

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

11th December 2017

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall
On 15th December 2017 at 9.30am
For the transaction of business stated below. The Public and Press are also invited to attend.

AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
2. **Minutes of the Parish Council meeting held on 16th November 2017** for approval and signature.
- 3 **Matters arising from the Minutes**
4. **Planning:**
 - a. **Planning applications received**

Ref no.	Address	Proposal
17/03732/HHD	5 Bradleys	Erection of rear conservatory
17/03744/HHD	3 Sinnels Field	Insertion of two new dormers and roof light to rear elevation
17/03919/FUL	Mulberry Barn, Mawles Lane, SUW	Erection of holiday let
17/03952/FUL	Yew Tree Cottage, Burford Rd, SUW	Conversion and extension of garage to create a self-contained dwelling ancillary to the main house
17/03992/HHD	Meadow Cottage, Meadow Lane, SUW	Raise height of walling of existing single storey extensions and construction of new roof over to include roof lanterns. Erection of single storey extension to create utility room.

b. Decisions Outstanding:

Ref no.	Address	Proposal	Decision
17/03248/HHD	Dowland, Ascott Rd, SUW	Two storey extension. New roof to existing garage.	No objection
17/03227/OUT	Land north of Milton Rd, SUW	Construction of 5 new dwellings together with 'pop up' car park/orchard, all matters reserved	Object
17/03392/HHD	Wychwood House, Milton Rd, SUW	Erection of single and two storey extensions, detached garage and widening of access	No objection
17/03057/FUL	Land north of Gas Lane and Ascott Rd, SUW	Erection of 2 detached dwellings with associated access and landscaping	Object
17/02904/FUL	Bowerham, Ascott Rd, SUW	External alterations to openings of flats	Object

c. Decisions made:

Ref no.	Address	Proposal	Decision
16/04169/OUT	Land between Fiddlers Cottage and Meadow View Cottage, Upper End, SUW	Erection of detached dwelling and associated works.	PC –Object WODC - Refused Appeal dismissed

5. **Environment**
 - a. **Village maintenance**

- i. Update on purchase of trees to replace the horse chestnut (Cllr Arnold)
- ii. To authorise thank you gift of £21.45 for the cutting of the hedges at New Beaconsfield Hall.

6. Highways and Transport

- a. To resolve to request from OCC, a change of speed limit from 40mph to 30mph on Station Road.
- b. To consider funding for West Oxfordshire Community Transport

7. Financial and Administrative Matters

a. Payments to be authorised as follows:-

i. Lisa Wilkinson	Clerk's Salary and Expenses November 2017	£568.87
	Less Income Tax	£2.60
	Less Employee's pension	£4.43
	Total	£561.84
ii. Nest	Clerk's pension	£15.51
iii. OALC	Planning training	£42.00
iv. Burford School	Newsletter printing	£82.68
v. Repay Brian Young	Shovels for sand bunker (Screwfix)	£25.98
vi. Stones for Homes Ltd	Play bark for play ground	£336.48
vii. Green Scythe	October grounds maintenance	£1,200.43
viii. Sophie England	Gardening work at playground	£288.50
ix. Information Commissioner's Office	Data protection registration renewal	£35.00

b. Payments received:

Allotments	Allotment rent	£30.00
1&1 Internet Ltd	Refund at end of contract	£2.54
Shipton PCC	Burial fees	£510.00

- c. To note that a precept of £34,943 has been requested for 2018-19
 - d. To note new external auditors, Moore Stephens have been appointed for councils in Oxfordshire.
 - e. To appoint an internal auditor for 2017-18
 - f. To consider and resolve the draft Equal Access policy
 - g. To consider Data Protection training
 - h. To consider a contribution to Reverend Stacey's farewell present.
 - i. To authorise transport for clerk's course
 - j. Public address system
- 8.** Correspondence Received:
- 9.** Any Other Issues to Note
- 10.** Dates of Parish Council Meetings for 2017/8:

18 th January 2018
15 th February 2018
15 th March 2018

Lisa Wilkinson
Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room, and should inform the Chairman accordingly. (iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.