

## **SHIPTON UNDER WYCHWOOD PARISH COUNCIL**

Minutes of the Meeting of the Council held at New Beaconsfield Hall  
8.30pm on Thursday 17<sup>th</sup> March 2016

**Present: Cllrs:** N. Jagger (in the chair), B. Young, B. Rigby, J. Mavin, B. Pitman, S. Matthews, C. Arnold, County Cllr R. Rose, District Cllr T. Simcox, **Parish Clerk:** L. Wilkinson, 2 members of public

1. There were no **Apologies for Absence** and **Declarations of Interest**.
2. **Minutes of the Meeting held on 18<sup>th</sup> February 2016** were approved and signed.
3. There were no **Matters arising from the Minutes**.

#### **4. Public Time**

Mr. Cochrane spoke on the planning application 16/00448/FUL Land at the Limes, High St, SUW. He brought paperwork and explained that there has always been a covenant on the land preventing it from being built on and keeping it as a garden. It was noted that legal as opposed to planning issues should be pursued separately.

Mrs. Vickers was present regarding the proposed development on Land north of Gas Lane and Ascott Road. Her concern is about access to the site. Mr. Vickers had sent a copy of his objection to the planning application to the parish council.

#### **6. County Councillor's Report**

Cllr Rodney Rose reported. A Unitary bid by the District leaders is in process. The bid is for four Unitary Councils to be set up across Oxfordshire, Cotswold District and South Northamptonshire. Their aim is to remove the current two tier structure. The response from the Government was that they are expecting a more considered response which would be the subject of wider consultation. (District and County).

#### **7. District Councillor's Report**

DCllr Simcox reported. The District Councillors had not been given much notice of this deal. There is concern about having Oxfordshire as a Unitary Council as the county is a big place with different drives and goals. There was great unease that the objectives of the County and Districts were currently incompatible.

Council Tax has been raised by 6.1% which is the first time in 6 years. This is because WODC has received a million pounds less in funding this year. As a result of this raise, WODC should be able to maintain its current services.

Cllr Jagger responded to the discussion on Unitary Councils: the general feeling is that this has been undertaken in an unprofessional manner. People in the county should have been consulted and given notice. The District and County Councils need to decide together the best way forward for Oxfordshire as a whole.

#### **8. Planning:**

##### **a. Planning applications received**

<b>Ref no.</b>	<b>Address</b>	<b>Proposal</b>	<b>PC Decision</b>
16/00538/HHD	Glenhurst, Station Rd, SUW	Alterations and erection of single and two storey extensions	No objection
16/ 00421/FUL	Land North of Gas Lane and Ascott Rd, SUW	Erection of single detached dwelling with associated access and landscaping works	Two letters of objection from residents have been received. The PC has no objection to the development taking place; the application is just about satisfactory but failed to offer a building solution which would enhance the village landscape. The PC would prefer to see it set further back from the road. Noted that neighbours in previous

			consultations have had various views on this development. Neighbours believe the style does not fit in with the surrounding houses.
16/00448/FUL	Land at the Limes, High St, SUW	Erection of new dwelling with associated parking	The PC strongly objects to this planning application which is in a sensitive location at the heart of the village and the Conservation area, adjacent to the main thoroughfare in the village. The design is completely inappropriate and out of character with the surrounding properties. The PC remains open to development on the site but with design characteristics which harmonise with the surrounding area. If the planning officer is minded to approve this unsightly development we would ask it is referred to the planning committee for further consideration.

**b. Decisions Outstanding:**

Ref no.	Address	Proposal	PC Decision
15/01575/FUL	Langley Mill, Shipton Rd, Ascott-u-Wychwood	Planning appeal: Change of use of land from agricultural to domestic curtilage	No comment

**c. Decisions made:**

Ref no:	Address	Proposal	Decision
16/00105/FUL	Land between Fiddlers Cottage and Meadow View Cottage, Upper End, SUW	Construction of detached dwelling and alterations to existing vehicular access	PC – Object Withdrawn

**9. Environment**

**a. Allotments**

Update on Tesco's grant.

Cllr Rigby reported. Tesco's have confirmed that the PC will receive £8,000 for the upgrade of the allotments. A Grant Offer Reward letter will be sent out in April. Gordon Gillett has agreed to project manage it. Cllrs Mavin and Arnold are involved. Thanks to Cllr Rigby for successfully applying for this.

**b. Volunteers**

No update.

**10. Playground and School**

**Playground**

Mr Cochrane and Cllr Mavin have inspected the playground. Trevor Stewart has been asked to replace a rotten pole. The motorbike needs replacing/repairing. On the zipwire the chain is exposed so it has been taken out of use.

Cllr Mavin raised concern that children are bringing pallets and cones and putting them on top of the ramps which is very dangerous. The ground needs aerating as it has been compacted.

**School**

The Multi-Use Games Area has been approved by WODC. This may not be built until 2017. Other grants are being applied for.

There is no update on land to the east regarding car parking.

There is a good atmosphere of cooperation with the community at the school now.

## 11. Civic and Community

### a. To consider parking issues on Church Street

Cllr Jagger reported that there have been several instances of parking on the grass on Church St recently. There was a discussion about how to combat this. It has been mentioned in the newsletter and is on the agenda at the Annual Parish Meeting. It will be discussed again after that.

### b. Update on SSE grant

Cllr Rigby reported. John Heathcote has been asked to come up with a proposal to source and provide a connection point in the NBH for the mobile generator.

## 12. Highways and Transport

### a. Update on A361/Upper End

Reflective bollards have been placed at the end of Upper End, on the bend of the A361 by Oxfordshire County Council. Thanks were given to OCC for installing bollards which will hopefully alleviate incidents on the bend. A friction test is scheduled after April.

### b. Report on meeting of Wychwood Division of Oxfordshire Working Together

Cllrs Mavin and Pitman attended a follow-up meeting of Oxfordshire Working Together, chaired by County Councillor Rose. Update on the bus situation: the Villager has an average of 25 passengers per month. A possibility is to run 1 or 2 buses a week.

There was a discussion about Parish Councils taking on tasks previously undertaken by OCC. OCC is offering a three year contract and some money to fulfil these contracts. The PC position is to wait for more information to come out before it commits to undertaking any services on behalf of OCC.

## 13. Communication

Wychwood Magazine requested an article from the Parish Council which was provided. However the editorial staff decided not to pursue it at this time.

### a. To finalise items for the newsletter

Newsletter has been finalised, printed and distributed.

## 14. Financial and Administrative Matters

### a. Payments were authorised and cheques signed as follows:-

i. Lisa Wilkinson	Clerk's Salary and Expenses February 2016	£483.44
1 & 1 Internet Ltd (repay L. Wilkinson)	Website hosting	£47.84
OALC	Subscription renewal	£260.98
Wychwood Wrought Iron	Playground repairs (panels behind basketball hoop)	£384.00
Scribe 2000 Ltd	Software renewal	£234.00
Society of Local Council Clerks	Membership renewal	£46.00
Gardener's Dream (Repay Brian Rigby)	Litter pickers	£22.99
PC World (Repay B. Pitman)	Printer/scanner	£149.99
Carole Arnold	Travel claim to OALC course	£7.00
Alfred Groves	Brooms/bin bags for Volunteers	£31.00

### b. Payments received:

Carole Arnold	Refund from Volunteers thank you	£28.68
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### c. The Emergency Parish Plan has been updated and is now on the website.

d. Standing Orders have been revised to include terms of reference for Working Parties. It was **resolved** that these were accepted.

### e. To consider agenda for Annual Parish Meeting

A draft agenda for the Annual Parish Meeting was circulated and discussed.

**15. Correspondence Received.** Noted.

**16. Any Other Issues to Note**

None

**17. Dates of the next Parish Council Meetings:** 21st April at 6.30pm (including Annual Parish Meeting at 7.30pm), 19<sup>th</sup> May, 16<sup>th</sup> June, 21<sup>st</sup> July, no meeting in August (unless a Planning and Finance meeting is required), 15<sup>th</sup> September, 20<sup>th</sup> October, 17<sup>th</sup> November, no meeting in December (unless a Planning and Finance meeting is required), 19<sup>th</sup> January 2017, 16<sup>th</sup> February 2017, 16<sup>th</sup> March 2017.

Meeting closed: 10pm