

## SHIPTON UNDER WYCHWOOD PARISH COUNCIL MEETING

New Beaconsfield Hall  
7.30pm on Thursday 18<sup>th</sup> June 2015

**Present: Cllrs:** Neil Jagger (in the Chair), Brian Young, Brian Rigby, Bartha Pitman, Sarah Matthews, District Cllr Tom Simcox, **Parish Clerk:** Lisa Wilkinson

**Members of the Public:** Mr Simon Pettit, Ms Jackie James

1. **Apologies for Absence** were received from Cllr Hogan, Cllr Mavin and County Cllr Rose. There were no **Declarations of Interest**
2. **Minutes of the Meeting held on 21st May 2015** were amended (Para 8d: Cllr Hogan not Cllr Pitman will help Cllr Matthews with Community Assets research), approved and signed.
3. **Matters arising from the Minutes:**
  - Shaven Cottage, SUW. The roof lights on this property are permitted development therefore planning permission is not required.
  - Land Registry searches have been completed in respect of potential registration of community assets.
  - Weed control around the playground. Cllr Young has contacted a gardener who will liaise with Cllr Mavin.

#### 4. **Public Time**

Mr Pettit spoke about the current planning application submitted by his neighbour Mrs Waumsley, 16 High Street, SUW. Mr Pettit wanted his deep concerns noted on behalf of Professor Gregson, the neighbour on the other side of Mrs Waumsley, and himself. Mr Pettit will submit his concerns in writing directly to West Oxfordshire District Council (WODC). The letter that Mr Pettit received regarding this application made no reference that listed buildings were involved, whereas his son and he both live in a listed building adjacent to 16 High St. Mr Pettit would like the Parish Council to ask the WODC Planning Committee for this planning application to be referred to a planning meeting.

Ms Jackie James spoke about her concerns over the Post Office. The Post office is looking to make the Shipton branch a Post Office Local which would mean opening from 7am until 7.30pm. This would mean losing the core payment currently received for running a Post Office. Whilst supporting Ms James, Cllr Jagger explained that the Parish Council also needs to consult with local residents to find out what they would like to see.

#### 5. **County Councillor's Report.**

County Cllr Rose sent in a report which was read out by Cllr Jagger. Please see attached report.

#### 6. **District Councillor's Report**

District Council elections were held last month. There has been an internal reshuffle at District Council level. DCllr Simcox remains on the Uplands Planning Committee. The next Councillor surgery will be held in Shipton at the Wychwood Inn on Saturday 27th June from 11am.

#### 7. **Planning:**

##### **a. New:**

**15/01916/FUL Station Road Garage, Station Road, SUW** Alterations to allow increase of service station kiosk. **No objections.**

**5/02074/LBC 7 - 8 Church Street SUW.** Remove existing garage roof. **No objections**

##### **b. Ongoing:**

**15/00900/HHD 16 High Street SUW.** Single storey extension and conversion of roof space. New double garage with room above, double electric gates and off road parking. No objections but due to the strength of concerns by neighbours (see above) and complexity of the case, the Parish Council would like this to go to Uplands Planning Committee

**c. Decisions**

**15/00749/HHD Lane House Farm Milton Road SUW** Relocation of part of boundary walling to allow better visibility. **Approved**

**15/01038/FUL 7 - 8 Church Street SUW.** Remove roof over courtyard, increase height of boundary wall and replace gates. **Approved.**

**15/01061/HHD Coldstream House, High St, SUW.** Internal alterations construction of oak frame porch and drive reconfiguration. **Approved.**

**15/01476/HHD 11 Sinnels Field, SUW.** Removal of existing conservatory and erection of single storey flat roof extension. **Approved**

**15/00197/OUT Land South of High St, Milton-u-Wychwood.** Erection of up to 70 dwellings, landscaping including change of use, formation of footpath and creation of ecological enhancement area, earthworks to facilitate surface water drainage and all other ancillary infrastructure and enabling works. **Refused**

d. It was resolved that new planning applications that arrive too late to be on the agenda are still placed on the Supplementary Information but for information only, so the Parish Council can decide when to deal with it. If necessary a sub-committee meeting can be held between Parish Council meetings.

**8. Environment**

a. Allotments Quarterly Report - to be deferred until the July meeting as Cllr Mavin was not present.

**9. Communication**

a. Newsletter to be deferred and finalised in September. Ideas for articles should be passed to Cllr Matthews.

**10. Financial and Administrative Matters**

a. **Payments were authorised and cheques signed as follows:-**

i. Clerk's Salary and Expenses	£451.87
ii. Land registry searches for Community Assets (repay Cllr Matthews)	£24
iii. Wychwood Wild Garden subsidy	£1000
iv. OALC Minutes and Meetings training course for the clerk	£42

**11. Correspondence Received.** Noted.

**12. Any Other Business**

- Cllr Pitman will take on the transport portfolio as Robin McConnachie can no longer continue with it.
- Cllr Young will cover for Gordon Gillett with the Shipton Volunteers until the autumn.
- Annual Parish Meeting date was changed from 21<sup>st</sup> April 2016 to 28<sup>th</sup> April 2016

**13. Dates of the next Parish Council Meetings:** 16<sup>th</sup> July, 17<sup>th</sup> September, 15<sup>th</sup> October, 19<sup>th</sup> November, 21<sup>st</sup> January 2016, 18<sup>th</sup> February 2016, 17<sup>th</sup> March 2016, 28<sup>th</sup> April 2016

Meeting closed at 8.15pm