

**SHIPTON UNDER WYCHWOOD PARISH COUNCIL**  
**Minutes of the Meeting held at the New Beaconsfield Hall at**  
**7.30 pm on**  
**Tuesday 18<sup>th</sup> June 2013**

**Present:** Cllrs Jagger (in the Chair), Watson, Matthews (after item 3.), McConnachie, Rigby, Young, Parish Clerk: Annie Champness. CCllr Rose DCllr Hibbert Biles

**Members of the Public:**

Sarah Matthews welcomed in advance of co-option

**1. Apologies for Absence** were received from Cllr Mavin and there were no **Declarations of Interest.**

**2. Minutes of the Meeting held on 21<sup>st</sup> May 2013** were signed as a correct record.

**3. Co-option of a new Councillor.**

Sarah Matthews was co-opted as a new Councillor and welcomed to the parish council.

**4. Matters arising from the Minutes.** There were none.

**5. Clerk's Report.** There was none.

**6. Public Time.**

No members of the public, other than Sarah Matthews before her co-option, were present.

**7. County Councillor's Report.**

CCllr Rose reported on the bleak financial outlook for the County Council. DCLG, from where the Rate Support Grant comes, have agreed to find savings of 10% in line with a request from the Chancellor, although it is not clear yet as to what the County Council may have to cut. There are rumours of cap-level of 1% on Council Tax, which would require a referendum costing £500K if public support is needed to exceed the cap. The worst case would be further cuts of £50M on top of £127M already achieved. As regards to the impact on the Wychwoods, school transport changes and cuts is one item that has been rushed through and will be put to Cabinet - the impact on Burford school for instance has not been properly thought through and the results of the consultations will need to be carefully looked at. Also a local small bus review is going through. Cllr Rose asked to be copied in on any responses to the consultation responses.

**8. District Councillor's Report.**

The maternity unit at Chipping Norton opens on 1<sup>st</sup> July. The NHS has spoken of the need to market the building but nothing has happened as yet. In relation to the Greystones recycling centre, there is an impasse between Chipping Norton town council (who want £5K per annum rent with the 1<sup>st</sup> 2 years rent free; with a % of profits if annual income exceeds 130K) and WODC (who had hoped for a peppercorn rent) which is being discussed at Cabinet and the decision will be a resolution (meaning no opportunity for further debate). WODC will possibly not want to go through with it at this price. Since £16K was the starting point DCllr Biles thought the town council have behaved well. As to Hill Farm buildings DCllr Biles thinks the planners have the Hartleys mixed up. It would have been better if the matter had gone to committee the first time. Another conversation is to be had with Jon Westerman tomorrow. The barn in Milton Road: DCllr Biles has asked for it to go to committee, despite delegation of final decision to officer as listed on website.

## **9. Planning:**

### **a. New:**

**13/0807/P/LB Red Horse, High Street, Shipton under Wychwood.** External alterations to include replacement signage and **13/0806/P/AC** Erection of replacement externally illuminated fascia sign, hanging sign and no illuminated double sided sign post. A letter of no objections was to be sent.

**13/0724/P/S73 3 Mount Pleasant, Shipton under Wychwood.** Non-compliance with condition 3 of planning permission 12/1328/P/FP to allow the use of lime render on part of the external walling. Conditions should be complied with - a letter strongly objecting on these grounds would be sent.

**13/0843/P/FP Court Farm Barn - Delegated to the Clerk after taking into account comments made by Councillors**

### **b Ongoing:**

**13/0590 & 0591/P/FP & LB The Summerhouse, Shipton Court High Street, SUW.** Internal and external alterations to include replacement of conservatory with two storey extension.

**13/0416/P/FP. Coldstone Farm, Leafield Road, Shipton under Wychwood.** Conversion of barns to form dwelling, garage block with ancillary self-contained accommodation and associated parking and landscaping. Erection of glasshouse and new dry stone wall. Removal of agricultural buildings and recladding of Dutch barn. The Councillors had no objections; comments made on the previous application had been re-iterated.

**13/0248/P/FP 2 Dawls Close, Ascott Under Wychwood. Erection of single and 2 storey rear extensions.** Cllrs considered this sufficiently removed from the Parish Boundary to make no comment.

**Information sent that applications by Whitehouse and West Street Dispensing Surgeries for minor relocations to proposed new medical centre beside Chipping Norton Health Centre had approval extended to 31 March 2014.**

### **c Decisions:**

**13/0417/P/DCA Coldstone Farm, Leafield Road, SUW.** Demolition of agricultural buildings. **Withdrawn.**

**13/0707/P/AGD The Barn, Milton Road, Shipton under Wychwood.** Erection of an agricultural barn. Objection has been forwarded to WODC re traffic that would be generated outside the village and saying that agricultural exemption should not be applied since agricultural work does not take place there. **Prior approval not required. Final Decision after approval recommended by case officer.** D Cllr Biles would look into the matter once more.

### **d Village Plan**

This would be discussed at the ad hoc meeting on 25<sup>th</sup> July and brought back to the parish council after that.

## **10. Playground**

Cllr Mavin presented written reports: the RoSPA annual inspection had been requested and a mutually convenient date in July (so she and Malcolm Cochrane could accompany) was being sought; plans for a playground sign were in hand and were awaiting Malcolm's return from holiday; monthly checks had been carried out, 4 black rubber ends were missing from the tall swings and the orange end was missing from the orange/yellow bouncy chair (a replacement has been ordered from Trevor Stewart) and the detailed list of all the weekly checks done was shown to the council; the tall swing seat had been disabled as a precaution following an incident on the 27<sup>th</sup> May when a small boy had fallen off. A detailed conversation would be had about the best ways to cover checking, litter picking and weeding at the ad hoc meeting and would be brought back to the parish council.

## **11. Environment**

### **a. Winter Weather** - formal review as agreed in February.

Cllr Watson had previously circulated a report. A number of suggestions were put forward to be rehearsed in the current issue of the newsletter including looking at 4 to 7 bins, green in colour, for suitable locations. Assistance for storage, and wardens in different parts of the village would be sought. Problems had been experienced at Gas Lane and the Mutton Lane

end of Sinnels Field. Complaints had been received from Church Street and Plum Lane (but no offers to help had been received).

**b. Burial Grounds**

Cllr Young reported the agreement between the PC and PCC for the next 2 years has been signed and was lodged with the parish clerk for storage. Peter Hill for the PCC had been considering requesting a faculty for the removal of kerbstones in the cemetery. After inspection with Cllr Young it was decided not to apply for a faculty. At the same time Cllr Young carried out a safety inspection of the cemetery paying particular attention to kerbstones and headstones. They were deemed to be secure and safe. The next safety check will be carried out in 12 months.

**12. Highways and Transport**

**a. Car parking, spoiling of verges and Village Green**

As decided in meetings earlier in the year, Cllrs discussed the situation now the Cost Cutter Site houses have been built. Down Church Street, most cars park on the pavement. No further action is required. Thanks were tendered to the Church for making routine efforts on signage about parking for special events. Damage to the verge on Milton Road: nothing can be done (alterations to the road are too costly and obstacles would not be permitted by Highways). The situation is to be monitored.

**b. Leafield Road, residents' concerns relating to traffic speeds.**

In February it was agreed to revisit this issue in 3 months to consider progress and any further action. The main problem occurs between 8 and 9 am, mostly by traffic leaving the village. At other times of day it is quieter. It was agreed to ask CCllr Rose to put a computer speed checker in place between 5 ways and the 30MPH limit in September.

**c. Transport Needs Survey.**

It was decided to go ahead with this if documentation can be ready by mid July, with ORCC's help, to go out with newsletter, and if a grant can be claimed - otherwise it would be too difficult to manage delivery.

School bus consultation - the proposals could result in a significant contraction to Burford School because of cost implications to families who live further out. The parish council noted and expressed concern about the long-term economic impact on the school, which had recently attained academy status. The online consultation would be completed accordingly.

**13. Civic and Community**

**a. Village Hall and Parish Council -**

A general discussion would take place at the adhoc meeting about the rationalization of land round the NBH and the delineation of insurance and land responsibility and these matters would be brought back to the parish council.

**14. Communication.**

**a. Social Media.**

It was decided this would not be an appropriate use of resources.

**b. Newsletter.** Topics to be included were discussed and it was agreed to include an additional page as a Village Directory. A draft would be circulated for checking and approval so that copies could be available for distribution at the next meeting.

**15. Financial and Administrative Matters**

**a. Payments were authorized and cheques signed as follows:**

1	Treetech Mar - May	£629.50
2	Green Scythe May grass cuts	£893.79
3	Thames Water Allotments taps March - June	£13.27
4	Parish Clerk May salary and expenses	£599.15
5	J Toms Ltd Tree Ties (repay Cllr Young)	£25.80

**b. Bank Mandates.**

Delegation to the clerk was agreed to do the necessary paperwork to get signatories to the accounts changed in the light of co-option of a new Councillor.

**e Budget for 2012/13**

The budget for the current year was outlined by Cllr Watson and approved unanimously by the Council. Income was anticipated to be £29,220 and expenditure £29,124. Allowing for

further capital investment in the playground, the general fund would reduce from £48,536 last year to £36,632 at the end of the current year.

**16. Correspondence Received.** Was noted

**17. Any Other Business**

2 new benches for the Village Green have arrived to replace the back to back benches by the Cospatrick memorial. These will be in memory of Vic and Gladys Avery.

The clerk was asked to send a query as to whether compliance with conditions on the solar panel farm had been met.

**18. Dates of the next Meetings:** 16 July, 13 August, 17 September, 15 October, 19 November, 17 December. **2014:** 21 January, 18 February, 18 March, 29 April (PC and Parish Meeting), 20 May.

There being no further business, the meeting ended at 9.38pm