

# SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

13<sup>th</sup> July 2018

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall  
on Thursday 19<sup>th</sup> July 2018 at 7.30pm  
For the transaction of business stated below. The Public and Press are also invited to attend.

## AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
3. **Minutes of the Parish Council meeting held on 21<sup>st</sup> June 2018** for approval and signature.
- 4 **Matters arising from the Minutes**
5. **Public Time**
6. **County Councillors' report**
7. **District Councillor's report**
8. Planning:
  - a. **Planning applications received**

Ref no.	Address	Proposal
18/01800/HHD	3 Bradleys, SUW	Single storey rear extension
18/01774/HHD	Harberton Mead, Station Rd, SUW	Creation of new front porch with pitched roof
18/01893/LBC	The Old Beerhouse, Simons Lane, SUW	New window and conservation rooflight to rear extension

### b. Decisions Outstanding:

Ref no.	Address	Proposal	Decision
18/01270/FUL	Bowerham, Ascott Rd, SUW	Single gable extension, new porch and creation of Juliet balconies. Alterations to fenestration to the ground and first floor levels.	Object
18/00961/FUL	Quarry Hill Farm, Leafield Rd, SUW	Erection of an agricultural barn	No objection
18/00959/FUL	Quarry Hill Farm Leafield Road, SUW	Conversion of two existing outbuildings to form three one bedroom holiday lets	Comment

### c. Decisions made:

Ref no.	Address	Proposal	Decision
18/00067/FUL	Shipton Lodge Cottage, High St, SUW	Conversion of existing dwelling houses to form one larger dwelling and conversion of stable block to dwelling	PC - No objection WODC - Approved
18/01663/FUL	Station Rd Garage, Station Rd, SUW	Alterations and erection of single storey extension	PC - No objection WODC - Approved

d. Update on information session held by Deanfield Homes

e. To resolve terms of reference for planning sub-committee

## 9. Environment

### a. Allotments

i. Update on contractor to restore/maintain the allotments (Cllr Mavin)

b. **Volunteers** (Cllr Arnold)

### c. Village maintenance

d. Update on action to record footpaths on Definitive Map before 2026

e. To consider a contribution of £610 to Wychwood Wild Gardens for improvement to Dog Kennel Lane

## 10. Playground (Cllr Brunsdon)

a. To consider and resolve urgent repair of wooden board on play equipment

b. Update on purchase of covered bin

c. To resolve to spend £60 on sandbags

## 11. School (Cllr Mavin)

## 12. Civic and Community

a. To consider request for PC to provide storage of fete equipment

b. To consider request for Parish Council approval for street name change from Kethero Close to Oliver's Yard

**13. Highways and Transport**

a. To discuss traffic at zebra crossing on High Street

b. To consider purchase of walkie-talkies for use by Speedwatch team at the cost of £70 per pair

**14. Communication**

**15. Financial and Administrative Matters**

**a. Payments to be authorised as follows:-**

i. Lisa Wilkinson	Clerk's net salary June 2018	£527.09
	Clerk's expenses June 2018	£17.11
	<b>Total</b>	<b>£544.20</b>
ii. Nest	Clerk's pension	£24.07
iii. Alfred Groves & Sons	Materials for repair of bench (playground)	£38.97
iv. Chris Fitzpatrick	Repay for materials for repair of bench (AK Timms)	£18.63
v. Green Scythe	May grass cutting	£1,228.37
vi. OALC	Planning training	£96.00
vii. HMRC	Income tax	£18.40
viii Burford School	Newsletter printing	£38.40

**b. Payments received:**

OCC	Grass cutting grant	£1,761.30
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c. To receive financial report and actual vs expenditure for Q1 2018-19

d. To resolve pay rise for clerk following completion of CiLCA qualification

**16. Correspondence Received**

**17. Any Other Issues to Note**

**18. Dates of Parish Council Meetings for 2018/9:**

August: Planning and finance meeting to be arranged
20 <sup>th</sup> September 2018
18 <sup>th</sup> October 2018
15 <sup>th</sup> November 2018
December: Planning and finance meeting to be arranged
17 <sup>th</sup> January 2019
21 <sup>st</sup> February 2019
21 <sup>st</sup> March 2019

Lisa Wilkinson  
Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.