

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

14th December 2018

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall

on Thursday 20th December 2018 at 7.30pm

For the transaction of business stated below. The Public and Press are also invited to attend.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
3. **Minutes of the Parish Council meeting held on 15th November 2018** for approval and signature.
- 6 **Matters arising from the Minutes**
7. **Planning:**
 - a. **Planning applications received**

Ref no.	Address	Proposal
18/02997/FUL	Barn Hill Buildings, Burford Rd, SUW	Proposed barn conversion and change of use to holiday lets with single storey
18/03112/FUL	Orchard Cottage, Ascott Rd, SUW	Demolition of existing dwelling and erection of replacement dwelling and garage
18/02599/FUL	Mossy Bank, Leafield Rd, SUW	Renovation and extensions to existing outbuildings to create self-contained living accommodation, ancillary to main house, and provision of workshop/storage space.
18/03395/FUL	Fernhill Farmhouse, Shipton Rd, Ascott-u-Wychood	Erection of an agricultural building for livestock and storage

b. Decisions Outstanding:

Ref no.	Address	Proposal	PC Decision
APP/D3125/W/18/3206281 Original app no: 18/00272/FUL	Fourwinds, Burford Rd, SUW	Notification of planning appeal on conversion of barns to create two dwellings and associated works	No further comment
18/02960/HHD	Langley Ridge Farm, Leafield Rd, SUW	Conversion of existing building to create a self-contained living accommodation. Closure of one vehicular access	No objection
18/02915/OUT	Land North of Milton Road, SUW	Erection of four dwellings, improved access and community pop-up car park and community orchard	Object
18/03044/FUL	Shipton Lodge Cottage, High St, SUW	Conversion of existing two dwellings to form one larger dwelling to include erection of two storey and single storey oak framed extension, and insertion of three dormer windows, all to western elevation. Conversion of existing stable block to create one dwelling.	No objection

c. Decisions made:

Ref no.	Address	Proposal	Decision
18/02154/RES	Land South Of Milton Road Shipton Under Wychwood	Reserved matters application following 16/02851/OUT seeking approval for appearance, landscaping, layout and scale. It is also proposed that conditions 8 (tree protection) 9 (levels) 14 (CEMP) and 15 (LEMP) will be discharged as part of this application for reserved matters approval.	PC – Comment WODC - Approved
18/02234/FUL	Tall Trees Centre, Burford Rd, SUW	Erection of single storey staff accommodation building and associated car parking	PC -No objection WODC- Approved
18/02231/FUL	Bowerham, Ascott Rd, SUW	Alterations to fenestration previously approved under 17/02904/FUL and insertion of rooflights (one to the front and seven to the rear roof) (Retrospective).	PC – Object WODC - Refused

18/02684/HHD	Quarry Hill Farm, Leafield Rd, SUW	New carport with storage space above to replace/cover existing parking spaces	PC-No objection Withdrawn
18/02828/FUL	The Workshop Garage, Gas Lane, SUW	Conversion of existing workshop into a new dwelling, with single and two storey extensions	PC -Comment Withdrawn
18/03020/HHD & 18/03021/LBC	Shipton Lodge, High St, SUW	Internal and external alterations to construct rear conservatory	PC -No objection Withdrawn
18/02760/CND	Land south of Milton Road, SUW	Discharge of conditions 12 (Construction method statement) 17 and 18 (Access) of planning permission 16/02851/OUT	PC – Comment WODC- Approved
18/02387/FUL	Milton Service Station. Shipton Rd, Milton UW	Erection of dwelling with associated works	PC – Support WODC - Refused

d. National Park for the Cotswolds

17. Financial and Administrative Matters

a. Payments to be authorised as follows: -

i. Lisa Wilkinson	Clerk's net salary November 2018	£531.09
	Clerk's expenses November 2018	£15.00
	Total	£546.09
ii. Nest	Clerk's pension	£24.31
iii. Information Commissioner's Office	Renewal of Data Protection Registration fee	£25.00
iv. Cox & Browning Ltd	Internal audit	£240.00
v. Green Scythe	October grounds maintenance	£817.15
vi. HMRC	Income tax (month 8)	£30.00
vii. System & Solutions	Bytesafe antivirus spyware (Direct debit)	£49.00

b. Payments received:

Wychwood Benefice	Burial fees April to November 2018	£283.00
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c. To resolve councillor training for 2019

d. To resolve virement to cover expense of councillor training

e. To resolve to set up a direct debit to ICO for the Data Protection Registration

f. To resolve to adopt speedwatch risk assessment

g. To consider purchase of materials for fete equipment

h. To appoint an internal auditor

i. To resolve to purchase stone to repair the wall at the Burial Ground

j. To consider adoption of new pay scales for 2019-20 for clerk

k. To consider adoption of increase in minimum pension contributions for clerk

l. To note precept for 2019-20

19. Any Other Issues to Note

20. Dates of Parish Council Meetings for 2018/19:

17 th January 2019
21 st February 2019
21 st March 2019

Lisa Wilkinson
Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.