

## SHIPTON UNDER WYCHWOOD PARISH COUNCIL

You are summoned to attend the Meeting of the Council at New Beaconsfield Hall  
on Thursday 21<sup>st</sup> September 2017 at 7.30pm

### AGENDA

1. **Apologies for Absence and Declarations of Interest**
2. **Co-option of Parish Councillor**
2. **Minutes of the Parish Council meeting held on 16<sup>th</sup> July 2017** for approval and signature.
3. **Matters arising from the Minutes**
4. **Public Time**
5. **County Councillor's Report**
6. **District Councillor's Report**
7. **Planning:**
  - a. **Planning applications received**

Ref no.	Address	Proposal
16/04169/OUT	Land between Fiddlers Cottage and Meadow View Cottage, Upper End, SUW	Erection of detached dwelling and associated works. Appeal lodged

#### **b. Decisions Outstanding:**

Ref no.	Address	Proposal	Decision
17/02500/HHD	South Lea, Mawles Lane, SUW	Alterations to include conversion of garage to living accommodation	No objection

#### **c. Decisions made:**

Ref no.	Address	Proposal	Decision
17/02070/FUL	Tall Trees Care Centre, Burford Rd, SUW	Enlargement of windows and doors and fitting of velux windows	PC – No objection WODC - Approved
17/02365/S73	Snowdrop Cottage, 15 High St, SUW	Non-compliance of condition 2 of planning permission 15/03848/FUL to allow changes to approved plans.	PC – Object WODC - Approved
17/02418/HHD	Trivarden House, Milton Rd, SUW	Alterations and erection of two storey side extension	PC - No objection WODC - Approved

d. To discuss PC involvement in joint submission from AONB and Parish Councils on the WODC Local Plan

8. **Environment**
  - a. **Allotments**
    - i. To note allotment rents are due this month. All allotment holders have received a rent request.
    - ii. To discuss quotes for a new water trough
  - b. **Volunteers**
    - i. Feedback on 10<sup>th</sup> anniversary of Volunteers (Cllrs Mavin and Arnold)
  - c. **Village maintenance**
    - i. Update on purchase of trees to replace the horse chestnut (Cllr Dyer)
    - ii. Sand storage at New Beaconsfield Hall
  - d. Update on stone wall on A361 (Clerk)
9. **Playground and School**
  - a. Update on flashing lights outside school
  - b. Report on required maintenance at the playground, following ROSPA inspection
    - i. To consider provision of warning sign on basketball hoop
    - c. Update on emptying bins at the playground.
    - d. To consider budget for gardening work
    - e. To note that £600 has been donated by Kate Burrows to be spent on the skate park. To consider how to use this donation.
10. **Civic and Community**
  - a. Update on installation of defibrillator on Fiddler's Hill (Cllr Dyer)
  - b. Update on Wychwoods Working Together meeting in October (Cllr Rigby).

- c. To consider renewal of library funding agreement with OCC (Cllr Young)
- d. To consider a commemoration to Rev Hartley on her retirement
- e. To discuss the damage to the noticeboard outside the post office and consider whether to replace it or adapt existing ones (Cllr Young).
- f. To note that the contribution to Malcolm Cochrane's leaving do is no longer required.

**11. Highways and Transport**

- a. To discuss the PC response to the OCC consultation on prohibition of HGVs through Burford (Cllr Young)
- b. To discuss West Oxfordshire Community Transport Ltd's request to publicise their organisation (Cllr Pitman)
- c. To note the incident on Leafield Road during the Tour of Britain and discuss possible action.

**12. Communication**

- a. Update on website (Clerk)
- b. To consider items for the newsletter (Cllr Rigby)

**13. Financial and Administrative Matters**

**a. Payments to be authorised as follows:-**

i. Lisa Wilkinson	Clerk's Salary and Expenses August 2017	£636.61
	Less Income Tax	£2.60
	Less Employee's pension	£4.97
	Postage/stationery	£25.79
	<b>Total</b>	<b>£654.83</b>
ii. Nest	Clerk's pension	£17.41
iii. OALC	Training (new councillor and planning)	£120.00
iv. Cotswold Line Promotion Group	Membership Renewal	£10.00
v. Chris Fitzpatrick	Repay for repair of sand bunker (Hickmans)	£45.28
vi. Brian Young	Repay for thank you to Chris Fitzpatrick (Hook Norton brewery))	£21.45
vii. Repay Paul Young	Tour of Britain banners	£110.20
viii. Repay Carole Arnold	Repay for Shipton Volunteers 10 <sup>th</sup> anniversary	£64.96
ix. Green Scythe	Grounds maintenance July 2017	£1200.43
x. BDO	External audit	£240.00
xii. Carole Arnold	Repay for Volunteers 10 <sup>th</sup> anniversary event	£142.35
	Repay for First Aid kit for volunteers	£19.99
	Repay for fuel for strimmer	£6.01
	<b>Total</b>	<b>£168.35</b>

**b. Payments received:**

None

- c. To note that BDO has approved the annual return and issued a certificate for the financial year 2016-2017. There were no issues arising.

**15. Correspondence Received:**

**16. Any Other Issues to Note**

**17. Dates of Parish Council Meetings for 2017/8:**

19 <sup>th</sup> October 2017
16 <sup>th</sup> November
December: Planning and finance meeting if required – to be arranged
18 <sup>th</sup> January 2018
15 <sup>th</sup> February 2018
15 <sup>th</sup> March 2018

15<sup>th</sup> September 2017  
 Lisa Wilkinson  
 Parish Clerk