

# SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

9<sup>th</sup> August 2019

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall  
on Thursday 15<sup>th</sup> August 2019 at 7.30pm  
For the transaction of business stated below. The Public and Press are also invited to attend.

## AGENDA

**1. Apologies for Absence**

**2. Declarations of Interest**

Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.

**3. Minutes of the Parish Council meeting held on 18<sup>th</sup> July 2019 for approval and signature.**

**4. Matters arising from the Minutes**

**5. Planning:**

**a. Planning applications received**

Ref no.	Address	Proposal
19/02065/HHD	Brook Cottage, Chapel Lane, SUW	Alterations and insertion of a new window to side elevation
19/01875/HHD	The Willows, Chapel Lane, SUW	Erection of first floor link extension including gable end extension to existing south west elevation
19/01732/HHD	14 Tothill, SUW	Replace rear conservatory with larger conservatory. Replace front porch with larger porch
19/01931/FUL	Sunny Bank, Leafield Road, SUW	Demolition of the existing dwelling and outbuilding. Erection of replacement dwelling and detached double garage with attached log store and storeroom above. Close existing access and provision of new vehicular access in revised position with entrance gates and boundary walling together with associated landscaping works

**b. Decisions Outstanding:**

Ref no.	Address	Proposal	PC Decision
19/01312/HHD	Shipton Lodge High Street	Construction of conservatory to South elevation	No objection
19/01313/LBC	Shipton Lodge High Street	Internal and external alterations to construct conservatory to South elevation	No objection
19/01474/FUL	Land North Of Gas Lane And Ascott Road	Erection of two detached dwellings, access and landscaping	Comment

**c. Decisions made:**

Ref no.	Address	Proposal	Decision
19/01405/HHD	Stonecroft, Fiddlers Hill, SUW	Demolition of an existing conservatory and shed, new lean-to side extension, new chimney and conversion of the internal garage into living accommodation	PC -No objection WODC - Approved
19/01526/LBC	Church View, High St, SUW	Installation of secondary glazing to all eight windows in front elevation of property	PC -Support WODC - Approved

**6. Financial and Administrative Matters**

**a. Payments to be authorised as follows: -**

i. Lisa Wilkinson	Clerk's net salary July 2019	£539.49
	Clerk's expenses July 2019	24.00
	<b>Total</b>	<b>£563.49</b>
ii. Nest	Clerk's pension	£38.26
iii. K. J. Millard Ltd Skip Hire	Skip hire (allotments)	£216.00
iv. Green Scythe	Grounds maintenance June 2019	£1,259.09
v. Wychwood Project	Repair of burial ground dry stone wall (materials only)	£417.45
vi. HMRC	Income tax payment (month 2)	£13.42
vii. Playsafety Ltd	ROSPA report for playground	£225.00
viii. Repay C. Arnold	Volunteer Get-together	£111.18
viii. Repay C. Arnold	Volunteer expenses	£3.90
<b>Shipton Fair costs:</b>		
Quanzhou (repay T. Brunsden)	Coloured tape	£6.87
Alfred Groves	Painting materials/ironmongery/tools	£87.83
Repay T. Brunsden	Burford Sweet shop - prizes	£30.10

	B&Q - construction	£4.32
	WH Smiths – Laminate pouches	£21.98
	WH Smiths – printing paper	£26.98
	Baker Ross - paint	£17.99
	Baker Ross – Paper rolls	£24.96
	Vinyl Lettering Online Ltd – Vinyl lettering	£19.08
	Amazon – Disposable syringe	£5.16
	Amazon – Hook and loop tape	£11.98
	Ebay – Mickey Mouse Beanie	£8.59
	Amazon – Flying discs	£16.50
	<b>Total</b>	<b>£275.47</b>
Repay Chris Fitzpatrick	Screwfix - construction	£18.28
	Screwfix – construction	£2.13
	The General Tool Store - construction	£6.45
	<b>Total</b>	<b>£26.86</b>
	<b>Shipton Fair Total for this month</b>	<b>£397.03 (inc VAT)</b>
	<b>Total so far:</b>	<b>£3,183.62 (excluding VAT)</b>

**b. Payments received:**

None

**c. Bank statement to 31 July 2019**

<b>Unity Trust Current Account</b>	<b>£13,054.68</b>
<b>Unity Trust Deposit Account</b>	<b>£70,416.14</b>

**d. To consider setting up a contract for annual hedge/tree work**

**e. To resolve for the clerk to attend the SLCC Local Training seminar on 30<sup>th</sup> October at cost of £80 plus VAT.**

**7. Correspondence Received**

**8. Any Other Issues to Note**

**9. Dates of Parish Council Meetings for 2019/20:**

19 <sup>th</sup> September 2019
17 <sup>th</sup> October 2019
21 <sup>st</sup> November 2019
19 <sup>th</sup> December: Planning and finance meeting only
16 <sup>th</sup> January 2020
20 <sup>th</sup> February 2020
19 <sup>th</sup> March 2020

Lisa Wilkinson  
Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.