

# SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

13<sup>th</sup> September 2019

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall  
on Thursday 19<sup>th</sup> September 2019 at 7.30pm  
For the transaction of business stated below. The Public and Press are also invited to attend.

## AGENDA

### 1. Apologies for Absence

### 2. Declarations of Interest

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.

### 3. Minutes of the Parish Council meeting held on 15<sup>th</sup> August 2019 for approval and signature.

### 4. Matters arising from the Minutes

### 5. Public Time

### 6. County Councillor's report

### 7. District Councillor's report

### 8. Planning:

#### a. Planning applications received

Ref no.	Address	Proposal
19/02247/S73	Mossy Bank, Leafield Rd, SUW	Noncompliance with condition 2 of planning permission 18/02599/FUL to allow changes to openings and fenestration.
19/02388/HHD	8 Home Farm Close, SUW	Erection of two single storey rear extensions
19/02356/HHD	23 Sinnels Field, SUW	Erection of new single and two storey rear extension
19/02459/FUL	Tennis Courts, Beaconsfield Hall, Station Rd, SUW	Installation of floodlights to provide lighting for two tennis courts

#### b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
19/01312/HHD	Shipton Lodge High Street	Construction of conservatory to South elevation	No objection
19/01313/LBC	Shipton Lodge High Street	Internal and external alterations to construct conservatory to South elevation	No objection
19/01474/FUL	Land North Of Gas Lane And Ascott Road	Erection of two detached dwellings, access and landscaping	Comment
19/01732/HHD	14 Tothill, SUW	Replace rear conservatory with larger conservatory. Replace front porch with larger porch	No objection
19/01931/FUL	Sunny Bank, Leafield Road, SUW	Demolition of the existing dwelling and outbuilding. Erection of replacement dwelling and detached double garage with attached log store and storeroom above. Close existing access and provision of new vehicular access in revised position with entrance gates and boundary walling together with associated landscaping works	Comment.

#### c. Decisions made:

Ref no.	Address	Proposal	Decision
19/02065/HHD	Brook Cottage, Chapel Lane, SUW	Alterations and insertion of a new window to side elevation	PC- No objection WODC - Approved
19/01875/HHD	The Willows, Chapel Lane, SUW	Erection of first floor link extension including gable end extension to existing south west elevation	PC - No objection WODC - Approved

#### d. Update on Section 106 funding: to discuss ideas for Public Art Statement

### 9. Communication

#### a. Update on installation of superfast broadband

### 10. Highways and Transport

#### a. To note speed limit change on Station Road

#### b. To consider request from Wychwoods Tennis Club to ask WODC to add their name to the signpost on Station Road

### 11. Environment

#### a. Allotments (Cllr Mavin)

##### i. Update on beekeeping on the allotments.

##### ii. Update on Wychwood Sprouts – allotments group for children

##### ii. To consider contracting out care of orchard at allotments.

#### b. Volunteers (Cllr Arnold)

- i. To consider placing a second container on the allotments
- c. Village maintenance**
  - i. To consider tendering for grass cutting contract for 2020 - 2022
- d. Burial Ground**
  - i. To consider donation of bench round tree
- 12. Playground** (Cllr Brunsdén)
  - a. To receive ROSPA report on the playground. To consider maintenance required.
  - b. To consider replacement of tunnel
- 13. School** (Cllr Mavin)
- 14. Civic and Community**
  - a. Shipton Fair (Cllr Brunsdén)
    - i. Review of Fair
    - ii. Review of Fair accounts. To consider re-imburement to PC of one-off costs
    - iii. To resolve distribution of remaining proceeds from the fair to groups that volunteered at the event.
    - iv. To consider use of fair games by other organisations
    - v. Update on storage of fair games
  - b. Update on purchase of a detailed map showing the boundaries of the Parish and the boundaries of the Conservation Area
  - c. Update on obtaining a Traveller Prevention Order
  - d. To consider purchase of a P.A. system
- 15. Financial and Administrative Matters**
  - a. **Payments to be authorised as follows: -**

i. Lisa Wilkinson	Clerk's net salary August 2019	£537.33
	Clerk's expenses August 2019	£15.00
	<b>Total</b>	<b>£552.33</b>
ii. Nest	Clerk's pension	£38.06
iii. Wychwood Woolly Wonders	Lamb Tithe (Burial Ground)	£130.00
iv. Green Scythe	Grounds maintenance July 2019	£1,680.61
v. Sinnels Field Management Committee	Grass cutting grant	£51.50
vi. SLCC	Regional Training Seminar (clerk)	£48.00
vii. Cotswold Line Promotion Group	Membership Renewal	£15.00
<b>Shipton Fair costs:</b>		
Milton Village hall	Booking for fete preparation	£95.00
New Beaconsfield Hall	Hire of hall for Fair	£200.00
Repay C. Arnold	Paperchase	£8.00
	Fair Construction	£128.51
	Printed.com	£115.73
	Tombola prizes/Refreshments	£50.53
	Sunday set up refreshments	£26.98
	Booker	£177.05
	Alfred Groves	£71.19
	Stall items	£52.60
	Fabricland	£179.57
	<b>Total</b>	<b>£810.16</b>
Lawrence Home Nursing team	Donation/thank you to Wychwood Surgery	£50.00
Tim Brunsdén	Mileage (November 2018-August 2019)	£249.75
	<b>Shipton Fair Total for this month</b>	<b>£1,404.91</b>

**b. Payments received:**

Gigaclear	Sponsorship of Shipton Fair	£500.00
Allotment holders	Allotment rent	£210.00
WODC	Precept (second instalment)	£17,321.00
Shipton Fair	Cash takings	£1,480

**c. Bank statement to 31 August 2019**

<b>Unity Trust Current Account</b>	<b>£10,397.69</b>
<b>Unity Trust Deposit Account</b>	<b>£70,416.14</b>

**d. To authorise donation to the British Legion of £100**

**16. Correspondence Received**

**17. Any Other Issues to Note**

**18. Dates of Parish Council Meetings for 2019/20:**

17 <sup>th</sup> October 2019
21 <sup>st</sup> November 2019
19 <sup>th</sup> December: Planning and finance meeting only

16 <sup>th</sup> January 2020
20 <sup>th</sup> February 2020
19 <sup>th</sup> March 2020

Lisa Wilkinson  
Parish Clerk

- (i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room and should inform the Chairman accordingly.
- (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.