

SHIPTON UNDER WYCHWOOD PARISH COUNCIL
Minutes of the Meeting held at the New Beaconsfield Hall at
7.30pm on
Thursday 20th February 2014

Present: Cllrs Jagger (in the Chair), Watson, Young, Rigby, McConnachie, Mavin. Parish Clerk: Annie Champness

1. Apologies for Absence were received from Cllr Rose and Cllr Matthews. and there were no **Declarations of Interest**.

2. Minutes of the Meeting held on 23rd January 2014 were approved and signed.

3. Matters arising from the Minutes.

The dry stone wall by cricket club is still not fixed. To be revisited in June.

4. Public Time. No members of the public were present.

5. County Councillor's Report. There was no report.

Cllr Jagger reported on the following matters: -

VAS. - we are still waiting to hear about the best position for it.

- Milton road drainage. County has been asked to do a proper job - we are waiting to hear further.

- Footpaths - no further information is available as yet.

- A361 surface: there are bald patches where chippings have come away - this has been fed in to Cllr Rose

Water flowing along Simons Lane has been investigated and Cllr Rose has said it seems to be a spring due to the unusually high water levels.

6. District Councillor's Report. There was none.

7. Planning:

a. New:

14/0077/P/FP Unit 7, Wychwood Business Park, Milton Road, SUW. Change of use from Day Centre to Business. No objections.

14/0129/P/FP 6 Church Street, SUW. Erection of two storey rear extension and insertion two dormer windows to replace existing former window to rear elevation. No objections from the PC subject to neighbours' views.

14/0140/P/FP Station House, Station Road, SUW. Formation of pitched roof over garage to form study and WC facilities. No objections.

14/0053/P/S73 Owl's View - Appeal of planning conditions. Support WODC in imposition of original conditions and Milton's views too.

14/0170/P/LB Shaven Crown Hotel, High Street, SUW. Alterations and refurbishments to reconfigure room layouts including new bar position, new toilets and general accommodation upgrading. Warm support. Encourage to improve car parking signage.

14/0154/P/FP 1 Blenheim Cottages, Burford Road, SUW. Erection of two storey extension and detached garage. Support.

14/0198/P/FP The Doctors House Church Path Shipton Under Wychwood

Alterations and re-roofing garage to form first floor ancillary living accommodation. Approved.

14/0201/P/FP The Doctors House, Church Path, SUW. Erection of two storey extension to West elevation with shower room in roof space above. Delegated to clerk after hearing from Councillors by Mon 24th.

13/1767/P/FP The Barn, Milton Road, SUW. Installation of a 199kw biomass boiler with associated flue. Amendments and changes to initial application. Further observations requested, if wished. Cllr Rigby will investigate, delegated to the clerk to respond after consultation with Councillors by 26th February.

b. Ongoing

13/1767/P/FP. The Barn, Milton Road, SUW. C.f. developments above at 7a.

c. Decisions: there had been none since the last meeting.

d. Community Assets. A letter was to be written to the owner of the bowling club.

e. Village Appraisal/Neighbourhood Plan/Village Development.

Cllr Matthews was scheduled to report on attendance at a recent relevant conference. The item was deferred to the next meeting since Cllr Matthews was not present.

f. Rights of Way Consultation (responses due by 18th April).

Councillors would read and report back at the March meeting.

8. Playground

Signage was still not sorted out. January and February checks had been done, and all is fine. Various people had been contacted re weeding - and more were being approached. Drainage was still a problem - movement of water is flooding the car park. Cllrs Rigby and Young were asked to raise the matter with the Hall Committee next week so they can investigate car park drainage.

9. Environment

d. Street Lighting. No further action.

e. Winter Preparations. No further action.

f. Allotments: a flail mower had been bought, insured, marked and secured. Nigel Beales will be the only one using it.

g. Grass Cutting Tenders. Cllr Young reported enquiries had been received from 5 different companies as well as Green Scythe. 3 have been taken round village. Tenders were due by the end of the month, then a spreadsheet will be produced comparing quotes. Cutting starts in April, so the aim is to sort this out in March.

h. Burial Grounds. Annual report: the system is beginning to work well but some early records/fees are still to be clarified.

i. Tree trimming. Recent thinning of trees in the village without parish council consultation was discussed. This seemed an anomaly since the council was consulted on planning matters, but there was no obligation to consult in relation to trees and vegetation. No further action was to be taken but Councillors would keep vigilant and query if anything gave cause for concern.

10. Highways and Transport

a. School Bus Service. Cllr Jagger reported. The County Council had decided to go ahead with its plans - to only provide the statutory requirement of transport to the nearest school within a pupil's postcode. No further action was required.

b. Blocked gullies etc. Ones opposite the Wychwood Inn had been reported, also in Milton Road by the Post office. Councillors were encouraged to report using 'Fix my Street' with a copy to the Clerk. To be removed from the Agenda.

11. Civic and Community

a. Defibrillator. Cllr Young reported it had been installed last Friday and was insured for theft or damage. Richard Tracey had been advised it is now in place and in turn he will advise emergency services so it is in their system. He will be in touch with some dates for training. The device must be regularly inspected.

b. Library - Cllr Young would report further after the meeting on the 25th with all 3 Councils.

c. Elections - the Clerk reported following the pre-election briefing on Thursday 13th February. A summary had been circulated. Further information would be forthcoming mid March.

d. World War 1 Commemoration Plans. Cllr Rigby reported progress and will give more information at the next meeting.

12. Communication.

- a. **Details of the APM Newsletter were agreed.** This needs to be substantially completed by March. A list of those to approach for written and verbal reports was to be agreed between clerk and chairman.
- b. **Communication with the press.** It was agreed that Cllr Rigby will take a reporter out to establish communication channels.

13. Financial and Administrative Matters

a. Payments authorized in between meetings were noted:

1	Allotments Flail Mower	£400
2	Mower delivery	£87
3	Parish Mowing Tender Advertisement	£76.80

b. Payments authorised:

1	Parish Clerk January salary and expenses	£478.88
2	AON insurance premium for mower and defibrillator	£11.31
3	Installation of defibrillator	£21.95
4	Repay Cllr Watson for website hosting costs	£47.84

- c. **Parish Meeting - 29th May.** The Annual Report would be put out in advance. Some people will be asked for verbal report. The Chairman will give an overview then throw the floor open.
- d. **Quality Parish Scheme.** As agreed at the last meeting information had been posted on the website about how people could stand for election and vote. It was agreed to keep the various criteria under review and once the new Council is elected to decide whether to commit resources to proceeding more formally. Deferred till the June meeting.

14. Correspondence Received. Was noted.

15. Any Other Business -

The '20's plenty' road signs proposed for outside the school in Milton Road were not legal. The County had no plans to reduce the speed limit from 30 mph to 20. However it was allowed to use other signs e.g. 'watch your speed' which were temporary: they could be up for approx. 3 weeks, then needed to be changed. Cllr Mavin had some and would mount one on the telegraph pole near her house and had given some to Milton PC for them to post on Shipton Road as well.

Cllr Watson had decided not to stand for re-election. He will work with the transition and is happy to continue with the website for a while. Cllr McConnachie would also be standing down.

Grateful thanks will be formally made at a future meeting but meanwhile it was acknowledged the great wisdom that would be lost and that we needed to be vigilant about not losing corporate memory.

16. Dates of the next Meetings: 2014: 20 March, 24 April, 29 May (Annual Meeting of the Parish Council at 6 pm) followed by the Parish Annual Meeting at 7.30 pm. Elections will be held on 22nd May.

There being no further business, the meeting finished at 9.30 p.m.