

## **SHIPTON UNDER WYCHWOOD PARISH COUNCIL**

To all members of the Parish Council

12<sup>th</sup> April 2019

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall  
on Thursday 18<sup>th</sup> April 2019 at 6.30pm  
For the transaction of business stated below. The Public and Press are also invited to attend.

### **AGENDA**

1. **Apologies for Absence**
2. **Declarations of Interest** Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
3. **Minutes of the Parish Council meeting held on 21<sup>st</sup> March 2019** for approval and signature.
4. **Matters arising from the Minutes**
- 5/. **Public Time**
6. **Planning:**
  - a. **Planning applications received**

Ref no.	Address	Proposal
19/00606/FUL	Langley Ridge Farm, Leafield Rd, SUW	Conversion of agricultural building to self-contained living accommodation
19/00592/FUL	Unit 7 Wychwood Business Park, Milton Rd, SUW	Erection of building for welfare facilities for staff
19/01006/S73	Land south of Milton Rd, SUW	Non-compliance with condition 2 of planning permission 18/02154/RES to allow amendments to design and layout
19/00902/HHD	South Lea, Mawles Lane, SUW	Erection of 10m long retaining wall. Erection of oak framed car port/store

#### **b. Decisions Outstanding:**

Ref no.	Address	Proposal	PC Decision
APP/D3125/W/18/3206281 Original app no: 18/00272/FUL	Fourwinds, Burford Rd, SUW	Notification of planning appeal on conversion of barns to create two dwellings and associated works	No further comment
18/02997/FUL	Barn Hill Buildings, Burford Rd, SUW	Proposed barn conversion and change of use to holiday lets with single storey	No objection
18/03671/FUL	The Workshop Garage, Gas Lane, SUW	Conversion of existing workshop into a new dwelling with two storey extension	No objection
19/00512/HHD	The Homestead, Swinbrook Rd, SUW	Erection of porch and carport and new pitched roof to garage to provide additional living space above	No objection

#### **c. Decisions made:**

Ref no.	Address	Proposal	Decision
18/03640/HHD	33 Sinnels Field, SUW	Conversion and extension to garage to create annexe to be used ancillary to the main dwelling	PC – Comment WODC - Approved
19/00306/HHD	15 Littlebrook Meadow, SUW	Single storey front and rear extensions and conversion of attic space to create extra living space	PC - No objection WODC - Approved
18/03651/FUL	Bowerham, Ascott Rd, SUW	Alterations to fenestration previously approved under 17/02904/FUL and insertion of rooflights (four to the rear roof). (Retrospective).	PC – Object WODC - Approved

7. **Communication**
  - a. To consider setting up a PC Facebook account
8. **Civic and Community**
  - a. To discuss increasing the previously agreed budget to purchase a PA system
9. **Financial and Administrative Matters**
  - a. **Payments to be authorised as follows: -**

i. Lisa Wilkinson	Clerk's net salary March 2019	£760.84
	Clerk's expenses March 2019	£26.99
	<b>Total</b>	<b>£787.83</b>

ii. Nest	Clerk's pension	£37.00
iii. Ubico	Emptying dog bin Station Rd Jul 18 – Mar 19	£71.14
iv. Burford School	Newsletter printing	£96.45
v. A.K. Timms (Repay T. Brunsden)	Dog mess signs x 2	£21.41
xi. OCC	Proposed 30mph consultation, signage & VAS	£8,600.00
vi.. BHIB Insurance Brokers	Local Council Insurance	£391.14
<b>Shipton Fair costs:</b>		
vii. WODC	Small Society Lottery Licence	£40.00
viii. Alfred Groves	Various hardware/paint	£286.38
<b>Shipton Fair Total for this month:</b>		<b>£326.38</b>
<b>Total so far:</b>		<b>£2,080.07</b>

**b. Payments received:**

SSE	Wayleaves	£194.19
Allotments	Allotment rent	£20.00
WODC	Precept (1 <sup>st</sup> instalment)	£17,321.00

- c. To approve end of year accounts
- d. To approve restricted reserves list
- e. To approve fixed asset register

**10. Correspondence**

**11. Dates of Parish Council Meetings for 2019/20:**

16 <sup>th</sup> May 2019 Annual meeting
20 <sup>th</sup> June 2019
18 <sup>th</sup> July 2019
15 <sup>th</sup> August 2019
19 <sup>th</sup> September 2019
17 <sup>th</sup> October 2019
21 <sup>st</sup> November 2019
December: Planning and finance meeting– to be arranged
16 <sup>th</sup> January 2020
20 <sup>th</sup> February 2020
19 <sup>th</sup> March 2020

Lisa Wilkinson  
Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.