park, Milton Rd, SUW	External alterations to Unit 6 & 7 to include additional windows, re-cladding and removal of roller shutter. Change of use from office/storage to light industry. Installation of external staircase.	Comment

c. Decisions made:

None

- d. Update on Section 106 funding: Public Art Statement

10. Communication

11. Highways and Transport

- a. Update on collapsed wall at Shipton Court

12. Environment

a. Allotments (Cllr Mavin)

- i. To receive quotes for removal of tree

b. Volunteers (Cllr Arnold)

- i. Update on placing container on the allotments. To receive quotes for clearing area.

c. Village maintenance

- i. State of verge outside solar farm on Milton Road

d. Burial Ground

e. Environment Working Party

13. Playground (Cllr Brunsdon)

- a. Update on maintenance contract for playground equipment
- b. To resolve to plant bushes as replacement for removed dying ones

14. School (Cllr Mavin)

15. Civic and Community

a. Annual Parish Meeting 2020

- b. To consider any action to tackle antisocial behavior in the village
- c. To authorise £45 to purchase replacement pads for defibrillator

16. Financial and Administrative Matters

a. Payments to be authorised as follows: -

i. Lisa Wilkinson	Clerk's net salary February 2020	£539.32
	Clerk's expenses February 2020	£15.00
	Total	£554.32
ii. Nest	Clerk's pension	£42.88

iii. Scribe 2000 Ltd	Accounts software annual subscription	£208.20
iv. SLCC	Website Accessibility training	£36.00
v. Viking Direct	Stationery	£57.95
vi. Burford School	Printing of Welcome Packs	£120.00
vii. OALC	Annual subscription	£269.12
viii. Ian Drainer (repay)	Speedwatch thank you (GPC)	£70.00

b. Payments received:

None

c. Bank statement to 29 February 2020

Unity Trust Current Account	£18,309.24
Unity Trust Deposit Account	£70,558.20

d. To amend and review Standing Orders in relation to Coronavirus

17. Correspondence Received

18. Any Other Issues to Note

19. Dates of Parish Council Meetings for 2020/2021:

Date	Meeting
16 th April 2020	Parish Council
16 th April 2020	Annual Parish Meeting
21 st May 2020	Annual Meeting of Council
18 th June 2020	Parish Council
16 th July 2020	Parish Council
20 th August 2020	Parish Council (finance & planning only)
17 th September 2020	Parish Council
15 th October 2020	Parish Council
19 th November 2020	Parish Council
17 th December 2020	Parish Council (finance & planning only)
21 st January 2021	Parish Council
18 th February 2021	Parish Council
18 th March 2021	Parish Council

Lisa Wilkinson
Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.