

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

Minutes of the Meeting of the Council at New Beaconsfield Hall
held on Thursday 19th April 2018 at 6.45pm

Present: Cllrs: B. Young (in the chair), B. Pitman, J. Mavin, C. Arnold, R. Dyer, B. Rigby, **District Cllr** T. Simcox, **County Cllr** L. Leffman, **Parish Clerk:** L. Wilkinson, 2 members of public.

1. There were no **Apologies for Absence**
2. There were no **Declarations of Interest**
3. **Minutes of the Parish Council meeting held on 15th March 2018** were approved and signed.
4. **Matters arising from the Minutes**
There were none.
5. **Public Time**
None
6. **Planning:**
 - a. **Planning applications received**

Ref no.	Address	Proposal	Decision
18/00808/HHD	The New House, Milton Rd, SUW	Removal of existing conservatory, replaced with single storey pitched roof extension with cavity masonry walls to match existing house and roof tiles to match existing.	No objection
18/00805/LBC	Flat 4, Shipton Court, High St, SUW	Internal alterations to remove walls.	No objection
18/00860/FUL	Tall Trees Care Centre Burford Road, SUW	Insertion of 2 no. patio doors to rear flank wall, to replace existing windows, and construction of balcony, all at first floor level.	No objection
18/00961/FUL	Quarry Hill Farm, Leafield Rd, SUW	Erection of an agricultural barn	No objection
18/00959/FUL	Quarry Hill Farm Leafield Road, SUW	Conversion of two existing outbuildings to form three one bedroom holiday lets	No objection to a holiday let providing the current stringent rules relating to holiday lets are observed.

b. Decisions Outstanding:

Ref no.	Address	Proposal	Decision
18/00067/FUL	Shipton Lodge Cottage, High St, SUW	Conversion of existing dwelling houses to form one larger dwelling and conversion of stable block to dwelling	No objection
18/00272/FUL	Fourwinds, Burford Rd, SUW	Conversion of barns to create two dwellings with associated works	Comment

c. Decisions made:

Ref no.	Address	Proposal	Decision
18/00353/S73	5 Bradleys, SUW	Noncompliance with condition 2 of planning permission 17/03732/HHD to allow revised drawing	PC -No objection WODC - Approved
18/00536/S73	Court Farm, Mawles Lane, SUW	Noncompliance with condition 2 of planning permission 16/03927/FUL to allow changes to approved plans (openings, layout, garage and access).	PC - No objection WODC - Approved

10. Civic and Community

a. To consider offer of donation to purchase Speedwatch equipment for PC

A generous offer of a donation has been received to enable the PC to buy Speedwatch equipment (that has been demonstrated to the councillors). It was **resolved** to accept this donation.

It was **resolved** to purchase the Speedwatch equipment at the cost of £2,300 plus VAT. This equipment will be the property of the PC, covered by the PC insurance and will be lent out to the Speedwatch team as required. The Speedwatch team will send a request to use the equipment to the clerk.

To enable the Speedwatch team to be covered by the PC insurance when they work in Shipton, a schedule of dates, times and locations will be sent to the clerk in advance. It was **resolved** to get another key cut for the container.

b. Update on community bus service

Cllr Pitman reported that from 16th April there will be an amended timetable to ensure greater punctuality. Since the service started there has been an average of 24 passengers per day. There is a link to the app on the WOCT Facebook and Twitter accounts that show the current location of the bus. The new timetable will be put on the website. The Plum Lane stop is a request stop (phone 24 hours in advance).

11. Highways and Transport

a. Consultation on speed limit change on Station Road

OCC has sent out a consultation on reducing the speed limit on Station Road from 40mph to 30mph, at the request and expense of Shipton PC. The consultation is on the website and the noticeboard. The PC **resolved** to support the proposed reduction in speed limit.

12. Financial and Administrative Matters

a. Payments to be authorised as follows:-

i. Lisa Wilkinson	Clerk's Salary March 2018	£652.85
	Clerk's expenses March 2018	£15.00
	Travel to training March 2018	£15.40
	Ink cartridges	£55.97
	Total	£739.22
ii. Nest	Clerk's pension	£19.51
iii. Scribe 2000	Annual software licence renewal	£339.60 amended to £208.20
iv. HMRC	Income tax (month 12)	£11.20
v. Castle Water	Allotment water bill	£206.05
vi. OCC	Library support	£1,060.47

Cllrs Mavin and Rigby will authorise these payments.

b. Payments received:

Allotments	Allotment rent	£10.00
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c. To consider and resolve Data Protection Policy

This was **resolved**.

d. To consider and resolve Privacy notices in line with General Data Protection Regulations

Privacy notices explain how the PC manages its personal data and ensure that privacy information is clear and understandable. The Privacy notice for residents was circulated and **resolved**. This will be put on the website.

e. To note that the Ministry of Housing, Communities and Local Government has advised that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 for parish and town councils in England for 2018-19 is £7.86.

This was noted.

13. Correspondence Received

None

14. Any Other Issues to Note

- Cllr Leffman reported that there will be a new dragon patcher across the region. The Councillor Priority fund has been agreed at Cabinet. County Councillors have £15,000 to distribute and applications can be made for anything that the council currently does not fund.

- There are cones and barriers still left on the village green from when repair work was carried out on the stone wall. The clerk will contact OCC and request that they are removed.
- The Generator did not start on its last test run. This will be put on the May agenda. Cllr Dyer will speak to Stuart Wallace for advice.

15. Dates of Parish Council Meetings for 2018/9:

17 th May 2018 Annual meeting
21 st June 2018
19 th July 2018
August: Planning and finance meeting if required – to be arranged
20 th September 2018
18 th October 2018
15 th November 2018
December: Planning and finance meeting if required – to be arranged
17 th January 2019
21 st February 2019
21 st March 2019

Meeting closed: 7.15pm