

## SHIPTON UNDER WYCHWOOD PARISH COUNCIL

To all members of the Parish Council

10<sup>th</sup> November 2017

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall  
on Thursday 16<sup>th</sup> November 2017 at 7.30pm  
For the transaction of business stated below. The Public and Press are also invited to attend.

### AGENDA

1. **Apologies for Absence**
2. **Declarations of Interest** Members are asked to declare any personal interest and the nature of that interest which they may have in any of the items under consideration at this meeting. Please refer to the notes at the end of the agenda.
2. **Minutes of the Parish Council meeting held on 19<sup>th</sup> October 2017** for approval and signature.
- 3 **Matters arising from the Minutes**
4. **Public Time**
5. **County Councillor's Report**
6. **District Councillor's Report**
7. **Planning:**
  - a. **Planning applications received**

Ref no.	Address	Proposal
17/03248/HHD	Dowland, Ascott Rd, SUW	Two storey extension. New roof to existing garage.
17/03227/OUT	Land north of Milton Rd, SUW	Construction of 5 new dwellings together with 'pop up' car park/orchard, all matters reserved
17/03392/HHD	Wychwood House, Milton Rd, SUW	Erection of single and two storey extensions, detached garage and widening of access

#### **b. Decisions Outstanding:**

Ref no.	Address	Proposal	Decision
16/04169/OUT	Land between Fiddlers Cottage and Meadow View Cottage, Upper End, SUW	Erection of detached dwelling and associated works.	Object Appeal lodged
17/03057/FUL	Land north of Gas Lane and Ascott Rd, SUW	Erection of 2 detached dwellings with associated access and landscaping	Object
17/02904/FUL	Bowerham, Ascott Rd, SUW	External alterations to openings of flats	Object

#### **c. Decisions made:**

None

- d. 17/02904/FUL Bowerham: to discuss request from WODC that this application continues to be determined under delegated powers.

8. **Environment**
  - a. **Allotments**
    - i. To discuss quotes for a new water trough
    - ii. Update on contractor to restore/maintain the allotments
  - b. **Volunteers**
  - c. **Village maintenance**
    - i. Update on purchase of trees to replace the horse chestnut (Cllr Arnold)
    - ii. To authorise purchase of equipment for sand bunker
9. **Playground and School**
  - a. Update on required maintenance at the playground
  - b. To receive quotes for warning sign on basketball hoop
  - c. To authorise cost of wood chippings and grass sods
  - d. Update on £600 donated by Kate Burrows to be spent on the skate park.
10. **Civic and Community**

- a. Feedback on Wychwoods Working Together meeting
- b. To discuss arrangements for Christmas
  - i. Christmas tree
  - ii. Carols around the tree

**11. Highways and Transport**

- a. Update on road safety on Station Road
- b. To consider request by resident for improvement to surface of Gas Lane

**12. Communication**

**13. Financial and Administrative Matters**

**a. Payments to be authorised as follows:-**

i. Lisa Wilkinson	Clerk's Salary and Expenses October 2017	£762.89
	Less National Insurance	£8.15
	Less Income Tax	£41.00
	Less Employee's pension	£5.98
	<b>Total</b>	<b>£707.76</b>
ii. Nest	Clerk's pension	£20.94
iii. Green Acres	Service and repair of 2 hedgecutters	£187.88
iv. Sophie England	Gardening work at playground	£105.00
v. Chris Fitzpatrick	Noticeboard repair (AK Timms)	£50.39
vi. Jill Mavin	Turf for playground (HBL)	£9.00
vii. Green Scythe	Grounds maintenance September 2017	£1,200.43
viii. Community First Responders	Donation (S137)	£300.00
ix. Lady Reade Educational Foundation	Donation (S137)	£200.00
x. British Legion	Donation (S137)	£100.00
xi. CPRE	Annual membership	£36.00
xii. SLCC	Annual membership	£69.50
xiii. OALC	Planning training (Cllr Arnold)	£42.00
xiv. Repay B. Young	Expenses for Wychwood Working Together meeting (Shaven Crown)	£79.95
xv. New Beaconsfield Hall	Meeting room hire	£197.60

**b. Payments received:**

Allotments	Allotment rent	£170.00
1&1 Internet Ltd	Refund at end of contract	£2.54

**15. Correspondence Received:**

Message in a Bottle from Robert Courts

**16. Any Other Issues to Note**

**17. Dates of Parish Council Meetings for 2017/8:**

December: Planning and finance meeting if required – to be arranged
18 <sup>th</sup> January 2018
15 <sup>th</sup> February 2018
15 <sup>th</sup> March 2018

Lisa Wilkinson  
Parish Clerk

(i) Any member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) With the exception of the circumstances listed in paragraphs 17 and 19 of the Code of Conduct for Members, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the Public with knowledge of the relevant facts, would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared or whether a personal interest should also be regarded as prejudicial.