

SHIPTON UNDER WYCHWOOD PARISH COUNCIL
Minutes of the Meeting held at the New Beaconsfield Hall at 7.30pm
on
Thursday 19th December 2013

Present: Cllrs Jagger (in the Chair), Watson, Young, Mavin, Matthews, CCllr Rose

Members of the Public:

For item 7e, Malcolm Cochrane. For item 8a and 10b, Bridget Nielsen

1. **Apologies for Absence.** Cllrs McConnachie, Rigby, DCllr Biles, Parish Clerk Annie Champness.

Declarations of Interest and any requests for dispensation. None

2. **Minutes of the Meeting held on 21st November 2013** were approved and signed.

3. **Matters arising from the Minutes.**

No progress reported with the Cricket Ground regarding their wall repairs.

4. **Public Time.**

Item 7e Playground.

Malcolm Cochrane briefed the Council on the detailed plans for the final stage of the playground. This will involve an Adventure Trail, a Traverse Wall, additional adult fitness equipment and a variety of smaller additions to the existing equipment. The Council endorsed the plans and thanked Malcolm for all his hard work on the playground. Cllr Mavin reported that the monthly checks had all been completed satisfactorily.

Item 8a Street Lights.

Bridget Nielsen reported concerns from Court Close that the street lights in that area were no longer working at all since the change-over to night time timers. CCllr. Rose undertook to investigate this as well as the remaining lights in Plum Lane and Home Farm Close that were to be modified and the light opposite the Post Office to be left on all night.

5. **County Councillor's Report.** CCllr Rose reported on the County Council budget issues, complicated by the late announcements from central government on possible changes to the allowable increases. If these were to be implemented a further £10M of savings would be required over the budget period, on top of the current savings round. CCllr Rose also reported on the progress being made to increase the priority given to repairing Milton Road.

6. **District Councillor's report.** No report

7. **Planning:**

a. **New:**

13/16/25/P/FP The Summer House, High Street, SUW. Erection of a potting shed. After discussion the council had no objection

13/1600/P/S73 Land between 14 & 15 St Michael's Close. Non compliance with conditions 2 and 4 of planning application 13/0860/P/FP. This relates to changes to the SW elevation and gable end design and alterations to fenestrations. The council discussed this and saw no reason to change their previous strong objections to this development based on its inappropriate design for that location.

b. **The following ongoing applications were noted:**

13/1561/P/FP Land adj 2 Fairview Cottages High Street Shipton under Wychwood.

Erection of dwelling with parking space. A letter of objection to this development had been sent.

13/1229/P/FP Coldstone Farm, Leafield Road, SUW. Demolition of modern agricultural buildings. Erection of dwelling and alterations to traditional agricultural buildings to provide stables, car parking and ancillary accommodation. Letter of no objection sent.

c. **The following planning application decisions were noted:**

13/0958/P/FP Nutberry Hill, Mawles Lane, SUW. Erection of detached two-storey dwelling with associated garaging, drive and turning area. **Grant STC.**

13/1450/P/FP Nutberry Hill, Mawles Lane, SUW. Conversion of existing barn to dwelling. This application came in after the Agenda had been published and documents were not available in time for the meeting. The Parish Council urged the Committee to take expert advice on the access issue,

undertake a site visit and if minded to allow the application (if unlisted) impose suitable conditions as to sight lines and access generally and also as to materials. **Grant STC.**

13/1438/P/FP 43 Sinnels Field, SUW. Alterations and erection of single storey rear extension. A reply of no objection to the application with the following comments was sent: the details are very sketchy and the specifications vague, so parish council approval is subject to seeing detailed plans and specs for materials. **Grant STC**

13/1421/P/FP 6 Mount Pleasant, Swinbrook Road, SUW. Removal of conservatory and erection of two storey rear extension, new front porch and insertion of dormer window to elevation. There were no objections. **Grant STC.**

13/1413/P/FP Yew Tree Cottage, Burford Road, SUW. Erection of two storey side extension. There were no objections. **Grant STC.**

8. **Playground**

Noted above

9. **Environment.**

a. **Street lighting.**

Noted above

b. **Winter Preparations**

There were no further actions to report

c. **Allotments**

Cllr Mavin reported that a flail mower had been purchased for the allotments to ensure that untended lots were kept clear. After initial use the question of whether this could also be used to carry out the general grass cutting on the allotments would be revisited. Rents were still coming in for the year.

d. **Drainage Around New Beaconsfield Hall and the Playground**

Cllr Watson reported on the productive meetings with Paul Chantry and Malcolm Cochrane. The drainage plans were satisfactory and due consideration had been given to possible water run-off. The plans would now be progressed.

e. **Emergency Plan.**

Cllr Jagger approved the revised emergency plan which would now be distributed.

10. **Highways and Transport**

a. **Transport**

Cllr Jagger reported on the local consultation meeting being held by OCC regarding the future of the school bus service. The consultation period had been extended to 12th January

and OCC would then hold a special cabinet meeting to finalise plans. No action by the parish council is currently required.

11. Civic and Community

a. Defibrillator

Cllr Young reported that the Hall Committee had agreed to the location outside the New Beaconsfield Hall kitchen door where there was good lighting and visibility from the recreation ground entrance. Work would progress on this in the New Year and the remaining questions around liability and insurance would be resolved with the Ambulance Service.

b. Library

Noted above

c. Christmas Plans

Cllr Mavin reported that the Carols had been selected and Bob Forster was in a position to play for us. A gazebo would be provided as needed, in the event of severe weather the Carols would be held in the church.

d. Clinical Commissioning Group

No action at this stage.

12. Communication

The contents of the January newsletter were discussed and various councillors undertook to make contributions. This would be required by Cllr Watson by the year end to allow for finalizing, proofing and printing before the next meeting.

13. Financial and Administrative Matters

a. The following payments were authorized and cheques signed:

| | |
|--|--------|
| 1 Groves for salt bags | 16.54 |
| 2 OALC membership | 72.00 |
| 3 NHT Amplification for Carols around the Tree | 65.00 |
| 4 Clerk November salary and expenses | 493.43 |
| 5 G Gillett for Volunteer expenses | 259.48 |
| 6 Cllr Young for expenses | 18.50 |

b. Local Funding Opportunities

Nothing to report

c. Precept

Cllr Watson presented his paper on the budget for 2014-15 and the possible implications for the precept. It was clear that there were an increasing number of facilities and services considered important to the community which were now under threat from cuts at OCC and WODC levels. If the local community wished these services to continue in their present form then the only option was to absorb within the Parish Council budget. With this in mind and in anticipation that the situation would get worse rather than better over the coming years the decision was made to increase the Band D precept to £46.70 a year, representing an additional £13.24 a year per Band D household. The income to the Parish from both the precept and the council tax grant will increase from £21,474 to £29,940.

14. Correspondence Received not included elsewhere on Agenda.

The Correspondence received by the Clerk was noted.

15. Any Other Business

Cllr Young reported that some additional tree work was necessary and he would action this.

Cllr Matthews reported that she would attend the forthcoming conference on Neighbourhood Plans.

Cllr Jagger informed the council of the recent death Win White. A letter of condolence would be sent to her son noting the major contribution that Win made to village life over a number of years.

Cllr Jagger reported on the recent correspondence from a parishioner concerning the safety of the footpaths on both the railway and the rover bridges on the A361. CCllr Rose undertook to have possible solutions investigated by both highways and the Strategic Rail Authority.

16. Dates of the next Meetings:

Councillors were reminded that the meetings were now on the third Thursday of the month rather than the Tuesday.

23rd January, 20th February, 20th March, 24th April, 29th May at 6pm (Annual Meeting of the Parish Council) followed by the **Parish Annual Meeting at 7.30pm.**

It was noted that elections would be held on 22 May 2014

The meeting ended at: 9.15 p.m.