

SHIPTON UNDER WYCHWOOD PARISH COUNCIL

Minutes of the Meeting held at New Beaconsfield Hall at
7.30 pm on Thursday 19th March 2015

Present: Cllrs: Jagger (in the chair), Young, Rigby, Mavin, Matthews, Pitman and Hogan,
District Cllr Simcox, Parish Clerk: Lisa Wilkinson

1. **Apologies for Absence** had been received from County Councillor Rose. There were no **Declarations of Interest**.
2. **Minutes of the Meeting held on 19th February 2015** were approved and signed.
3. **Matters arising from the Minutes.** There were none.
4. **Public Time.** There were no members of public present.
5. **County Councillor's Report.** None received.
6. **District Councillor's Report:** DCllr Simcox reported that the West Oxfordshire District Council (WODC) segment of the Council Tax has been frozen. WODC are rolling out High Speed Broadband across the area which will be accessible to nearly everyone. The Council have been able to put money back into the general reserve thus voluntary sector grants (for example Citizen's Advice Bureau) have been maintained. Councillor surgeries (attended by the County Councillor, District Councillor and a Parish Councillor) will continue in March in Ascott-under-Wychwood and then in Shipton in April.
7. **Planning:**
 - a. **New:**
 - 15/00465/HHD Dove Barn Mawles Lane SUW OX7 6DA.** Erection of summer house. **No objections**
 - 15/00765/HHD Langley Mill Shipton Road Ascott Under Wychwood.** Alterations and extension to include removal of stable block and incorporate cottage to main dwelling (to allow changes to roof line, internal floor levels and fenestration). **No comment.**
 - 15/00957/HHD Box Cottage, High St, SUW.** Erection of replacement single storey rear extension. **No objections.**
 - b. **Ongoing:**
 - 15/00417/TCA 2 New Barn Cottages, Swinbrook Rd, SUW.** Tree works to 1 x cherry tree.
 - 15/00197/OUT Land South of High St, Milton-u-Wychwood.** Erection of up to 70 dwellings, landscaping including change of use, formation of footpath and creation of ecological enhancement area, earthworks to facilitate surface water drainage and all other ancillary infrastructure and enabling works.
 - 15/00290/FUL Hawthornes Station Road S U W, OX7 6BQ.** Conversion of existing dwelling into 2no. three bedroom dwellings. Sub division of existing driveway including new vehicular entrance and formation of new crossover, sub division of existing garden. Erection of single storey rear extension to existing dwelling.
 - 14/0849/P/FP End of Lane, 2 Fairview Cottages, High Street, SUW.** Erection of dwelling with parking space. **Refused. Appeal Lodged.**
 - c. **Decisions:**
 - 15/00199/LBC Wychwood Inn, High Street, SUW.** Erection of single storey extension to North elevation. **Approved.**

d. Community Assets:

Cllr Matthews summarized a discussion (held during a previous Council meeting) about Community Assets. This is the right to nominate recreational, cultural or sporting facilities in the village as community assets. The implication is that if the property was ever put up for sale then the community is given a period of grace during which they may elect to fund raise in order to purchase the property. There followed a discussion on the benefits of putting village assets up for listing. It was agreed that Cllr Matthews would research this issue more and bring it to the Annual Parish Meeting next month.

8. Playground and School

a. School

Cllr Mavin reported that a representative from Wychwood Primary School would attend a Parish Council meeting at a later date to discuss their plans for an All-Weather Pitch as this is a two year project and they are still carrying out research on it. The school plan to gain feedback from local residents and the Parish Council has asked to be kept informed of this. The Parish Council will seek a meeting with the new Head teacher and the Chair of Governors in the autumn.

b. Playground

The playground checks have been completed for March and everything is in good working order.

9. Environment

a. Allotments Quarterly Report

One allotment has not yet been paid for. The allotments are looking very cared for and people are busy up there at the moment.

b. Wychwood Wild Gardens: AGM held on Wednesday 18th March. Cllr Young reported. There are currently 120 members of Wychwood Wild Gardens but they would like to attract more. The Charity is financially sound at present although there is the issue of ongoing maintenance. Children, for example from Cherubs and Scouts, are using the Wild Garden more frequently. There had been a discussion at the AGM about whether publicity was required to increase usage.

10. Highways and Transport

a. OCC Connecting Oxfordshire Consultation: Robin McConnachie had sent in a report which included a report from South Newington on this issue. Cllr Jagger will contact the chairman of South Newington Parish Council to find out about their view on the way forward.

b. Community Speed Watch

There are continuing issues with speeding on Leafield Road and Swinbrook Road. Chipping Norton Police Station is awaiting a black box device which records number plates. They will lend this to Shipton when it arrives. The PCSO, with volunteers to help, will then run this. The Neighbourhood Action Group is organising the scheme.

11. Communication.

a. Newsletter. This was handed out to Councillors to distribute throughout the village. The next newsletter will be produced in July.

12. Civic and Community

a. Annual Parish Meeting agenda was discussed and a list of invitees was agreed. The meeting is to be held on Thursday 23rd April at 7.30pm at New Beaconsfield Hall.

c. SSE Power Distribution. On 26th March work will be carried out on some of the electricity sub-stations in the area, between 8am and 3pm. A generator will be situated in the bus stop on the High Street, in order to keep everyone on supply.

d. A thank you letter has been received from Revd Kate Stacey for the donation of the Carols' collection proceeds. A Vicar's Discretionary Fund has been set up for the benefit of people in the parish. The vicar would welcome any donations in order to make this a viable long-term fund.

13. Financial and Administrative Matters

a. Payments were authorised and cheques signed as follows:-

i. Clerk's Salary and Expenses	£615.04
ii. Library	£983.65
iii. Website – reimburse Mike Watson	£47.84
iv. Scribe 2000 Annual Software License	£234.00
v. OALC – Local Council Finance Course	£78.00
vi. Windrush Group Newsletter Printing	£60.00
vii. Treetech – Maintenance of Parish Tree Stock	£629.50
viii. Annual OALC subscription	£263.76

b. Donations: none

c. Risk Assessment Action Plans: Cllr Young reported. Risk assessments have been updated and tree inspections are now included. Action plans have been circulated to the relevant councillors and implemented. Cllr Young is responsible for Green Spaces and the Burial ground, Cllr Mavin is responsible for the playground.

d. J. A. Willis Trust Fund: All councillors are now signatories for this Trust Fund.

14. Correspondence Received. Noted.

15. Any Other Business

a. There has been a spate of burglaries from outbuildings/garden sheds recently.

b. There has been a request for a litter bin at the junction of the A361 and Simons Lane. DCllr Simcox will enquire about the cost of these and the Parish Council will consider where to site it.

c. Shipton Volunteers will be lighting a bonfire on 28th March at the allotments. A flyer will be sent out to Swinbrook Road residents to inform them.

16. Dates of the next Parish Council Meetings. 23rd April (Parish Council meeting at 6pm followed by Annual Parish Meeting at 7.30pm), 21st May, 18th June, 16th July, 17th September, 15th October, 19th November, 21st January 2016, 18th February 2016, 17th March 2016, 21st April 2016