

## **SHIPTON UNDER WYCHWOOD PARISH COUNCIL**

Minutes of the Meeting of the Council at New Beaconsfield Hall  
on Thursday 15<sup>th</sup> August 2019 at 7.30pm

**Present: Cllrs:** B. Rigby, J. Mavin, T. Yates, T. Brunnsden, R. Dyer, C. Arnold, T. Etherington, **Parish Clerk:** L. Wilkinson, 2 members of public.

**1. Apologies for Absence**

None were received.

**2. Declarations of Interest**

Cllr Yates declared an interest in item 5a The Willows Chapel Lane

**3. Minutes of the Parish Council meeting held on 18<sup>th</sup> July 2019** were approved and signed as a true record.

**4. Matters arising from the Minutes**

There were none.

**5. Public Time**

The new owners of Sunny Bank explained their proposed planning application:

They would like to improve the current property by building a new house in a Cotswold vernacular style with a contemporary twist. The majority would be natural Cotswold stone with natural slate roof. The timber clad garage would have a slate roof. The proposed house would largely have the same footprint as the current bungalow although it would be a two storey house. It would also be an environmentally friendly house. Bat surveys have been completed and the necessary procedures are being followed. Pre-application advice from WODC has been received which includes breaking up the bulk of the house with a single storey section.

**6. Planning:**

**a. Planning applications received**

<b>Ref no.</b>	<b>Address</b>	<b>Proposal</b>	<b>PC Decision</b>
19/02065/HHD	Brook Cottage, Chapel Lane, SUW	Alterations and insertion of a new window to side elevation	No objection
19/01875/HHD	The Willows, Chapel Lane, SUW	Erection of first floor link extension including gable end extension to existing south west elevation	No objection
19/01732/HHD	14 Tothill, SUW	Replace rear conservatory with larger conservatory. Replace front porch with larger porch	No objection
19/01931/FUL	Sunny Bank, Leafield Road, SUW	Demolition of the existing dwelling and outbuilding. Erection of replacement dwelling and detached double garage with attached log store and storeroom above. Close existing access and provision of new vehicular access in revised position with entrance gates and boundary walling together with associated landscaping works	Comment. *See below.

\*The Parish Council welcomes in principle, the application to build an attractive four-bedroom house on this site. The Council however has several detailed concerns. The application site is not only within the Conservation area, it also occupies a prominent location at the entrance to the village and as such signifies to those entering the village the way the PC believes that the Conservation Area should be managed.

In this connection materials have great significance and two materials proposed give rise to concern. First the use of Siberian Larch cladding will be eye catching (in the wrong sense) and is contrary to the West Oxfordshire Design Guide Chapter 4 subsection(ii). This sets out acceptable wall treatment in this area of which the use of wooden cladding is not one. Wooden walling is said to be acceptable in other areas set out in the Guide but not here and using native species only. Similar considerations, but possibly to a lesser extent, apply to zinc roofing which again does not feature in the design guide and is again alien to our Conservation Area.

The Parish Council, whilst welcoming the development of a more attractive property on the site asks that attention is given to these two issues relating to materials either by way of reserved issues or as conditions.

**b. Decisions Outstanding:**

Ref no.	Address	Proposal	PC Decision
19/01312/HHD	Shipton Lodge High Street	Construction of conservatory to South elevation	No objection
19/01313/LBC	Shipton Lodge High Street	Internal and external alterations to construct conservatory to South elevation	No objection
19/01474/FUL	Land North Of Gas Lane And Ascott Road	Erection of two detached dwellings, access and landscaping	Comment

**c. Decisions made:**

Ref no.	Address	Proposal	Decision
19/01405/HHD	Stonecroft, Fiddlers Hill, SUW	Demolition of an existing conservatory and shed, new lean-to side extension, new chimney and conversion of the internal garage into living accommodation	PC -No objection WODC - Approved
19/01526/LBC	Church View, High St, SUW	Installation of secondary glazing to all eight windows in front elevation of property	PC -Support WODC - Approved

**7. Financial and Administrative Matters**

**a. Payments to be authorised as follows: -**

i. Lisa Wilkinson	Clerk's net salary July 2019	£539.49
	Clerk's expenses July 2019	24.00
	<b>Total</b>	<b>£563.49</b>
ii. Nest	Clerk's pension	£38.26
iii. K. J. Millard Ltd Skip Hire	Skip hire (allotments)	£216.00
iv. Green Scythe	Grounds maintenance June 2019	£1,259.09
v. Wychwood Project	Repair of burial ground dry stone wall (materials only)	£417.45
vi. HMRC	Income tax payment (month 2)	£13.42
vii. Playsafety Ltd	ROSPA report for playground	£225.00
vii. Repay C. Arnold	Volunteer Get-together	£111.18
viii. Repay C. Arnold	Volunteer expenses	£3.90
<b>Shipton Fair costs:</b>		
Quanzhou (repay T. Brunsdén)	Coloured tape	£6.87
Alfred Groves	Painting materials/ironmongery/tools	£87.83
Repay T. Brunsdén	Burford Sweet shop - prizes	£30.10
	B&Q - construction	£4.32
	WH Smiths – Laminate pouches	£21.98
	WH Smiths – printing paper	£26.98
	Baker Ross - paint	£17.99
	Baker Ross – Paper rolls	£24.96
	Vinyl Lettering Online Ltd – Vinyl lettering	£19.08
	Amazon – Disposable syringe	£5.16
	Amazon – Hook and loop tape	£11.98
	Ebay – Mickey Mouse Beanie	£8.59
	Amazon – Flying discs	£16.50
	<b>Total</b>	<b>£187.64</b> corrected total
	Repay Chris Fitzpatrick	Screwfix - construction
Screwfix – construction		£2.13
The General Tool Store - construction		£6.45
<b>Total</b>		<b>£26.86</b>
<b>Shipton Fair Total for this month</b>		<b>£397.03 (inc VAT)</b>
<b>Total so far:</b>		<b>£3,183.62</b> (excluding VAT)

Payments authorised by Cllrs Dyer and Mavin

**b. Payments received:**

None

**c. Bank statement to 31 July 2019**

<b>Unity Trust Current Account</b>	<b>£13,054.68</b>
<b>Unity Trust Deposit Account</b>	<b>£70,416.14</b>

**d. To consider setting up a contract for annual hedge/tree work**

It was **resolved** to set up a twice yearly cut of the New Beaconsfield Hall hedge with an outside contractor. Cllr Arnold will invite bids for the contract.

**e. To resolve for the clerk to attend the SLCC Local Training seminar on 30<sup>th</sup> October at cost of £80 plus VAT.**

This was **resolved**.

**f. Sponsorship policy**

This was circulated and **resolved**.

**8. Correspondence Received**

None

**9. Any Other Issues to Note**

- Gigaclear have been active for about 4 weeks in the village. No complaints have been received and Gigaclear workers have been very proactive in improving various issues. Cllr Yates has been on a walkabout with a manager from Gigaclear. Three road closures are planned, and the affected houses will be leafleted. Gigaclear have agreed to tidy up and limit one-way traffic as much as possible during the August bank holiday weekend.
- The 30mph speed limit on Station Road has now been implemented.
- Thank you to the PC for funding the volunteer get-together.

**10. Dates of Parish Council Meetings for 2019/20:**

19 <sup>th</sup> September 2019
17 <sup>th</sup> October 2019
21 <sup>st</sup> November 2019
19 <sup>th</sup> December: Planning and finance meeting only
16 <sup>th</sup> January 2020
20 <sup>th</sup> February 2020
19 <sup>th</sup> March 2020

Meeting closed: 8.30pm