

## SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

13<sup>th</sup> April 2018

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall  
on Thursday 19<sup>th</sup> April 2018 at 6.45pm  
For the transaction of business stated below. The Public and Press are also invited to attend.

### AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
3. **Minutes of the Parish Council meeting held on 15<sup>th</sup> March 2018** for approval and signature.
- 4 **Matters arising from the Minutes**
5. **Public Time**
6. Planning:
  - a. **Planning applications received**

Ref no.	Address	Proposal
18/00808/HHD	The New House, Milton Rd, SUW	Removal of existing conservatory, replaced with single storey pitched roof extension with cavity masonry walls to match existing house and roof tiles to match existing.
18/00805/LBC	Flat 4, Shipton Court, High St, SUW	Internal alterations to remove walls.
18/00860/FUL	Tall Trees Care Centre Burford Road, SUW	Insertion of 2 no. patio doors to rear flank wall, to replace existing windows, and construction of balcony, all at first floor level.
18/00961/FUL	Quarry Hill Farm, Leafield Rd, SUW	Erection of an agricultural barn
18/00959/FUL	Quarry Hill Farm Leafield Road, SUW	Conversion of two existing outbuildings to form three one bedroom holiday lets

#### **b. Decisions Outstanding:**

Ref no.	Address	Proposal	Decision
18/00067/FUL	Shipton Lodge Cottage, High St, SUW	Conversion of existing dwelling houses to form one larger dwelling and conversion of stable block to dwelling	No objection
18/00536/S73	Court Farm, Mawles Lane, SUW	Noncompliance with condition 2 of planning permission 16/03927/FUL to allow changes to approved plans (openings, layout, garage and access).	No objection
18/00272/FUL	Fourwinds, Burford Rd, SUW	Conversion of barns to create two dwellings with associated works	Comment

#### **c. Decisions made:**

Ref no.	Address	Proposal	Decision
18/00353/S73	5 Bradleys, SUW	Noncompliance with condition 2 of planning permission 17/03732/HHD to allow revised drawing	PC -No objection WODC - Approved

10. **Civic and Community**
  - a. To consider offer of donation to purchase Speedwatch equipment for PC
  - b. Update on community bus service
11. **Highways and Transport**
  - a. Consultation on speed limit change on Station Road
12. **Financial and Administrative Matters**
  - a. **Payments to be authorised as follows:-**

i. Lisa Wilkinson	Clerk's Salary March 2018	£652.85
	Clerk's expenses March 2018	£15.00

	Travel to training March 2018	£15.40
	Ink cartridges	£55.97
	<b>Total</b>	<b>£739.22</b>
ii. Nest	Clerk's pension	£19.51
iii. Scribe 2000	Annual software licence renewal	£339.60
iv. HMRC	Income tax (month 12)	£11.20
v. Castle Water	Allotment water bill	£206.05
vi. OCC	Library support	£1,060.47

**b. Payments received:**

Allotments	Allotment rent	£10.00
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c. To consider and resolve Data Protection Policy

d. To consider and resolve Privacy notices in line with General Data Protection Regulations

e. To note the Ministry of Housing, Communities and Local Government has advised that the appropriate sum for the purpose of section 137(4)(a) of the Local Government Act 1972 for parish and town councils in England for 2018-19 is £7.86.

**13. Correspondence Received:**

**14. Any Other Issues to Note**

**15. Dates of Parish Council Meetings for 2018/9:**

17 <sup>th</sup> May 2018 Annual meeting
21 <sup>st</sup> June 2018
19 <sup>th</sup> July 2018
August: Planning and finance meeting if required – to be arranged
20 <sup>th</sup> September 2018
18 <sup>th</sup> October 2018
15 <sup>th</sup> November 2018
December: Planning and finance meeting if required – to be arranged
17 <sup>th</sup> January 2019
21 <sup>st</sup> February 2019
21 <sup>st</sup> March 2019

Lisa Wilkinson  
Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.