

## SHIPTON UNDER WYCHWOOD PARISH COUNCIL

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall  
on Thursday 19<sup>th</sup> September 2017 at 7.30pm

### AGENDA

1. **Apologies for Absence and Declarations of Interest**
2. **Minutes of the Parish Council meeting held on 21<sup>st</sup> September 2017** for approval and signature.
3. **Matters arising from the Minutes**
4. **Public Time**
5. **County Councillor's Report**
6. **District Councillor's Report**
7. **Planning:**

#### *a. Planning applications received*

Ref no.	Address	Proposal
17/03057/FUL	Land north of Gas Lane and Ascott Rd, SUW	Erection of 2 detached dwellings with associated access and landscaping
17/02904/FUL	Bowerham, Ascott Rd, SUW	External alterations to openings of flats

#### *b. Decisions Outstanding:*

Ref no.	Address	Proposal	Decision
16/04169/OUT	Land between Fiddlers Cottage and Meadow View Cottage, Upper End, SUW	Erection of detached dwelling and associated works.	Object Appeal lodged

#### *c. Decisions made:*

- None
8. **Environment**
    - a. **Allotments**
      - i. To discuss quotes for a new water trough
      - ii. Update on contractor to restore/maintain the allotments
    - b. **Volunteers**
    - c. **Village maintenance**
      - i. Update on purchase of trees to replace the horse chestnut (Cllr Arnold)
  9. **Playground and School**
    - a. Update on required maintenance at the playground
    - b. To receive quotes for warning sign on basketball hoop
    - c. Update on £600 donated by Kate Burrows to be spent on the skate park.
  10. **Civic and Community**
    - a. Update on training on the use of the defibrillator on Fiddler's Hill (Cllr Dyer)
    - b. Update on Wychwoods Working Together meeting in October
    - c. To agree the donation for the Christmas round the Tree money this year
    - d. To discuss transfer of WODC Services to Publica Group Ltd, raised by Charlbury PC
  11. **Highways and Transport**
    - a. To consider West Oxfordshire Community Transport's request for a donation of £1500 towards a new bus service through Shipton
    - b. To consider road safety on Station Road
  12. **Communication**
    - a. To consider items for the newsletter and the Wychwood magazine.
  13. **Financial and Administrative Matters**
    - a. **Payments to be authorised as follows:-**

i. Lisa Wilkinson	Clerk's Salary and Expenses September 2017	£605.50
	Renewal of antivirus software (Bitdefender)	£29.99
	Less Income Tax	£0.40
	Less Employee's pension	£4.34
	<b>Total</b>	<b>£630.75</b>
ii. Nest	Clerk's pension	£15.18
iii. Green Barnes Ltd	Lock for noticeboard	£25.44

iv. Repay Jill Mavin	Leaving present for Rev Hartley	£22.99
v. Chris Fitzpatrick		
vi. Villager Bus Service	Grant (as agreed June 2016)	£600.00
vii. Repay Paul Young	Tour of Britain banners	£55.10
viii. Green Scythe	Grounds maintenance August 2017	£1,200.43

**b. Payments received:**

Kate Burrows	Donation for improvement of skate park	£600.00
Allotments	Allotment rent	£500.00
WODC	Precept (2 <sup>nd</sup> instalment)	£16,884.00

**c.** To note that Cllr Pitman has authorised the bank reconciliations

**d.** To receive second quarter financial report (clerk)

**e.** To consider draft budget for 2018-19

**f.** To agree donations for this financial year:

Donations to be considered:

<b>Organisation:</b>
i. First Responders
ii. British Legion
iii Lady Reade Educational Foundation
iv. Other donation requests

**e.** To agree subscriptions for this financial year

Subscriptions to be considered:

<b>Organisation:</b>	<b>Amount of Subscription:</b>
OALC	£220
SLCC	£103
CPRE (Campaign for Protection of Rural England)	£36
Community First England	£65
Cotswold Line Promotion Group	£10 (already paid)

**15. Correspondence Received:**

**16. Any Other Issues to Note**

**17. Dates of Parish Council Meetings for 2017/8:**

16 <sup>th</sup> November
December: Planning and finance meeting if required – to be arranged
18 <sup>th</sup> January 2018
15 <sup>th</sup> February 2018
15 <sup>th</sup> March 2018

13<sup>th</sup> October 2017  
 Lisa Wilkinson  
 Parish Clerk