

**SHIPTON UNDER WYCHWOOD PARISH COUNCIL**  
**Minutes of the Meeting held at the New Beaconsfield Hall at 7.30pm on**  
**Tuesday 19<sup>th</sup> March 2013**

**Present:** Cllrs Jagger (in the Chair), Watson, McConnachie, Young, CClr Rose and DCllr Hibbert Biles.

1. **Apologies for Absence.** Cllr Chapman, Mavin, Rigby, Parish Clerk Annie Champness
2. **Declarations of Interest and any requests for dispensation.** None
3. **Minutes of the Meeting held on 19<sup>th</sup> February 2013** were approved and signed.
4. **Matters arising from the Minutes.** There were none.
5. **Clerk's report.** No report this month

**6. Public Time.**

Mrs Christine de Warren-Chinn of Ballards Close and Mrs Rosemary Baker of St Michael's Close attended to express concerns about excessive dog fouling in the area and about the inconsiderate parking by some parents dropping off children at the primary school. Both these items were causing distress to local residents and had already been brought to the attention of Cottsway. Cllrs discussed both matters under 11c and 12 b respectively.

7. **County Councilor's Report.** CClr Rose reported that a donation had been made towards the new Learning Centre at the primary school by OCC. Pothole repairs were running at an increase of 50% above previous years, to some extent aggravated by the reduction in strategic maintenance that was required. The repairs to the A361 wall on the Village Green will be redone once the weather improves. The new Strategic Transport Plan for Witney has been approved with the first phase including improvements to the Ducklington Lane/Station Lane junction.
8. **District Councilor's report.** DCllr Hibbert Biles reported on the actions that had been taken to re-open the Chipping Norton maternity unit. The District Council Strategic Development Plan was still progressing through the approval process.

**9. Planning:**

a. **New:**

13/0312/P/FP 4 **Courtlands Road SUW**, Erection of replacement sunroom.

After discussion, Cllrs raised no objections to this development

13/0300/P/FP 11 **Meadow Lane SUW**, Erection of 2 storey rear extension

After discussion, Cllrs raised no objections to this development on condition that Permitted Development Rights, if they still existed for this property, now be removed.

13/0238/P/FP **Land adj 35 Littlebrook Meadow, SUW**. Change of use to domestic from agricultural  
In discussion it was noted that Cllrs had opposed a previous similar application that had been approved by WODC. As a result, Cllrs raised no objections to this development.

13/0267/P/FP **Staddlestones, Milton Road, SUW**. Re-roofing using re-dressed original stonesfield slates on 2 road facing slopes and sympathetically coloured plain tiles on remaining slopes.

The application relies on a sufficient quantity of salvaged Stonesfield Slates being recovered to reroof the road facing elevations. As a result, Cllrs approved the development on condition that only recycled Stonesfield Slates be used on the road facing elevations with the normal graduations of size. If insufficient slates were recovered, then reconstituted Stonesfield slates should be used for the whole re-roofing.

13/0261/P/FP 20 **Littlebrook Meadow, SUW**. Retrospective. Change of use of garden to domestic from agricultural and retention of existing summerhouse.

After discussion, Cllrs raised no objections to this development.

**13/0248/P/FP 2 Dawls Close, Ascott Under Wychwood.** Erection of single and 2 storey rear Extensions

Cllrs considered this sufficiently removed from the Parish Boundary to make no comment.

**b. Ongoing:**

**13/0114/P/FP 19 Sinnels Field, SUW.** Loft conversion to include insertion of two rear dormer windows.

**c. Decisions.**

None

## **10. Playground**

Report on Training Day from Cllr Mavin deferred to a subsequent meeting.

## **11. Environment.**

**a. Allotments Quarterly report.**

This was deferred to a subsequent meeting

**c. Trots Brook Update.**

Cllrs noted the progress report provided by the Environment Agency and looked forward to this matter being resolved in the next few months

**d. To note and discuss dog fouling.**

The concerns of residents to dog fouling were noted and agreed with. Dog fouling is of particular concern in residential areas such as Ballards Close and St Michael's Close and also on the Recreation Ground and Play Area. It was noted that Dog Fouling anywhere within the boundaries of the village delineated by the 30mph signs was illegal and subject to enforcement by WODC. It was also noted that additional dog bins had been provided a few years ago and there was not excuse for dog owners to fail to pick up dog mess. Residents were asked to note any regular and persistent offenders and bring them to the notice of the Clerk so that enforcement action could be taken

## **12. Highways and Transport**

**a. Potholes and A361 Wall Report**

Cllrs noted the remarks by CCllr Rose and thanked him for his efforts on these matters. Residents were encouraged to continue to report new potholes to OCC Highways

**b. Parking overflow from the School.**

Cllrs noted the concerns of residents in Ballard Close and St Michael's Close and in particular the inconsiderate and sometimes unacceptable behaviour and language used by drivers who were asked to move when causing an obstruction. It was agreed that a letter should be written to the school pointing out both the inconsiderate parking and the damage being done to the grass verges in this area by parents dropping off children. The school would be asked to bring this to the attention of all parents. The matter would also be brought to the attention of our PSCO so that any parking causing an obstruction could be dealt with.

## **13. Civic and Community**

**a. Annual Parish Meeting to agree the final arrangements.**

Cllr Jagger circulated a draft Annual Report based on the inputs received so far. Cllr Watson undertook to review and produce a final version and to add the financial details and accounts as soon as these were available. Cllrs were asked to review the draft for matters of fact and input these as soon as possible. Copies would be made available before the meeting in St Michael's Stores and on the night to all attendees. Copies would also be made available to anyone who requested it and would be posted on the website. Cllr Jagger would summarise the highlights of the report on the night, together with oral reports from CCllr Rose and DCllr Hibbert Biles, if they are able to attend, and written reports from the various charities.

## **14. Communication**

The Spring newsletter containing the announcement of the Annual Parish Meeting would be circulated to all residents following the meeting.

## 15. Financial and Administrative Matters

### a. The following payments were authorized and cheques signed:

- 1 Parish Clerk January salary and expenses £433.13
- 2 Treetech invoice paid by Malcolm - repay or amend cheques £108.00
- 3 Mike Watson (repay re 1 & 1 Website fee and domain £47.84
- 4 OALC annual sub £261.90
- 5 Scribe Annual Software Licence £234.00
- 6 Treetech Quarterly Bill £629.50
7. World of Colour, newsletters £35.00

### b. To note the formal record of ownership of Parish land

The land registration process has now been finished for all land owned by the Parish Council.

In summary the various plots are as follows:

**Old Village Green.** Freehold, subject to restrictions arising from being registered as Village Green and subject to the requirements of the Charities Commission scheme.

**Recreation Ground.** Freehold, subject to restrictions arising from being registered as Village Green and subject to the requirements of the Charities Commission scheme. A long term lease on the tennis courts has been granted and registered to the Tennis Club.

The Charities Commission determine the long term management of the Old Village Green and the Recreation Ground as a result of these being registered as Village Green in the 1970s. This is enshrined in the Charities Scheme which established 'The Shipton-under-Wychwood Recreation Field and Village Hall Charity' as the Management Trustee and the Parish Council as the Custodian Trustee.

**New Village Green** Freehold, subject to maintaining this as a Village Green and for any developments to require the prior approval of the descendants of Oliver Stedall.

**New burial ground.** Freehold, subject to the constraints of being used as a registered burial ground.

**Allotments.** Freehold, wayleave granted to Southern Electric for overhead cables.

### c. The Matter of elections of new councilors was deferred

## 16. Correspondence Received not included elsewhere on Agenda.

The Correspondence received by the Clerk was noted

## 17. Any Other Business

Cllr Young reported on the request by the Football Club to reseed and roll the football pitches. There was support for this action and the FC were asked to note the use of the recreation ground during the summer and in particular the Village Fete on August 26<sup>th</sup> when planning this work. The matter would be pursued by the Hall Committee.

Cllr Young also noted that the flower beds on the Play Ground were a high maintenance item currently undertaken by the Volunteers. A proposal to deep mulch the beds with bark chipping was agreed.

Cllr McConnachie expressed concern at the excessive tree felling that had been carried out on the copse in Upper End, Fiddlers Hill, which was both very damaging and unsightly. It was noted that this was outside the Conservation Area but the matter would be pursued with the owner to establish the longer term intent for this copse.

## 18. Dates of the next Meetings: 2013: 23 April (PC meeting followed by Parish Meeting), 21 May.

The meeting ended at: 9.25 p.m.